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BROWARD COMMUNITY COLLEGE
Minutes of the Regular Meeting of the Board of Trustees
October 24, 2007

PRELIMINARIES

Vice-Chair Tanner recognized President Armstrong who welcomed everyone to the October Board of Trustees meeting. Mr. Tanner asked former Board member, Cheryl Krause, to lead the Pledge of Allegiance.

Dr. Ken Ross introduced the faculty in attendance for presentations and retirement. Dr. Angelia Millender introduced the students in attendance. Ms. Jillian Printz introduced two members of the press, Buzz Lamb from The Observer and Jose deWitt from the Sun-Sentinel.

Retirements

Professor Hank Martel recognized Professor Chris Reiss from the Judson A. Samuels South Campus English department. Professor Reiss has been a professor for over 40 years and has served 25 years at BCC. Professor Reiss said he was happy to learn of the new Emeritus status policy that was being instituted. President Armstrong explained that this policy was presently being reviewed and looked forward to Professor Reiss being one of the first to be awarded with Emeritus status.

Dr. Lois Bolton recognized Dr. Al Gomez. Dr. Gomez started at BCC in 1977. From 1987 – 1996, Dr. Gomez was the Department Head of electronics, computer science, architecture and interior design and has spent the last years teaching in the Business Department.

Dr. Bolton recognized Professor Elizabeth Jordan, who joined BCC in 1978 as the Department Head of Emergency Medical Services. She is now an Associate Dean and has served BCC for 30 years. As a valued member of the department, Professor Jordan had a major impact in the education of many leaders in the EMS community and is well-known and highly respected in every fire station and every hospital throughout Broward County. Professor Jordan introduced her mother and thanked her for being such an immense influence in her life.

HP Award

Dr. Lois Bolton introduced four biology faculty members who were present, and acknowledged other faculty participants who were not present who were responsible for applying for a substantial Hewlett Packard grant. Dr. Bolton indicated that two leadership grants from Hewlett-Packard brought in over \$300,000.00, and included 60 tablet PC's , projectors, printers and cameras for use in the classroom. Dr. Bolton introduced Jacqueline Nicholas from Hewlett-Packard who presented the award.

Phi Beta Lambda Presentation

Professor Cathleen Montesarchio, faculty advisor for Phi Beta Lambda, introduced the students from Phi Beta Lambda. The students introduced themselves, announced the awards they won and the significant impact Phi Beta Lambda has had on their academic lives. President Armstrong offered congratulations to all and thanked them for being wonderful ambassadors for the college. In addition, he thanked Professor Montesarchio for her work with Phi Beta Lambda and stated that she is an example of the wonderful faculty we have at BCC.

Presentation of Proclamation to Cheryl Krause

On behalf of the Board of Trustees, President Armstrong read a proclamation for Ms. Cheryl Krause recognizing her tenure on the Board of Trustees and her contribution to the college. Dr. Armstrong presented the proclamation to Ms. Krause, who thanked the board, faculty and the many mentors who have helped and inspired her during her time at BCC.

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President Armstrong spoke about Dr. Ted Wright and his family, the tragic loss of their daughter and stated that Dr. Wright and his family appreciated all the support from everyone at BCC. President Armstrong stated that Dr. Wright's daughter had been a long-time student at BCC and had not quite earned her degree. He noted that at the appropriate time, a posthumous degree would be presented to the family in her honor.

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I. MEETING CALLED TO ORDER

The regular meeting of the Board of Trustees of Broward Community College was called to order at 1:55 p.m. on Wednesday, October 24, 2007 by Vice-Chair, Paul Tanner in Boardroom 1208, WHC, 111 East Las Olas Boulevard, Fort Lauderdale, Florida. In attendance were Vice-Chair Tanner, Ms. Douglass, Mr. Guerin, College Attorney Fernander and President Armstrong.

II. APPROVAL OF AGENDA AND ACKNOWLEDGMENT OF PUBLIC NOTICE

A motion was made/seconded by Mr. Guerin/Ms. Douglass to approve the agenda and public notice of the regular meeting of the Board of Trustees held on October 24, 2007 and it passed unanimously.

III. APPROVAL OF MINUTES

A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve the Amended Minutes of the Board of Trustees meeting of August 22, 2007 and passed unanimously.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve the Minutes of the Board of Trustees meeting of September 26, 2007 and passed unanimously.

Mr. Tanner asked the Board to move Agenda Item VI-F – Parking Garage to the top of the agenda.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to move this item for discussion.

