

Policy Manual



Title: Student Code of Conduct	Number: 6Hx2-5.02
Legal Authority: Fla. Statutes 1001.64, 1001.65	Page: 1 of 6

GENERAL STATEMENT

Upon admission to Broward College (the “College”), students and student organizations agree to act responsibly in all areas of personal and social conduct and to take full responsibility for their individual and collective action. Because learning can only be achieved in an atmosphere free of intimidation and coercion, students must observe local, state, and federal laws as well as the academic and behavioral regulations found in the *Broward Community College Student Handbook*, the *College Catalog*, other official publications, and the College web site at <http://www.broward.edu/>. This Policy shall prevail in instances where there outdated versions of the Student Code of Conduct are printed in other College publications.

THE POLICY AND THE STUDENT

The following behaviors are prohibited by students and student organizations at any College location or at any College-sponsored activity. Other behaviors not on this list which adversely impact the College community will also be considered violations of the Student Code of Conduct:

1. Abusive Conduct
2. Bribery
3. Discrimination as defined in College Policy 6Hx2-5.22
4. Dishonesty, including but not limited to the following:
 - a. Cheating, plagiarism, or other forms of academic dishonesty
 - b. Furnishing false information, making false accusations, or misrepresentation of oneself or others to any College official, such as faculty, staff or administrators, or falsely contracting in the name of the College or representing oneself as an agent of the College
 - c. Forgery, alteration, or the misuse of any College document, record, or instrument of identification
 - d. Tampering with the election of any recognized College student organization
 - e. Violation of copyright as defined in College Policy 6Hx2.8.05
5. Disorderly Conduct
6. Disruption of the Educational Environment
7. Hazing as defined in Florida State Statute, Chapter 1006.63
8. Miscellaneous - Any behavior that the College deems inappropriate and detrimental to the aims and purposes of the institution
9. Misuse of College Identification as defined in College Policy 6Hx2.5.24
10. Non-Compliance With the Directions of College Personnel or Law Enforcement Officers Acting in the Performance of Their Duties and/or Failure to Identify Oneself to these Persons When Requested to do so
11. Non-compliance With the Student Discipline System, including but not limited to:
 - a. Failure to appear before the chief student affairs officer, Hearing Officer, Student Conduct Committee, or other College officials when requested to do so
 - b. Falsification, distortion, or misrepresentation of information before a Student Conduct Committee

History: Reissued as *Student Freedom and Responsibility* on September 21, 1982; revised, combined with Policy 5.04 (*Student Academic Freedom and Responsibility*), Policy 5.05 (*Academic Honesty*), and Policy 5.06 (*Standards of Conduct*), and re-titled on July 23, 1997; revised June 27, 2001, revised August 26, 2008.

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- c. Disruption or interference with the orderly conduct of a Student Conduct Hearing
 - d. Knowingly making false accusations of student misconduct without cause
 - e. Attempting to discourage an individual's proper participation in, or use of, the student discipline system
 - f. Attempting to influence the impartiality of a member of a Student Conduct Committee prior to, and/or during the course of, the Student Conduct Hearing
 - g. Harassment (verbal or physical) and/or intimidation of a member of a Student Conduct Committee prior to, during, and/or after a Student Conduct Hearing
 - h. Failure to comply with the sanction(s) imposed under the Student Code
 - i. Influencing or attempting to influence another person to commit an abuse of the student discipline system
12. Obstruction of Pedestrian or Vehicular Movement
 13. Public Intoxication
 14. Smoking in Non-Designated Areas
 15. Sexual Battery/Assault as defined in College Policy 6Hx2-5.20
 16. Sexual Harassment as defined in College Policy 6Hx2-5.20
 17. Student Organization Misconduct - Student organizations (as well as members and officers individually and collectively) may be held accountable when an alleged offense is committed by one or more members or guests of the organization and any of the following conditions apply:
 - a. The offense occurred at an event that was sanctioned by an officer of the organization.
 - b. Organizational funds are used to finance the activity
 - c. The event where the offense occurred is substantially supported by the organization's membership
 - d. Members with knowledge of the forthcoming violation did not attempt to prevent the infraction
 - e. The organization fails to report or chooses to protect the individuals(s) alleged to have committed the offense
 18. Theft or Damage, or Attempted Theft or Damage, to a Person's or the College's Property
 19. Unauthorized Computer Usage as Defined in College Policies 6Hx2-8.01, 6Hx2-8.03
 20. Unauthorized Demonstration - participation in a campus demonstration which disrupts the normal operations of the College and infringes on the rights of other members of the College community, or leading or inciting others to disrupt scheduled and/or normal activities within any campus/center building or area, or intentional obstruction which unreasonably interferes with freedom of movement, either pedestrian or vehicular
 21. Unauthorized Possession, Duplication, or Use of Keys to Any College Facility
 22. Unauthorized Possession, Use, or Distribution of Controlled Substances or Alcohol
 23. Unauthorized Recording - Students may not make an audio or video recording of an instructor or speaker's seminar, lecture, tutorial or other instructional setting without prior consent from the instructor or speaker. However, if such recording is an accommodation in accordance with the Americans with Disabilities Act, prior notification is required, rather than consent. Students may not make an audio or video recording of in-person conversations without prior consent of all

