



Broward
Community
College

Procedure Manual

| | |
|--|------------------------------|
| Title: Traffic Rules and Regulations on Campus and Center Sites | Number: A6Hx2-7.13 |
| Policy Number: 6Hx2-7.13 | Page: 1 of 3 |

Broward Community College Traffic Regulations:

- Motorcycles shall park in designated areas.
- The speed limit is 10 mph on campus roads and 5 mph in parking lots.
- Vehicles shall park within the lines marking parking stalls. Use of more than one designated parking space shall constitute a violation.
- Vehicles are not permitted to back into parking spaces.
- Parking or driving vehicles on grass, paths, or sidewalks is prohibited, unless the area is specifically designated for overflow parking.
- Parking in reserved areas or “No Parking” zones is prohibited.

If any vehicle on campus is in violation of any of the provisions regarding the rules, regulating the stopping, standing, or parking, the individual to whom the decal was issued shall be held responsible for the violation.

Traffic and Parking Tickets

The amount of the traffic citation can be provided by the Campus’ Security Office. Any person receiving a traffic or parking citation must report with the violation notice within five (5) working days to the Campus’ Security Office to pay the fine. Citations may be mailed to the Cashier’s Business Office with a check or money order. Any student who fails to honor a citation within five (5) days or by the end of an academic term, whichever is less, will have his/her grades, transcripts and future registration withheld until all debts are paid.

Appeals Process

College Citation. Persons receiving a College parking citation may challenge the validity of the citation through an appeal to the Dean of Business Affairs on the Campus within ten (10) working days of the date of the citation, whose decision may then be appealed to the Provost

| | | | |
|--|-------------------------|---|-------------------------|
| Recommending Officer’s Signature <i>Ch. Stallworth</i> | Date 07/23/97 | President’s Signature <i>Willis Holub</i> | Date 07/23/97 |
|--|-------------------------|---|-------------------------|



Broward
Community
College

Procedure Manual

| | |
|--|------------------------------|
| Title: Traffic Rules and Regulations on Campus and Center Sites | Number: A6Hx2-7.13 |
| Policy Number: 6Hx2-7.13 | Page: 2 of 3 |

within five (5) working days, whose decision is final. At the Fort Lauderdale Center, the appeal is to the Downtown Center Administrator, whose decision is final.

Towing. Any person whose vehicle has been towed because of a parking/traffic violation may challenge the validity of the towing through an appeal to the Dean of Business Affairs on the Campus within ten (10) working days of the date of the citation or notice. At the Fort Lauderdale Center, the appeal is to the Downtown Administrator. Further appeals can be made within five (5) working days to the Provost, and finally to the President or his designee within five (5) working days of the Provost's decision.

Municipal Government Tickets. Appeals regarding tickets that have been issued by a municipality must be made directly to the municipality. Once the ticket is issued, the College is not empowered to enter into the appeal process.

Parking Permits

Parking permits may be obtained Monday through Friday, 8:00 a.m. to 3:30 p.m. at the Campus Security Office. All persons must bring their car registration with them to receive their parking permit. With the exception of handicapped permits issued by the Department of Motor Vehicles, parking permits for all motor vehicles are issued by the Campus Security Department at the Security Office on each campus or center location. Parking permits will be evidenced by hang tags for full-time and part-time staff and numbered decals for students. Such decals will identify the owner of each vehicle as a student or staff. Students found parking in areas set aside for staff and faculty will be fined.

Parking decals shall be placed on the left side rear bumper. The decal must be placed in its entirety on the vehicle. No cutting or otherwise mutilation of the decals. Decals are not transferable and must be removed when the vehicle changes ownership or association with the College is terminated. The original owner of the decal is responsible for removal of the decal and may be held liable for violations by the new owner. The College may withhold grades and transcripts from the original owner until all violations for the vehicle possessing a decal registered under the original owner's name are resolved to the satisfaction of the College.

Special parking permits will be issued by the Provosts or their designee that allow parking to alleviate a temporary medical or debilitating condition. These special permits require a



Broward
Community
College

Procedure Manual

| | |
|--|------------------------------|
| Title: Traffic Rules and Regulations on Campus and Center Sites | Number: A6Hx2-7.13 |
| Policy Number: 6Hx2-7.13 | Page: 3 of 3 |

doctor's certificate stating the nature of the condition and its estimated duration. These special permits do not qualify an individual to park in a space designated for handicapped parking. Only permits issued, in compliance with state law, by the Department of Motor Vehicles shall be considered valid for parking in any designated handicapped space. Municipal law enforcement agencies will ticket anyone in a handicapped space that does not possess and display certification from the State Department of Motor Vehicles.

Decals on motorcycles must be displayed in a conspicuous place.

Temporary hang tags may be issued to permit holders who cannot drive their registered vehicle due to breakdown, accident, etc. Temporary hang tags may also be issued to part-time faculty or staff for specific terms or time periods. These permits are only valid for days requested.

Violations and Penalties

| | |
|---|---|
| Parking violation | \$10 fine |
| Handicap parking violation | At the discretion of the College, may be subject to a College ticket (\$50 fine), towing, or municipal fines at the owner's expense |
| Obstructing the Flow of Traffic / Creating a Safety Hazard / Parking in a Fire Lane | At the discretion of the College, may be subject to towing or municipal regulations at the owner's expense. |

Any vehicle found to be in violation of College regulations on more than three separate occasions may be towed at the discretion of the College at the owner's expense.

[Link to Policy 6Hx2-7.13](#)