Parking Garage – Balfour Beatty - Item VI-F

President Armstrong discussed the problems with parking at the A. Hugh Adams Central Campus, acknowledged this was the first major step in moving this project forward, and he would be looking at the financing options that were available to BCC. Mr. Francisco Hoyos indicated that we had received eleven proposals for this project and the list was reduced to four finalists. Each finalist came in for a presentation and Balfour Beatty Construction was chosen. This item was now coming before the Board to enable BCC to move forward with negotiations.

A motion was made and seconded by Mr. Douglass/Mr. Guerin to open this item for discussion. Ms. Douglass commented that she was pleased we were taking this particular approach of choosing the company and then negotiating the best price.

A motion was made and seconded by Ms. Douglas/Mr. Guerin to approve this item and it passed unanimously.

College Presentation – The Learning Communities and Fast Track – Item VII

President Armstrong introduced Jose Macia who has been appointed interim Special Assistant to the President for Strategic Initiatives following Ted Wright's retirement. Mr. Macia introduced Professor Charlene Koonin, Learning Communities Coordinator, and Professor Frank DeLeo, who teaches at WHC and the Adams Central Campus. Professor Koonin thanked all of her administrators for being such an integral part of this program. She indicated that there are four courses proscribed for students, and the professors work together to integrate the courses to create a scheduled theme throughout the program. She spoke about retention of students and the connection the students have with the college based on the Learning Communities. Professor Koonin talked about prep classes being remediation courses for those students whose college placement test scores indicated they were not ready to do college-level work. President Armstrong indicated that through this program, we are building a connected community between

students and our institution, as well as building a social network with a sound academic approach. Professor Koonin continued to describe details of the program, and she then introduced two students who are currently in the Learning Communities. Ms. Vanessa Icheverra, spoke about her experience in the Learning Communities program and said it has helped her to succeed in her classes and has been a great experience for her. The second student, Mr. Hershel Diaz, came to BCC from Peru and had learned about the Learning Community program while he was taking a class over the summer. He stated that this program has made him a better student and is a great way for foreign students to transition into BCC. President Armstrong stated that there are clear, well-researched and evidence-based demonstrations that a program of this nature, including the scheduling component, the packaging of the courses and the building of the communities, all lead to greater student success. Professor Koonin indicated that on the Adams Central campus there are four Learning Communities scheduled for fall, one or two programs on North and one program on the Samuels South Campus.

III. CONSENT AGENDA ITEMS (ITEM IV ON AGENDA)

- A. Human Resources
 - 1. Employment of full-time and part-time personnel (Pulled by Douglass)
 - 2. Resignation and Termination of Personnel
 - 3. College's Five-Year Equity Report (pulled by Douglass)
 - 4. CIGNA Group Dental Plan 2008 Renewal (pulled by Douglass)
- B. Purchasing
 - 1. Waiver of Bid; Microsoft Campus Agreement, Upgrade from Core to Enterprise Cal
 - 2. Request approval of lease agreement with Bobb's Piano (pulled by Douglass)
- C. Contracts
 - 1. General
 - a) BCC/FAU Intramural Agreement (pulled by Fernander & Douglass)
 - b) Amendment to VATC agreement
 - c) Agreement with Workforce One (pulled by Fernander)
 - 2. Construction/Facilities
 - a) Miller-Legg: Request approval of third year renewal of previously approved three year agreement (pulled by Douglass)
 - b) Gerrits: Request approval of third year renewal of previously approved three year agreement
 - c) T & G Contractors: Request approval of third year renewal of previously approved three year agreement
 - d) CCI: Request approval of third year renewal of previously approved three year agreement (pulled by Douglass)
 - e) R. J. Behar: Request approval of third year renewal of previously approved three year agreement (pulled by Douglass)
 - 3. Summary of Economic Development Contracts
 - 4. Summary of Rentals of Bailey Hall/Omni
 - 5. Summary of Student Life Contracts
 - 6. Summary of Consultants/Performances Contracts
 - 7. Summary of Health Science Affiliation Agreements (pulled by Douglass)
 - 8. Summary of Articulation Agreements (pulled by Douglass)
 - 9. Ratification of Previously Approved Contracts (pulled by Douglass)
- D. Student Receivable Debt Reduction (None)
- E. Budget Amendments
 - 1. General Current Fund – Amendment #3 (pulled by Douglass)

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- F. Warrants
 - 1. September Warrants (pulled by Douglass)
- G. Curriculum Committee Recommendations (None)
- H. Donation
 - 1. Surplus property assets (pulled by Douglass)

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A Motion was made and seconded by Ms. Douglass/Mr. Guerin to approve the items not pulled from the consent agenda and passed unanimously.

