

SPD Meeting - October 3, 2005
Central Campus 17/146
Minutes

Call to Order

Chair Patrick Ellingham called the meeting to order at 1:35 p.m.

Members present:

Lisa Badolato, Kyra Belan, Cynthia Betancourt, Blaine Browne, Pat Ellingham (Chair), Jerry Enloe, Kathleen McGough, Michael Tenenbaum, and Ex-Officio: Lindsay Bartels, Sue Rousse, and Pat Senior, from the Office of Staff Development.

Approval of the Agenda

The Agenda was unanimously approved as submitted.

Minutes

Patrick called for a motion to approve the September 12th Minutes. Michael Tenenbaum moved to approve and Jerry Enloe seconded. Motion carried.

Budget Overview – Pat Senior

Pat referred to the Budget Overview sheet noting that there was \$149,629 remaining in the Travel fund with \$2,620 in requests tabled from the September meeting and an additional \$45,459 in requests for October. There was also a Program fund balance of \$130,000 with one large proposal (\$10,877) pending for October.

New Business

Travel Form Working – Patrick Ellingham

The issue had been raised that those filling in for faculty on sabbatical were thus serving in *permanently funded positions* and should be eligible to apply for SPD funds as indicated on the SPD form. Pat Senior explained that those individuals are actually assigned to an FAC1800 position number which is a temporary funded position. She explained that those in grant positions are not eligible (except Foundation Fund). She explained that there are several benefits that personnel in temporarily funded positions are ineligible for such as 1) tuition reimbursement, 2) sabbaticals, 3) PTS incentive awards and 4) SPD travel money. It was pointed out that travel evaluation forms were eliminated so the committee does initiate some of the changes. At this time, no change was suggested.

Large Program Proposal – Full Committee -16P-2 Denise Brown – The Multilanguage Café Program

The full committee discussed this proposal since it was over \$10,000. Jerry Enloe provided an overview of how this program is being implemented at both Brevard Community College and Lynn University. Brevard actually has a multicultural center which provides activities such as plays, etc. to promote the melding of cultures. Lynn has faculty coaches paid through grant money which includes secretarial support. He pointed out that each college may use a different approach. Patrick mentioned his concern that this was the first proposal coming from South and the other campuses might follow suit. He mentioned the committee's responsibility to dispense SPD funds in a fiscally responsible way and suggested there be campus coordination as well as long term funding considerations.

Eileen Holden sent an email in support of funding the café from SPD funds as part of our strategic plan with the intent that the Cafe will be absorbed into the Multicultural Centers when they open. Kathleen McGough commented that SPD was a good source of funding but expressed an interest in hearing President Calderon's view on this proposal. Mike Tenenbaum mentioned it might be well suited for Student Life involvement and Lisa Betancourt suggested that student workers could also provide support. It was suggested additional clarification was needed from either Ted Wright, Eileen Holden, President Calderon, or Debbie Sloan/Denise Brown.

After much discussion about what questions needed to be addressed and who could best provide the answers, Mike Tenenbaum motioned to table the proposal until the next meeting at which time answers to several specific questions suggested by the committee would be obtained through Staff Development from the program originator, Denise Brown. Blaine Browne seconded the motion which passed unanimously.

Break into Subcommittees

Program subcommittee had no small proposals to discuss.

Travel subcommittee met to review 2 travel proposals tabled at the September meeting and 37 new proposals for October. Kevin O'Rorke appeared before the committee to request they recommend his travel proposal. He had been asked to serve as a panelist after the deadline for submitting October proposals. The conference was scheduled prior to the November meeting. Both tabled proposals and the all new proposals received committee recommendation.

Adjournment

The meeting adjourned at approximately 4:00 p.m.