

**SPD Committee Meeting – December 3, 2007**  
**Central Campus 17/419**  
**Minutes**

**Call to Order**

Leo Sloan, chair, called the meeting to order at 1:45 p.m.

**Members present:**

Leo Sloan, George Stalliard, Colleen Quinn, Patrick Ellingham, Mia Ocean, Mariana Coanda. Guests included Pat Senior and Elizabeth Black from the Office of Professional Development and Training.

**Approval of the Agenda**

A motion to approve the Agenda was made and seconded. The Agenda was unanimously approved as submitted.

**Minutes**

Colleen Quinn made a motion to approve the minutes. Julia Vattiato seconded the motion. The minutes were unanimously approved as submitted.

**Old Business**

No old business discussed.

**Budget**

Pat Senior reviewed the budget and stated that the second budget cut is still listed because a budget cut might happen in January.

**New Business**

Leo Sloan stated that he had spoke with Anne Berman and sent her a detailed email regarding SPD eForms. Pat Senior stated that the Office of Professional Development and Training will conduct 3 more SPD labs for approvers and proposers to learn eForms. Leo Sloan suggested a monthly agenda item to notify the committee of the final decision regarding SPD proposals.

**Travel & Program**

Leo Sloan opened the floor to discussion of SPD program proposal 18P-5, "iLeaders-Supporting the BCC iTunes University and Educational Podcasting." David Shulman was present at the meeting to summarize his program proposal. Patrick Ellingham stated that the bulk of the money for this program proposal was going into stipends and asked what have they done in the last year. David Shulman stated that they have provided Macs and training on iPods and that David Armstrong has signed a contract which made an agreement with Apple to become an iTunes University. He stated that iTunes is the third heaviest traffic on the web. iTunes University was created to make educational resources available including guest speakers, events, arts and music and student podcasts. The proposal will harness the ability of iLeaders to teach iUniversity and be available to assist people. The question was raised by Pat Senior if the college is monitoring the time and money paid to each of the iLeaders. A discussion followed regarding checks and balances for payment of part time hourly work paid by the college. George Stalliard asked if IT could pay the costs for the iLeaders. David Shulman stated that IT does not have the funding and hopefully it would become a recurring SPD funding proposal. Pat Senior summarized the SPD "off the top" (recurring) programs for the committee. Leo Sloan asked if David Shulman was going to petition the Presidents Cabinet to make his program an "off the top" program. Shulman stated that he would do this. Julia Vattiato moved to approve SPD program proposal 18P-5. George Stalliard seconded the motion. SPD program proposal 18P-5 was unanimously recommended for approval.

Leo Sloan opened the floor for discussion of SPD travel proposals. Colleen Quinn had a question regarding 18T-140 and if the proposer had received SPD earlier in this fiscal year. Elizabeth Black stated that she would verify the total approved for the proposer of 18T-140. Patrick Ellingham moved to approve all SPD travel proposals. George Stalliard moved to second the proposals. The SPD travel proposals were unanimously approved.

**Adjournment**

Mariana Coanada moved to adjourn the meeting. Patrick Ellingham seconded the motion. The meeting adjourned at 3:00 p.m.