V. ITEMS REMOVED FROM CONSENT AGENDA:

The following items were pulled from the consent agenda for discussion.

IV-A-3 – College’s Five-Year Equity Report Update: Ms. Douglass spoke to President Armstrong prior to the Board meeting and asked for the indulgence of the Board members in treating this as a first reading. Ms. Douglass wanted additional information, and in light of the issue of the absence of Mr. Williams and Ms. Garrido, both of whom she knew were very interested in this matter, she felt this item should be brought back for discussion at the next Board meeting.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to bring this item back to the November Board meeting, and it passed unanimously.

IV-A-4 – CIGNA Group Dental Plan 2008 Renewal: Ms. Douglass asked Mr. Lloyd Rhodes if he had anything to add to this item. Mr. Rhodes replied that he did not, that the renewal speaks for itself and we would be recommending an RFP for dental coverage for next year.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this item and it passed unanimously.

IV-B-2 – Request for Approval of Lease with Bobb’s Pianos: Ms. Douglass stated that we had been doing business with Bobb’s for a long time and questioned if anyone other than Bobb’s Piano had been given the opportunity to do business with the college. Dr. Lois Bolton stated that we had not worked with anyone else. Ms. Douglass indicated she felt that the college had an obligation to put this item out for bid, and stated she believed there was either a statutory or a regulatory reason for this. Mr. Fernander replied that competitive business procedures are subject to Florida Statute. Dr. Bolton stated we had been doing business with Bobb’s since 2001, and this is a one-year renewal. President Armstrong stated we would watch for these contracts in the future and acknowledged that the Board had adopted a policy for a three-year maximum renewal. There was discussion about limitation on amounts that should go out for bid and Mr. Alex Denis indicated that the amount was \$50,000. President Armstrong stated that this is a \$2,000 item, and we were receiving good service. He acknowledged the Board’s concern, however, he stated that going out to bid on everything that is a small amount is probably not the best course of action. He pointed out that we started at \$2,400 and agreed on a price of \$2,200. Ms. Douglass gave some history for Mr. Guerin and President’s Armstrong’s benefit about the Board’s concern with regard to the diversity issue and the intent of the Board to reach into the community to ensure that a diverse community of providers had an opportunity to do business with BCC.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to accept this item and it passed unanimously.

VI-C- 1-a – BCC/FAU Intramural Agreement: Mr. Fernander requested that this item be pulled. This item was approved for legal sufficiency based upon receipt of a compliance statement from risk management, which has not been received. Ms. Douglass wanted to know how many students participate in this

program from FAU. Dr. Bolton replied that participation was approximately 150 students per year. Ms. Douglass questioned the amount generated by the agreement for the college, and President Armstrong acknowledged there was a typographical error and that it should read \$1,000 not \$100. Ms. Douglass referred to enclosure 1-A, which is a list of the different intramural activities and asked if the FAU students are four-year students, could they participate in college intramural events? Dr. Bolton replied in the affirmative. Mr. Fernander recommended that the Board approve this item subject to clarification on the identification language on the exhibit and subject to a compliance statement from risk management.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this item subject to a risk management compliance statement being received and it passed unanimously.

Item VI-C-1-c - Agreement with Workforce One: Mr. Fernander stated that this item be approved subject to clarification of the identification language on one of the exhibits and subject to a compliance statement to be generated from the managers of the program.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this item subject to the conditions stated by Mr. Fernander and it passed unanimously.

Item IV-C-2-a – Miller Legg: Ms. Douglass brought attention to numerous underlined items and asked Mr. Fernander if he added this language. Mr. Fernander explained this agreement was previously reviewed and approved by attorney Jack Latona, and this is the last year of that contract.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this item and it passed unanimously.

Items 2 d & e – CCI & R. J. Behar: Ms. Douglass noticed these items contained language to the effect that approving the final year will allow ongoing projects to continue without interruption. Mr. Alex Denis stated that, as long as a purchase order had been issued for the project and was in the scope of the original project, the project could continue even if the contract has expired until the purchase order is completed.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this item and it passed unanimously.

