Broward Community College

Procedure Manual

Title: Technical Program Review and Evaluation	Number: A6Hx2-4.12
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The Vice President for Academic Affairs conducts an annual qualitative and quantitative review of instructional programs and academic support services in accordance with State Board of Community College Level II Program Review Process. In the spring, the Vice President for Academic Affairs recommends to the President a list of programs to be reviewed during the upcoming academic year. This list is approved by the Board of Trustees. At the end of the academic year, *A Report of Completed Level II Vocational Program Reviews* is submitted by the President to the Board of Trustees for approval.

This review identifies needs or problems and makes recommendations in such areas as: (1) the goals and objectives of the program/discipline and its relationship to the College mission; (2) curriculum currency and relevancy; (3) enrollment, placement and graduation data; (4) annual job openings; (5) program/discipline cost information; (6) student and employer satisfaction; (7) adequacy of faculty and staff; (8) adequacy of facilities, equipment, and learning resources; and (9) agreements with educational institutions and other external agencies.

In-Depth Studies. In cases where there is concern about the long-term viability of a program, the Vice President for Academic Affairs may direct the campus/site academic administration to prepare an in-depth quantitative and qualitative study of the program. If subsequent to this study a recommendation is made to modify, inactivate, or delete the program, that recommendation is forwarded by the campus/site academic administration to the Curriculum Committee.

National/Regional Accreditation. In cases of national/regional accreditation, that self-study review will be conducted at the appropriate campus/center site in accordance with the requirements of the accreditation agency. If subsequent to this self-study a recommendation is made to modify, inactivate, or delete the program, that recommendation is made to the Curriculum Committee through the Executive Director of the Center for Health Sciences Education or the appropriate academic dean.

Link to Policy 6Hx2-4.12

Recommending Officer's Signature	Date	President's Signature	Date
	04/16/97		04/16/97