



**Broward
Community
College**

Policy Manual

Title: Contracts and Agreements	Number: 6Hx2-1.14
Legal Authority: <i>Fla. Statutes 240.319 (3)(c) Fla. St. Bd. of Ed. Admin. Rules 6A-14.0247 (6)(b), (7), (10); 6A-14.073</i>	Page: 1 of 2

As the official contracting body of the College, the Board may enter into such contracts as are deemed to be in the best interest of the College. Formal contracts and agreements shall be submitted to the Board for approval pursuant to procedures which the President is hereby authorized to establish. All contracts with Broward Community College will be in the name of "District Board of Trustees of Broward Community College, Florida."

Formal contracts and agreements that require Board approval include, but are not limited to, the following, which are set forth as examples:

- Contracts for employment in any category
- Contracts for professional services
- Agreements for technical services
- Consulting agreements
- Leases
- Clinical affiliation agreements
- Construction contracts
- Rental agreements for equipment
- Contracts for special groups such as musicians and dramatic groups
- Contractual agreements for the purchase of exclusive copyright licenses and the right to use, distribute and sell audio, visual, print and other technical instructional aids in the United States, its territories and possessions

Unless otherwise provided by law or rules of the State Board of Education and the State Board of Community Colleges, the President, or a designated representative, is authorized to sign documents, agreements, contracts, and instruments of payment and conveyance reflecting action approved or authorized by the Board of Trustees.

Purchase of equipment and routine supplies shall be upon authorization of the President according to procedures which he/she is hereby authorized to establish. The President is also authorized to issue procedures for temporary use of College facilities by a second party.

The President is authorized to sign and implement personal services contracts and agreements up to the amount specified by the Board of Trustees for bidding and on an urgent basis other

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Approved by the Board of Trustees	Date 04/16/97	President's Signature 	Date 04/16/97
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contracts and agreements prior to Board approval. Such contracts shall be presented to the Board at the next regular meeting following such action for formal certification.

[Link to Procedure A6Hx2-1.14](#)