

**SPD Committee Meeting – March 11, 2008**  
**Central Campus 17/419**  
**Minutes**

**Call to Order**

Leo Sloan, chair, called the meeting to order at 1:33 p.m.

**Members present:**

Leo Sloan, Mia Ocean, Emily Howard, Julia Vattiato and ex-officio members Pat Senior and Elizabeth Black from the Office of Professional Development and Training.

**Approval of the Agenda and Minutes**

A motion to approve the agenda and it was seconded. The agenda was approved as submitted. A motion was made by Julia Vattiato to approve the minutes. Emily Howard seconded the approval. The minutes were approved as submitted.

**Budget**

Pat Senior reviewed the budget. She stated that all travel for May and June should be submitted now before the end of the fiscal year. Leo Sloan asked if there were any questions regarding the budget and said that we might want to increase the amount of funding total

**New Business**

Leo Sloan asked if an SPD meeting location had ever been considered for downtown? Pat Senior replied that the meeting location had not been considered for downtown because most of the SPD committee members were located on Central campus. Leo Sloan asked if was possible to conduct the SPD voting electronically. Pat Senior stated that the SPD program proposals need to be discussed and people who are proposing programs can have people present their proposal at the SPD committee meeting.

**Travel & Program**

Leo Sloan opened the floor for discussion of SPD travel proposals. Mia Ocean noted that proposal #18T-212 had a higher total requested on the front page of his proposal than what his budget sheet allowed for. Elizabeth Black said that she had contacted the proposer and notified him that the committee would only approve funding in the amount of his proposed budget. Julia Vattiato moved that all the SPD travel proposals submitted for the March 11, 2008 meeting be approved. Emily Howard seconded the motion. All the SPD travel proposals submitted for the March 11<sup>th</sup> SPD meeting were approved unanimously.

Leo Sloan opened the floor for discussion of the SPD program proposal, 18P-7, "Strengthening Student Success and SLS Faculty Training." Pat Senior stated that the program proposal is intended to increase SLS. She stated that the President would like administrators to be able to teach SLS. They will need to go through the SLS training. Pat Senior stated that a 12 hour SLS training will be offered by Professional Development and Training. She stated that Title V does not have the funding to pay for non college prep curriculum. She stated that the SLS task force people are involved in the training. Pat Senior stated that this is an opportunity to get a training so you can teach SLS and you could also get professional development credit. Mia Ocean made a motion to approve SPD program proposal 18P-7. Emily Howard seconded the motion.

**Adjournment**

The meeting adjourned at 2:00 p.m.