

SPD Committee Meeting – October 1, 2007
Central Campus 17/419
Minutes

Call to Order

Leo Sloan, chair, called the meeting to order at 1:45 p.m.

Members present:

Leo Sloan, George Stalliard, Julia Vattiato, Colleen Quinn, Patrick Ellingham, Mia Ocean, Emily Howard, Mariana Coanda, Emily Howard, Hendrick Artiste. Guests included Kyra Belan, guest speaker, and Pat Senior and Elizabeth Black from the Office of Professional Development and Training.

Approval of the Agenda

A motion to approve the Agenda was made by Julia Vattiato and seconded by Mariana Coanda. The Agenda was unanimously approved as submitted.

Minutes

Pat Ellingham made a motion to approve the minutes. Leo Sloan seconded the motion. The minutes were unanimously approved as submitted.

Old Business

No old business discussed.

Budget Overview – Pat Senior

Pat Senior addressed the committee and stated that the \$91,000 budget cut has not been taken yet and that we should know by November when this cut should occur. Mariana Coanda pointed out that the submitted requests for October differed on the budget overview and the SPD travel proposals spreadsheet. Pat Senior stated that we would change the budget sheet to reflect the total of proposals submitted on the SPD travel proposals spreadsheet, the change will be a total of \$33,679 total SPD proposals submitted for October to \$35,389 total SPD proposals for October.

New Business

Pat asked the committee what types of monetary changes to travel proposals would the committee like to see. There was discussion regarding the rules for changing approved funding amounts for SPD travelers. The decision was made to bring the significant changes to the committee and include them in the minutes. Minor changes, ie. Flights would continue to be left to the discretion of the SPD office and any significant changes to SPD travelers budgets will be brought to the committee for approval.

Pat Senior introduced Dr. Kyra Belan who spoke on the Seminole Arts Project, SPD program proposal #17P-12. Dr. Kyra Belan addressed the committee on the construction process for the chickee huts for South campus. She stated that the Seminole project was a big success and it is invaluable for students to have an understanding of other cultures. She addressed the issue of the need for the program proposal budget to pay the South campus provost and business dean's offices for construction costs which they incurred for construction of the chickee huts, including benches, landscaping and sod and totem poles for a total of \$14,413. The payment for these expenses would necessitate a transfer of expense from South campuses provost and business dean's cost centers to the Seminole Arts Project #17P-12 budget. Julia Vattiato made a motion to approve the \$14,413 transfer of expense to those who need to be paid. Leo Sloan seconded the motion and it was unanimously approved.

Travel & Program

Leo Sloan opened the floor to discussion of the proposals for October. Patrick Ellingham had a question about travel costs for travel proposals 18T-101, 18T-102 and 18T-103. These travelers were attending the same conference and driving. Patrick Ellingham questioned whether it would be cheaper for the travelers to fly to the conference. Pat Senior wanted to make a note that we would send a letter to these travelers that the SPD committee would pay for the most economical way to travel.

Pat Ellingham made a motion to approve all travel proposals submitted for October. Emily Howard seconded the motion and it was unanimously approved.

Leo Sloan opened the floor for discussion of tabled SPD program proposal #18P-3, Non-Discrimination in Employment Training. The questions that the committee raised at the September SPD committee had been responded to in writing and submitted to the SPD committee for their review at the October committee meeting. Patrick Ellingham made a motion to approve SPD program proposal #18P-3 and George Stalliard seconded the motion. There was a vote taken of SPD committee members present and the vote stood at 6 voting yes to approve and 3 voting to not approve SPD program proposal #18P-3. Program proposal #18P-3 was approved.

Adjournment

Julia Vattiato made a motion to adjourn the meeting and Colleen Quinn seconded the motion. The meeting adjourned at approximately 3:30.