Item IV-C-7-b & c – Summary Health Affiliation Agreements: Ms. Douglass indicated that there were no agreements attached, and she would like clarification as to whether the services referred to in the agreement were being provided to BCC or was BCC providing the service. Dr. Bolton replied that regarding the two agencies (Boys and Girls Club - Item b and United Cerebral Palsy of Broward County – Item c), our dental students obtain clinical experience at those facilities creating a benefit to students and a benefit to the agency.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this item and it passed unanimously.

Item IV-C-8. Articulation Agreements – SBBC/BCC/FAU - Ms. Douglass asked about changes to the original agreement as no agreement was attached. President Armstrong stated that this is part of our articulation agreement with the School Board and each year the various components of our articulation must be approved. President Armstrong stated that he believed there were no changes to this agreement or it would have been brought to the Board for approval. Ms. Douglass directed her question regarding changes to Mr. Fernander. Mr. Fernander replied that in his opinion, it appeared that no changes were made since there was no redlining or any type of obvious edits.

Item IV-C-9. Ratification of Previously Approved Contracts – Pitney Bowes - Ms. Douglass asked when this contract was approved as there was no contract attached. Mr. Fernander noted that it appeared he had not seen this contract since it deals with programming and licensing, and wanted the record to be clear on that. Ms. Douglass said she did not see the legal review stamp on the contract, but was looking to Mr. Fernander for guidance. Mr. Fernander stated that due to the fact this particular contract deals with

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programming/IT issues, he would not review it unless specifically asked to look at the language. Therefore, it could be put on the agenda without his review. Mr. Fernander indicated that on the copy of this agreement, he noted it had been approved for legal sufficiency and there were no substantive changes..

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve Items IV-C-8 and IV-C-9 and it passed unanimously.

Item IV-E -1- Budget Amendments – General Current Fund – Amendment #3: Ms. Douglass referred to the comments on the bottom, particularly “transfer lapse saving and PT for Hire of temp services.” Mr. Pennell explained that this was an amendment from the Adams Central Campus computer science area. Each year they budget for salaries and expenditures, look at status of their equipment and the budgets are not adjusted until approved. At that time, equipment is analyzed and money transferred out of the salary lines and/or expenditure lines to capital outlay which would explain lapsed savings.

A motion was made by Ms. Douglass/Mr. Guerin to approve this item and it passed unanimously.

Item IV-F-1 – September Warrants: Ms. Douglass withdrew her questions regarding this item and stated they had been answered.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this item and it passed unanimously.

Item IV – H – Donations: Ms. Douglass questioned which items were sold and which were donated. Mr. Alex Denis indicated that if any items were to be donated, they would be brought before the Board. He is currently working with a group to attempt to donate some computers. Mr. Denis further noted that other items may be sold through www.publicsurplus.com, and in the past, there were legal issues in attempting to donate computer to BCC students which is why this is no longer done.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this item and it passed unanimously.

VI. ACTION ITEMS

VI-A - Borelli Amendment Contract: President Armstrong discussed the need for renovation of our buildings.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to move this item for discussion.

Mr. Francisco Hoyos explained about the contingency fund which covers unforeseen conditions during remodeling projects. Ms. Douglass asked about building codes for renovations. Mr. Hoyos stated that if remodeling was more than 40 percent of a building, it is a requirement to bring that building up to current code.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this item and it passed unanimously.

Vice-Chair Tanner called for a brief recess and the meeting was temporarily adjourned.

The meeting was reconvened at 3:30 PM.

VI-B -Student Tuition Fee Increase: President Armstrong opened the discussion and talked about the Florida Legislature meeting in special session on the budget. Legislation was passed to increase student fees by five percent (5%) in line with CPI. The Council of Presidents made a commitment to the Governor that they would take a minimum of five percent (5%) of the new revenue created by the tuition increase and apply that to financial aid for their most needy students. There are significant resources in place at BCC, in addition to Federal and State programs available for need-based financial aid. President Armstrong stated

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that BCC would like to commit to more than the five percent (5%) based upon the needs of the student population, and indicated that he is working on infusing these new resources generated by the tuition increase towards need-based financial aid. He recognized the excellent work of the BCC Foundation in providing funds that go towards our need-based financial aid. President Armstrong indicated registration of students begins on November 1, 2007, therefore, we have to be ready to implement this fee increase immediately as soon as word comes from the Governor's office that he has signed it into law. President Armstrong stated that other priorities for the college would include green initiatives as a possible one-time investment that would yield savings over time. In addition, a priority would be our developmental education and remediation programs, as well as increasing the gaps in pay between our part-time adjunct faculty members, and increasing our communications budget.

