



**BROWARD
COMMUNITY
COLLEGE**

We keep you thinking.

Office of the president

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: November 28, 2007

Place: Regular Meeting of the Board of Trustees
Broward Community College
Boardroom 1208, Building 33
Willis Holcombe Center
111 East Las Olas Boulevard
Fort Lauderdale

Subject: Agenda Item II -- Approval of Agenda and Acknowledgment of Public Notice

In order to comply with provisions of the Administrative Procedures Act, this item is standard to the Board of Trustees' agenda. The board should acknowledge the public notices of the meetings by legal ad placed in a newspaper of general circulation in Broward County. Also, if any emergency action items are to be added to the agenda, they will be added at this point in the meeting. The inclusion of emergency items on the agenda must be accompanied by a statement of conditions that cause the item to be claimed as an emergency item. All emergency actions taken by the board are in effect for ninety (90) days unless they are readopted through normal processes.

RECOMMEND APPROVAL

**NOTICE OF PUBLIC MEETING
DISTRICT BOARD OF TRUSTEES
BROWARD COMMUNITY COLLEGE**

The Board of Trustees of Broward Community College will hold its regular meeting on November 28, 2007, at 1 p.m. This meeting is open to the public and will be held in Boardroom 1208, at the Willis Holcombe Center, 111 East Las Olas Boulevard, Fort Lauderdale, FL. The purpose of the regular monthly meeting is for the Board of Trustees, the legal governing body, to conduct public business.

The following policy and procedures will also be discussed at this meeting: policy & procedure on facility and program naming opportunities; policy on ADA accommodation in employment; policy and procedure for recruitment, selection and assignment of personnel; policy on criteria for assignment of rank for faculty; policy and procedure on employee leave; policy and procedure for employee separation and exit interview; policy and procedure on loyalty oath, security background checks and fingerprinting of employees.

A copy of the agenda is available in the President's Office, Room 1207, WHC, 111 East Las Olas Boulevard, Fort Lauderdale and online at www.broward.edu

Any person with a disability requiring auxiliary aids and services for this meeting may call the President's office at 954-201-7401 with their request at least two business days prior to the date of the meeting.

**J. David Armstrong, Jr.
Secretary, Board of Trustees
President, Broward Community College**

Publish November 20, 2007

November 28, 2007
1:00 p.m.

Broward Community College
Boardroom 1208, WHC
111 East Las Olas Boulevard
Fort Lauderdale

AGENDA

- I. MEETING CALLED TO ORDER
- II. AGENDA AND ACKNOWLEDGMENT OF PUBLIC NOTICE
- III. Approval of the Board of Trustee minutes
 - A. Minutes of the October 11, 2007 regular board meeting
 - B. Minutes October 24, 2007 regular board meeting

IV. CONSENT AGENDA ITEMS

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

A. Human Resources

- 1. Employment of full-time and part-time personnel
- 2. Resignation and termination of personnel

B. Purchasing

- 1. Disposal of Property
Request to authorize disposal, donation or sale by bid of surplus property assets

C. Contracts

- 1. General:
 - a. Waiver of Bid for additional funds for communication and outreach efforts which entail branding and awareness activities
- 2. Construction/Facilities (none)
- 3. Summary of Economic Development Contracts
- 4. Summary of Rentals of Bailey Hall/Omni
- 5. Summary of Student Life Contracts
- 6. Summary of Consultants/Performances Contracts
- 7. Summary of Health Science Affiliation Agreements
- 8. Summary of Articulation Agreements (none)
- 9. Ratification of Previously Approved Contracts (none)

D. Student Receivable Debt Reduction

E. Budget Amendments

- 1. General Current Fund – Amendment 4
- 2. General Current Fund – Amendment 5
- 3. Unexpended Plant
- 4. Restricted Current/Student Activities

F. Warrants

1. **October warrants for payroll and accounts payable expenditures**

G. Curriculum Committee Recommendations

H. Donation (none)

I. Policy & Procedures

1. **Policy on Facility and Program Naming Opportunities**
2. **Procedure on Facility and Program Naming Opportunities**
3. **Policy on ADA Accommodation in Employment**
4. **Policy for Recruitment, Selection and Assignment of Personnel**
5. **Procedure for Recruitment, Selection and Assignment of Personnel**
6. **Policy on Criteria for Assignment of Rank for Faculty**
7. **Policy on Employee Leave**
8. **Procedure on Employee Leave**
9. **Policy for Employee Separation and Exit Interview**
10. **Procedure for Employee Separation and Exit interview**
11. **Policy on Loyalty Oath, Security Background Checks, and Fingerprinting of Employees**
12. **Procedure on Loyalty Oath, Security Background Checks, and Fingerprinting of Employees**

V. ITEMS REMOVED FROM CONSENT AGENDA

VI. ACTION ITEMS

- A. **Junior Achievement**
- B. **Extension of CIGNA contract**
- C. **BENCOR**
- D. **Request approval of award recommendation of The Segal Company for a "Total Rewards Strategy" study**
- E. **Five-Year Equity Report Update Presentation**
- F. **Grant awarded by the Florida Department of Education**
- G. **Miramar Sub-Lease**
- H. **Lease for Foundation at 110 Broward Blvd.**
- I. **Approve budget to implement legislative changes**

VII. COLLEGE PRESENTATION – E-Learning@BCC (Russ Adkins)

VIII. INFORMATION ITEMS

- A. **2007 Minority/Women-owned Business Enterprise Annual Report**
- B. **Project Status Report**
- C. **First Quarter Financial Statement**
- D. **President's Report**
- E. **Board Comments**

IX. ADJOURNMENT