

I. Call to order

Leo Sloan called to order the regular meeting of the SPD at **1:35pm** on **February 2, 2009** at **Central Campus 17/419**.

II. Roll call

Leo Sloan conducted a roll call. The following persons were present:
Leo Sloan, Shelly Reasbeck, Colleen Quinn, Debbie Brecker, Trish Joyce.
Sue Rousse and Nathalie Alcantara from HR/PD&T were there to assist the committee.

III. Approval of minutes from last meeting

Leo Sloan read the minutes from the last meeting. Motion to approve the agenda was made by Colleen Quinn and seconded by Shelly Reasbeck. Motion carried. A Motion to approve the minutes was made by Colleen Quinn and seconded by Shelly Reasbeck.

IV. Budget Overview

a) Leo Sloan reviewed the Budget and saw no problems with the proposals given for this meeting, there is more than enough money to approve all request.

V. New business

Travel –

Motion and second to recommend all 10 travel proposals.

Discussion:

- Shelly Reasbeck asked whether mileage should be included in the amount being given for the travel. The answer is yes.
- Shelly Reasbeck stated Cathy Leisek needs money soon in order to pay lesser registration fee; Shelly suggested we should go for saving some money on this, but documentation is needed.
- Trish Joyce will look into the Title V expenses to check if breakfast should be included and asked if employees can get refundable airfare since they are extremely high this season. (Mary Diaz request 19T-44).

Vote: All travel proposals were recommended for funding.

Program –

Motion and second to table program proposal 19P-008 until more information is received.

Discussion:

Committee tabled discussion/vote until the following questions are answered.

Question. # 1: The 2007-08 program evaluation for 18P-004 was not attached to the program proposal. What were the program outcomes in the past year?

Question # 4: Since this would be the third year of SPD funding there is some concern about the outside grants that are being explored. More elaboration is needed.

Question # 9: There was no indication of how you arrived at the number of 1,000 students being affected.

Other questions from the committee included:

Can SPD funds be used for giveaways?

Are they aware of any liabilities regarding the use of Segways by the students?

Trish Joyce stated student life is paying for Segway, but is this considered paying for environmental giveaways?



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A letter outlining the above concerns will be sent to the program proposer and the proposal will be reviewed at the March SPD meeting.

Leo Sloan reminded the Committee that they will need a new CHAIR in August 2009.

VI. Adjournment

Leo Sloan advised that the committee will meet again in March and April of 2009 and made the motion to adjourn. All committee members seconded the motion to adjourn the meeting at **2:10pm**.

Minutes submitted by: Nathalie Alcantara