



**Broward
Community
College**

Policy Manual

Title: Approval of Vouchers	Number: 6Hx2-6.10
Legal Authority: Fla. Statutes 240.319 (2)	Page: 1 of 1

The President of Broward Community College shall approve all individuals authorized to sign vouchers of the College. Prior to being entered upon the records and charged to the account classification, each voucher for the purchase of materials, supplies, or services other than personal services shall be approved by College staff designated by the Comptroller. In order to verify compliance with necessary laws and regulations regarding employment status, personal services contracts shall be routed through the Human Resources Department.

History: Reissued as Policy 6.13 on September 21, 1982; revised on December 16, 1986; revised on March 19, 1991; revised and re-numbered on June 18, 1997
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Approved by the Board of Trustees	Date 06/18/97	President's Signature 	Date 06/18/97
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