



**Broward
Community
College**

Policy Manual

Title: Instructional Program Review and Evaluation	Number: 6Hx2-4.12
Legal Authority: <i>Fla. Statutes</i> 240.147 (5)(a); 240.311 (3)(c); 240.312 <i>Fla. St. Bd. of Ed. Admin. Rules</i> 6A-14.055; 6A-14.060	Page: 1 of 2

The President is authorized to establish procedures to conduct quantitative and qualitative reviews of instructional programs and academic support services to determine their effectiveness.

Associate of Arts Degree Program. A comprehensive review of the requirements for the Associate of Arts degree, including general education requirements, will be conducted in the spring following each Southern Association of Colleges and Schools (SACS) reaffirmation of accreditation. The full review should take into account any changes to the College’s mission statement that might have occurred as a result of the College’s SACS Self-Study as well as State mandates and SACS criteria relating to the Associate of Arts degree and general education. The President in consultation with the Vice President for Academic Affairs and appropriate faculty leaders will establish a process and timetable for the comprehensive review.

Between comprehensive reviews of the Associate of Arts Degree Program, the Vice President for Academic Affairs will establish the process to be followed for considering amendments to the general education program requirements. This process will be incorporated into the procedures of the collegewide Curriculum Committee.

Associate in Science Degree/Certificate Programs. A comprehensive review of every Associate in Science Degree and Certificate Program will be conducted every five years in compliance with *Florida Statutes*, Chapter 240.312, and the review schedule established by the State Board of Community Colleges. Such reviews should take into consideration the following, as appropriate: (1) the goals and objectives of the program/discipline and its relationship to the College mission; (2) curriculum currency and relevancy; (3) enrollment, placement and graduation data; (4) annual job openings; (5) program/discipline cost information; (6) student and employer satisfaction; (7) adequacy of faculty and staff; (8) adequacy of facilities, equipment, and learning resources; and (9) agreements with educational institutions and other external agencies.

After the review has been completed, the President may recommend the termination of any program which can no longer be sustained by the College owing to factors such as, but not limited to, low enrollment, lack of employment opportunities, unavailability of qualified faculty, inadequate resources to operate the program in an efficient cost-effective manner, or

History: Revised as Policy 4.17 (*Program Evaluation*) on September 21, 1982; revised on December 16, 1986; revised and re-numbered as (*Instructional Program Evaluation*) on April 16, 1997; revised and re-titled on April 28, 1999

Approved by the Board of Trustees	Date 04/28/99	President’s Signature 	Date 04/28/99
--	-------------------------	----------------------------------	-------------------------



**Broward
Community
College**

Policy Manual

Title: Instructional Program Review and Evaluation	Number: 6Hx2-4.12
Legal Authority: Fla. Statutes 240.147 (5)(a); 240.311 (3)(c); 240.312 Fla. St. Bd. of Ed. Admin. Rules 6A-14.055; 6A-14.060	Page: 2 of 2

changes in statutory regulations.

National/Regional Accreditation. In cases where a national/regional accreditation review is conducted, that self-study review will constitute the program evaluation. Furthermore, the results of the accreditation review may be used as the basis for any decisions regarding program modification or termination.

[Link to Procedure A6Hx2-4.12](#)