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- parties.
24. Unauthorized use of college property or facilities
 25. Violation of Law and College Discipline - Students may be subject to discipline per the Student Code of Conduct for violations of law that occur on College premises or at any College-sponsored activity, and for violations of law that to not occur on College Premises or at College-Sponsored Activities:
 - a. If a student is charged only with an off-campus violation of federal, state, or local laws, but not with any other violation of this Code, disciplinary action may be taken and sanctions imposed for grave misconduct which demonstrates flagrant disregard for the College community and/or which could disrupt the educational mission of the College.
 - b. College disciplinary proceedings may be instituted against a student charged with violation of a law that is also a violation of this Student Code. Proceedings under this Student Code may be carried out prior to, simultaneously with, or following civil or criminal proceedings off-campus.
 - c. When a student is charged by federal, state or local authorities with a violation of law, the College will not request or agree to special consideration for that individual because of his or her status as a student. If the alleged offense is also the subject of a proceeding before the Student Conduct Committee under the Student Code, however, the College may advise off-campus authorities of the existence of the Student Code and of how such matters will be handled internally within the College community.
 - d. The College will cooperate fully with law enforcement and other agencies in enforcing the law on campus and in the conditions imposed by criminal courts for the rehabilitation of student violators. Individual students and faculty members, acting in their personal capacities, remain free to interact with governmental representatives, as they deem appropriate.
 26. Violation of Published College Policies/Procedures, Rules or Regulations.
 27. Weapons and Dangerous Materials - Possession of firearms, dangerous chemicals and/or other weapons not deemed necessary for College purposes is forbidden at any College location or at any College-sponsored activity, including in the parking area for the college or the activity. This specifically revokes an individuals right to carry a licensed firearm at any College location or at any College-sponsored activity; additionally, this specifically revokes an individuals right to store a firearm in a vehicle at any College location or at any College-sponsored activity. Law enforcement personnel authorized to possess a firearm in the discharge of their duties are exempt from this policy. Authorized personnel with a specific educational purpose are exempt, but only to the specific limits outlined in their authorization. When individuals are observed with a firearm on campus, Broward College officials have the right to make reasonable inquiries to confirm that the firearm is being legally carried or stored as permitted by Florida Statute and BC Policy.

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THE POLICY AND THE FACULTY AND STAFF

Faculty and staff are responsible for notifying the chief student affairs officer on the campus about possible violations of the Student Code of Conduct.

IMPLEMENTATION AND OVERSIGHT

The chief student affairs officer or designee on the campus/center where the infraction is alleged to have occurred, in consultation with the Vice President for Student Affairs and Enrollment Management, is responsible for the implementation and oversight of policy compliance. Students wishing to grieve a decision may appeal in accordance with the provisions of the Student Code of Conduct Procedure, BC Procedure A6Hx2-5.02.

VIOLATION OF POLICY

The College retains the right to discipline students and student organizations up to dismissal from the College, for violation of this policy.

Students who are also employees of the College, who are found to have violated the Student Code of Conduct, may also be subject to disciplinary action as employees up to and including termination of their employment from the College. Any such instances will be investigated by the Vice President of Human Resources or his/her designee. Additionally, employees of the College who are also students, and who are subject to disciplinary action in their role as employees, may also be subject to disciplinary action through the Student Code of Conduct.

Breaches of the College's policies pertaining to academic dishonesty may result in academic penalties and/or disciplinary action at the discretion of the instructor. Academic penalties may include, but are not limited to, a failing grade for a particular assignment or a failing grade for the course. Additionally, the student may be referred to the chief student affairs officer of the campus/center for violations of the Student Code of Conduct.

The College maintains partnerships with external institutions including but not limited to educational institutions, libraries, and health services providers. A student who violates the rules of a College partner is also subject to BC Policy, including the College Student Code of Conduct. Additionally, a student who violates the College Student Code of Conduct may also be found to have violated the rules of a College partner.

College sponsored programs or sanctioned events may have their own rules and disciplinary procedures that would be applicable in addition to the Student Code of Conduct, such as the Institute of Public Safety, Aviation Institute, etc.

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DEFINITIONS

Abusive Conduct - physical abuse, verbal abuse, threats, intimidation, harassment, coercion and/or other conduct which threatens or endangers the physical or emotional health or safety of any person

Bribery - offering, soliciting, receiving, or giving money or any item or service to a College employee for the purpose of attempting to obtain assistance, priority consideration, or any benefit that would not have otherwise been provided

Cheating - includes but is not limited to, copying homework assignments from another student; working together with another individual on a take-home test or homework when specifically prohibited from doing so by the instructor; and looking at text, notes or another student's paper during an examination when not permitted to do so. Cheating also includes the giving of work or information to another student to be copied and/or used as his or her own. Including, but not limited to, giving a student answers to exam questions either when the exam is being given or after having taken an exam; informing another student of specific questions that appear or have appeared on an exam in the same academic term; giving or selling a term paper, report, project or other restricted written materials to another student.

Code of Conduct - a set of conventional principles and expectations that are considered binding on any student at the College.

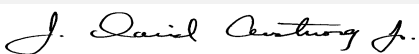
Controlled Substance – all illegal drugs and prescription drugs taken without a physician's order.

Disorderly Conduct - conduct which is disorderly, lewd, or indecent; breach of peace; or aiding, abetting, or procuring another person to breach the peace on College premises or at functions sponsored by, or participated in by the College.

Disruption - disruption or obstruction of teaching, research, administration, disciplinary proceedings, other College activities, including its public-service functions on or off campus, or other authorized non-College activities, when the act occurs on College premises.

Plagiarism - includes but is not limited to, an attempt by a student to claim the work of another as the product of his or her own thoughts, regardless of whether that work has been published; quoting improperly or paraphrasing text or other written materials without proper citation on an exam, term paper, homework, or other written material submitted to an instructor as one's own work; and handing in a paper to an instructor that was purchased from a term paper service or downloaded from the Internet and presenting another person's academic work as one's own. Individual academic departments may provide additional examples in writing of what does and does not constitute plagiarism, provided that such examples do not conflict with this policy.

Student Organization - a student group that has registered with a campus/center student life office in accordance with the provisions of this policy and procedure.

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[Link to Procedure A6Hx2-5.02](#)

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