

SPD Committee Meeting – November 6, 2006
Central Campus 17/315
Minutes

Call to Order

Patrick Ellingham, chair, called the meeting to order at 1:35 p.m.

Members present:

Kyra Belan, Judy Davidoff, Patrick Ellingham, Barbara Klemm, Kathy McGough, Jennifer Phoonkeao, Leo Sloan, and Sue Rousse as Ex Officio for Staff Development.

Approval of the Agenda

A motion to approve the Agenda was made by Barbara Klemm and seconded by Kathy McGough. The Agenda was unanimously approved as submitted.

Minutes

A motion to approve the October minutes was made by Leo Sloan and seconded by Jennifer Phoonkeao. Motion carried.

Budget Overview – Sue Rousse

Sue Rousse reviewed the Budget Sheet noting that a \$153,767 balance remained in the Travel fund with \$23,428 in requests pending for November. There was a Program fund balance of \$71,549 and \$17,480 in pending November requests.

Old Business

No Old Business

New Business

The committee discussed whether or not it would be okay to review a summer (June, July & August) international travel proposal in January to avoid an increase in travel expenses, i.e. airfare and hotel accommodations. The committee agreed to review the proposal in January.

Patrick suggested we publicize and announce to the college when a new program is approved. This would allow potential program originators to see what types of programs SPD funds as well as if they would like to take an existing program to their campus or give them ideas on future programs.

Travel & Program

There were 20 travel proposals and two program proposals reviewed by the committee. After a short discussion, it was established that all individual proposals were acceptable. A motion to 'blanket' recommend all travel proposals was made. Motion carried.

17P-8 "Release Time for Faculty Renovating Allied Health Pre-requisite Course in the Sciences":

There was brief discussion regarding how this program would help BCC and how impressed the committee was that the program originator plans to share the outcome with the whole college. A motion to recommend was made and seconded. Motion carried.

17P-9 "Enhancing the Academic Success of Minority Males":

Discussion took place regarding the expense of the speaker. Would one day of lecture be enough to help challenged minority students? It was then brought up whether or not the program speaker could be audio or video recorded (or podcast) during the lecture. There was debate on if the speaker would allow us to record him due to property rights and copyright laws. The committee would be willing to increase the award amount to pay for the person taping (audio and/or video). A motion to recommend was made and seconded. Motion carried.

Adjournment

The meeting adjourned at approximately 2:05 p.m.