



Broward
Community
College

Procedure Manual

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Advisors of student publications, who shall supervise the staff, the production, and the financial operations of the productions are primarily responsible for implementation of these procedures. Student editors or producers shall assume responsibility for meeting the purposes of the policy statement. This policy should in no way be construed as a limitation of freedom of the press; it should be accepted by the editors or producers as a guideline for the development of the professional and social responsibilities in student produced publications.

If any instance arises in which editorial freedom is pitted against responsibility, the editors or producers are required to consult with their advisor concerning the conflict. Inasmuch as the advisor has primary responsibility for the quality of the production and the implementation of the purposes of student publications, he/she shall also have the duty of disciplining any student staff members commensurate with College policy. However, the advisor should consult with the Vice President for Student Affairs or his/her designee prior to recommending any dismissal of top ranking editors.

The student publications advisor shall recommend staff appointments to the Student publications Board based upon the following qualifications:

1. The student's previously displayed willingness to work on the publication or production
2. The student's total experience in functions required for the particular position
3. The student's prior education in the field
4. The student's ability to perform the required function(s) of the position
5. The personal maturity and sense of responsibility of the student applying for the position
6. A minimum GPA requirement of 2.0

When informing student staff of the purposes of the student publications, publications advisors shall emphasize that each member of the publication is personally responsible for manifesting the purposes established in policy.

Recommending Officer's Signature  Date 06/27/01	President's Signature  Date 06/27/01
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Student Publications Board

Membership: The Board shall consist of one Dean of Student Affairs, all campus directors of student life (or equivalent), student publications advisors, 2 faculty members, and one department head from one of the departments of Communication or English, and 2 students. Student members shall serve on the Board for one-year terms. Faculty and Administrative members shall serve on the Board for two-year terms. The Vice President for Student Affairs shall appoint and remove all Board members at his/her discretion.

Non-voting members of the Board consist of the Vice President for Student Affairs, the Director of Student Affairs, Programs, Services, and Organizations, and the editors in chief of student publications.

Student members of the Boards shall not be eligible to serve as editors of student publications and as Board members concurrently.

Authority: The Board shall report to the Vice President for Student Affairs through the Director of Student Affairs, Programs, Services, and Organizations.

Chair: The Vice President for Student Affairs shall select a chair for a one-year term from one of the members.

Administration: The Director of Student Affairs, Programs, Services and Organizations shall provide administrative support to the Board.

Meetings: The Student Publications Board shall generally meet once per semester in the fall and spring or as necessary. A Quorum shall consist of a majority of the voting members.

[Link to Policy 6Hx2-5.04](#)