

SPD Committee Meeting – December 1, 2008
Central Campus 17/419
Minutes

Call to Order

Chair Leo Sloan called the meeting to order at 1:34 p.m.

Members present:

Leo Sloan, Shelly Reasbeck, Kyra Belan, Colleen Quinn. Pat Senior and Elizabeth Black from the HR-PD&T office were present to assist the committee.

Approval of the Agenda and Minutes

A motion to approve the minutes was made by Colleen Quinn and seconded by Kyra Belan. Motion carried. A motion to approve the agenda was made by Colleen Quinn and seconded by Kyra Belan.

Budget

Pat Senior reviewed the budget. There was \$227,000 left in the travel budget. Kyra Belan suggested that 2nd proposals be accepted when presentations are being made. Pat Senior suggested to add a caveat to distinguish the 2nd proposal in some way. Leo Sloan suggested submitting both proposals and letting the decision be made at the committee level.

Travel & Program

- Kyra Belan made the motion and Shelly Reasbeck seconded the motion to approve all travel proposals.
- Kyra Belan stated that 19T-169 and 19T-170 should not be approved. Pat Senior forwarded the proposals to the VPHR for her recommendation as to whether they should go to the committee. The VPHR referred the proposals back to the committee for their recommendation. Leo Sloan asked if this conference would be eligible for professional development credit. Leo Sloan stated that 19T-169 and 19T-170 did not qualify as a conference and was a fundraiser and not an educational experience and was therefore not appropriate to use state funds to fund a charity. Motion was modified to reflect these changes.
- Colleen Quinn stated that 19T-171 should be checked to see if the traveler had already received funding for this fiscal year.
- Colleen Quinn abstained from voting on 19T-182.
- The motion on the floor was amended to recommend all travel proposals with the exception of: 19T-169 and 19T-170 and 19T-171 was not to exceed a total of \$1,500. Leo Sloan asked for a vote on this motion. There was a unanimous vote to approve the amended motion.
- Leo Sloan asked if there was any new business. Pat Senior made a comment regarding low committee turnout. Leo Sloan suggested an email vote for travel proposals for the January 12th meeting if there were no program proposals.
- Colleen Quinn stated that Ellen Slaymaker resigned from the SPD committee.
- Pat Senior stated that she would like the committee to look at the guidelines again in February.

Adjournment

Colleen Quinn made a motion to adjourn. Shelly Reasbeck seconded the motion to adjourn. The meeting adjourned at 2:45 p.m.