

SPD Committee Meeting – April 8, 2008
Central Campus 17/419
Minutes

Call to Order

Leo Sloan, chair, called the meeting to order at 2:15 p.m.

Members present:

Leo Sloan, Mia Ocean, Emily Howard, Julia Vattiato, Colleen Quinn, Marianda Coanda, Pat Ellingham, and ex-officio members Pat Senior and Elizabeth Black from the Office of Professional Development and Training.

Approval of the Agenda and Minutes

A motion to approve the agenda and it was seconded. The agenda was approved as submitted. A motion was made by Julia Vattiato to approve the minutes. Emily Howard seconded the approval. The minutes were approved as submitted.

Budget

Leo Sloan opened the floor for discussion on budget. Pat Senior summarized the budget. There is \$150,000.00 left over in 2007/2008 budget. Leo Sloan asked if there were any further questions/comments on budget.

New Business

Leo Sloan opened the floor with operating guidelines. George Stalliard asked if BCC has any part time employees who receive benefits. Pat Senior stated that part time employees do not get benefits. George asked if full time temp employees can receive SPD. Pat Senior answered that certain full time temps are not entitled to SPD. George Stalliard proposed increasing SPD to \$1,750.00.

Pat Senior stated that evaluations will need to be collected. Mia Ocean asked what was on the evaluation form. Pat Senior stated that the form will need to be changed and she will set up something in facilitate.com. Leo Sloan asked if they could do a rough draft. Emily Howard stated that CRA awards have a certain form that they have to follow for evaluations. Leo Sloan suggested that future travel will not be given if you don't complete the form. George Stalliard asked if it could be tied to reimbursement. Pat Senior stated that she did not want her group to be blamed for holding up reimbursement. Leo Sloan asked if Professional Development & Training group keeps track of the evaluations. Leo Sloan asked if there were any comments on the guidelines for the program.

Julia Vattiato asked if there could be a quick average of the budget total. Pat Senior summarized the budget total average. George Stalliard stated that the committee make a suggestion as the budget will be reviewed. Mia Ocean moved to increase the amount to \$2,000.00. Julia Vattiato seconded the motion. It was suggested that in a tight fiscal year it doesn't show fiscal responsibility to ask for more money. Five voted in favor of changing the amount to \$2,000.00, four were opposed. Pat Ellingham suggested that the committee put a letter together to the Cabinet in support of continuing SPD funding. Leo Sloan will put a letter together and ask for input from the committee to submit to the Cabinet.

Travel & Program

Leo Sloan opened the floor for discussion of SPD travel proposals. Mia Ocean asked if the people who are traveling in July will be able to get monies. Pat Senior stated that those people need to apply ahead of time. Travel dates after July 1, 2008 is for next academic year. 2008/2009 SPD plan is going to President Armstrong, the plan is similar to last year, but President Armstrong is talking about severe budget cuts to SPD.

Pat Ellingham had questions regarding SLS. Pat Senior stated that 6 BCC people will be doing the training. They will deliver new training in June 2008 and fall 2008. This training will create a pool of teachers. Pat Senior also stated that President Armstrong made a statement that administrators will teach SLS. The program will keep them in the loop of new ideas.

Pat Ellingham brought up the subject of sabbaticals. Pat Senior stated that 5 years ago money was taken out of SPD to pay for sabbaticals. Faculty contract requires a certain number of faculty sabbaticals.

Adjournment

The meeting adjourned at 3:23 p.m.