



**Broward  
Community  
College**

## Policy Manual

<b>Title:</b> Student Code of Conduct	<b>Number:</b> 6Hx2-5.02
<b>Legal Authority:</b> Fla. Statutes 240.319 (2); 240.133 Fla. St. Bd. of Ed. Admin. Rules 6A-14.0262 (8)	<b>Page:</b> 1 of 6

Upon admission to Broward Community College, students agree to act responsibly in all areas of personal and social conduct and to take full responsibility for their individual and collective action. Because learning can only be achieved in an atmosphere free of intimidation and coercion, students shall observe local, state, and federal laws as well as the academic and behavioral regulations found in the *Broward Community College Student Handbook*, the *College Catalog*, other official publications, and the BCC web site at <http://www.broward.cc.fl.us/>.

### CODE OF CONDUCT

Any student or student organization found to have committed the following misconduct, both on or off campus, is subject to the disciplinary sanctions outlined in Student Code of Conduct Procedures:

1. Dishonesty, including but not limited to the following:
  - a. Cheating, plagiarism, or other forms of academic dishonesty. The term “cheating” includes but is not limited to, copying homework assignments from another student; working together with another individual on a take-home test or homework when specifically prohibited from doing so by the instructor; looking at text, notes or another person's paper during an examination when not permitted to do so. Cheating also includes the giving of work or information to another student to be copied and/or used as his or her own. This includes but is not limited to, giving someone answers to exam questions either when the exam is being given or after having taken an exam; informing another student of specific questions that appear or have appeared on an exam in the same academic term; giving or selling a term paper, report, project or other restricted written materials to another student.

The term "plagiarism" includes, but is not limited to, an attempt of an individual to claim the work of another as the product of his or her own thoughts, regardless of whether that work has been published. Plagiarism includes, but is not limited to, quoting improperly or paraphrasing text or other written materials without proper citation on an exam, term paper, homework, or other written material submitted to an instructor as one's own work.

<b>History:</b> Reissued as <i>Student Freedom and Responsibility</i> on September 21, 1982; revised, combined with Policy 5.04 ( <i>Student Academic Freedom and Responsibility</i> ), Policy 5.05 ( <i>Academic Honesty</i> ), and Policy 5.06 ( <i>Standards of Conduct</i> ), and re-titled on July 23, 1997; revised June 27, 2001.	
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<b>Approved by the Board of Trustees</b>	<b>Date</b> 06/27/01	<b>President's Signature</b> 	<b>Date</b> 06/27/01
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Plagiarism also includes handing in a paper to an instructor that was purchased from a term paper service or downloaded from the Internet and presenting another person's academic work as one's own. Individual academic departments may provide additional examples in writing of what does and does not constitute plagiarism, provided that such examples do not conflict with the intent of this policy.

- b) Furnishing false information to any BCC official or faculty member.
  - c) Forgery, alteration, or misuse of any BCC document, record, or instrument of identification.
  - d) Tampering with the election of any recognized BCC student organization.
2. Disruption: disruption or obstruction of teaching, research, administration, disciplinary proceedings, other BCC activities, including its public-service functions on or off campus, or other authorized non- BCC activities, when the act occurs on BCC premises.
  3. Abuse: physical abuse, verbal abuse, threats, and intimidation, harassment, coercion and/or other conduct which threatens or endangers the physical or emotional health or safety of any person.
  4. Theft or Damage to Property: attempted or actual theft of and/or damage to property of BCC or property of a member of the BCC community or other personal or public property.
  5. Discrimination as defined in BCC Policy 6Hx2-5.22
  6. Sexual Harassment as defined in BCC Policy 6Hx2-5.20
  7. Sexual Battery/Assault as defined in BCC Policy 6Hx2-5.20
  8. Hazing as defined in Florida State Statute 240.1325
  9. Non-Compliance with Directions: failure to comply with directions of BCC officials or law enforcement officers acting in performance of their duties and/or failure to identify oneself to these persons when requested to do so.



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10. Keys: unauthorized possession, duplication, or use of keys to any BCC premises or unauthorized entry to or use of BCC premises.
11. Violation of published BCC policies/procedures, rules or regulations.
12. Violation of Law: violation of federal, state or local law on BCC premises or at BCC sponsored or supervised activities.
13. Controlled Substances: use, possession or distribution of narcotic or other controlled substances except as expressly permitted by law. Smoking in classrooms, on elevators, and in other designated non-smoking areas is prohibited.
14. Alcohol: use, possession or distribution of alcoholic beverages except as expressly permitted by the law and BCC regulations.
15. Public intoxication
16. Weapons and Dangerous Materials: illegal or unauthorized possession of firearms, explosives, other weapons, or dangerous chemicals on BCC premises.
17. Unauthorized Demonstration: participation in a campus demonstration which disrupts the normal operations of BCC and infringes on the rights of other members of the BCC community, or leading or inciting others to disrupt scheduled and/or normal activities within any campus/center building or area, or intentional obstruction which unreasonably interferes with freedom of movement, either pedestrian or vehicular, on campus.
18. Obstruction of Movement: obstruction of the free flow of pedestrian or vehicular traffic on any BCC premises or at BCC sponsored or supervised functions.
19. Disorderly Conduct: conduct which is disorderly, lewd, or indecent; breach of peace; or aiding, abetting, or procuring another person to breach the peace on BCC premises or at functions sponsored by, or participated in by BCC.



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20. Computer Usage:
  - a. Unauthorized entry into a file, to use, read, or change the contents, or for any other purpose.
  - b. Unauthorized transfer of a file.
  - c. Unauthorized use of another individual's identification and password.
  - d. Use of computing facilities to interfere with the work of another student, faculty member or BCC official.
  - e. Use of computing facilities to send or receive obscene or abusive messages
  - f. Use of computing facilities to interfere with the normal operation of BCC computing system.
  - g. Use of computing facilities to interfere with normal operation of BCC computing system.
  
21. False Representation: contracting or representation in the name of the College.
  
22. Abuse of the student discipline system, including but not limited to:
  - a. Failure to appear before the chief student affairs officer, Hearing Officer, Student Conduct Committee, or other BCC officials when requested to do so.
  - b. Falsification, distortion, or misrepresentation of information before a Student Conduct Committee.
  - c. Disruption or interference with the orderly conduct of a Student Conduct Hearing.
  - d. False accusations of student misconduct knowingly without cause.
  - e. Attempting to discourage an individual's proper participation in, or use of, the student discipline system.
  - f. Attempting to influence the impartiality of a member of a Student Conduct Committee prior to, and/or during the course of, the Student Conduct Hearing.
  - g. Harassment (verbal or physical) and/or intimidation of a member of a Student Conduct Committee prior to, during, and/or after a Student Conduct Hearing.
  - h. Failure to comply with the sanction(s) imposed under the Student Code.
  - i. Influencing or attempting to influence another person to commit an abuse of the student discipline system.
  
23. Bribery: offering or giving money or any item of service to a BCC employee for the purpose of attempting to obtain assistance that would not have otherwise been provided.



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### 24. Violation of Law and BCC Discipline

- a. If a student is charged only with an off-campus violation of federal, state, or local laws, but not with any other violation of this Code, disciplinary action may be taken and sanctions imposed for grave misconduct which demonstrates flagrant disregard for the BCC community and/or disrupts the educational mission of the College.
- b. BCC disciplinary proceedings may be instituted against a student charged with violation of a law that is also a violation of this Student Code. Proceedings under this Student Code may be carried out prior to, simultaneously with, or following civil or criminal proceedings off-campus.
- c. When a student is charged by federal, state or local authorities with a violation of law, BCC will not request or agree to special consideration for that individual because of his or her status as a student. If the alleged offense is also the subject of a proceeding before the Student Conduct Committee under the Student Code, however, BCC may advise off-campus authorities of the existence of the Student Code and of how such matters will be handled internally within the BCC community.
- d. BCC will cooperate fully with law enforcement and other agencies in the enforcement of criminal law on campus and in the conditions imposed by criminal courts for the rehabilitation of student violators. Individual students and faculty members, acting in their personal capacities, remain free to interact with governmental representatives, as they deem appropriate.

### CONSEQUENCES BASED ON ACADEMIC DISHONESTY

Breaches of the College's policies pertaining to academic dishonesty may result in academic penalties and/or disciplinary action at the discretion of the instructor. Academic penalties may include, but are not limited to, a failing grade for a particular assignment or a failing grade for a particular course. Additionally, the student may be referred to the chief student affairs officer of the campus/center for violations of the Student Code of Conduct.



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### STUDENT ORGANIZATIONS

Student organizations (as well as members and officers individually and collectively) may be held accountable when an alleged offense is committed by one or more members or guests of the organization and any of the following conditions apply:

- a. The offense occurred at an event that was sanctioned by an officer of the organization.
- b. Organizational funds are used to finance the activity.
- c. The event where the offense occurred is substantially supported by the organization's membership.
- d. Members with knowledge of the forthcoming violation did not attempt to prevent the infraction.
- e. The organization fails to report or chooses to protect the individuals(s) alleged to have committed the offense.

### RECORDING PROHIBITION

Students may not make an audio or video recording of an instructor or speaker unless prior consent of the instructor or speaker is obtained. However, if such recording is an Americans with Disabilities Act accommodation, prior notification is required, rather than consent.

### INSTITUTE OF PUBLIC SAFETY STUDENTS

Institute of Public Safety students who are enrolled in programs or courses regulated by the Florida Criminal Justice Standards and Training Commission are subject to the provisions of the Institute's "Trainee Rules, Regulations, and Procedures," in addition to the Student Code of Conduct.

[Link to Procedure A6Hx2-5.02](#)