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A motion was made and seconded by Mr. Guerin/Ms. Douglass to move this item for discussion.

Ms. Douglass indicated that the Board was not happy about the prospect of increasing costs to students; however, due to the economic downturn and drastic budget cuts, she did not see how the Board could not consider the recommendation made by President Armstrong. Mr. Guerin asked about the impact of the tuition increased upon enrollment. President Armstrong stated from research in the past, if tuition is not raised more than five percent (5%), it would not be an elasticity issue with most of our students and stated we had our financial aid and student services people analyzing this issue to see what else we can do. Mr. Tanner spoke against the proposal and stated he did not think fees should be raised "because we can." Mr. Tanner compared the concept of raising tuition to support financially needy students as a form of re-distribution of income, which is a philosophy he is opposed to and that he would want to review the plan prior to lending his support. Ms. Douglass stated while visiting our other campuses, the students seemed more concerned with the cost of books, food and parking than with tuition. Ms. Douglass asked President Armstrong where BCC's tuition was in comparison with Miami-Dade and Palm Beach Community College's tuition. President Armstrong stated he would provide a list of tuition of other community colleges and stated that BCC was probably lower than the top one-third.

A motion was made to approve the tuition fee increased and the motion failed with Mr. Tanner opposed. There was discussion that a unanimous vote was needed due to the fact that only three board members were present. Mr. Tanner asked if procedurally, he voted to pass the motion and being part of the majority, could he move to reconsider at the next meeting. President Armstrong stated that a person that voted on the favorable side could move to reconsider.

A motion was made and seconded by Ms. Douglass/Ms. Guerin to reconsider this item and it passed unanimously.

A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve this item and it passed unanimously.

Mr. Tanner stated that that he would revisit this item next month when all board members were present.

Item VI – C: Construction Management – Building 72-Remodeling Recommendations: Mr. Francisco Hoyos stated that we have a process for selection of our construction managers. Four firms were interviewed and James B. Pirtle Construction, who has done work for us in the past, was ranked number one. The contract is \$6.5 million dollars for the cost of construction, not including the cost for construction management which is usually one percent (1%). Mr. Guerin stated that Pirtel Construction had a great reputation and he was happy they were working for the college.

A motion made and seconded by Ms. Douglass/Mr. Guerin to approve this item and it passed unanimously.

Item VI-D - Student Life Leadership Retreat: President Armstrong stated that every year we have had a leadership development course for students in Haines City, Florida. It is a continuation of a similar program we have had for some time.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this item and it passed unanimously.

Item VI-E – 2008-2010 Study Abroad Programs: Mr. David Moore stated in the last two years the Board of Trustees approved the study abroad programs on a three-year cycle, including programs at Cambridge University, Mexico, Spain, Brazil, Germany and West Africa. Mr. Moore presented two new programs for study in Israel and Egypt for the summer of 2008, and included additional information specifically regarding the Israel program. Israel is on the State Department warning list for travel and all issues related to safety and security have been taken into consideration. Mr. Moore had traveled to Israel in collaboration with FAU, and the Florida Israel Institute has strongly encouraged BCC to continue its relationship with the State of Israel.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to move this item for discussion.

Ms. Douglass directed discussion to Mr. Fernander regarding liability for study abroad programs. Mr. Fernander indicated that there is legal sufficiency; however, he wanted to continue to work with the staff to continuously improve this program. Ms. Douglass had a concern with regard to the itinerary of the program in Egypt. Ms. Douglass stated that the itinerary on the Ghana trip in 2006 did not leave sufficient time for lectures that were reflected in the program, nor was the actual trip itinerary the same as the itinerary that was in the program and asked Mr. Moore to review with the travel agent to ensure that future students would not be misled by an inaccurate representation of the itinerary on the program. President Armstrong stated that he had met extensively with Dr. Ross and Mr. Moore and they have assured him that the review process of the syllabus was complete. Mr. Moore described the details of the Egypt program. Mr. Moore indicated that last summer, we had 18 students participate in the Germany program and 15 students in the Mexico program, and he believed there would be interest in the community regarding these programs. President Armstrong stated we would be one of the few institutions offering the study abroad program in Israel, and said that the Governor was very interested in continuing our relationship with Israel.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this item and it passed unanimously.

VII. COLLEGE PRESENTATION – - The Learning Communities And Fast Track. (Moved to be presented earlier)

VIII. INFORMATION ITEMS

A. Project Status Report: This item is for information only.

B President’s Report: President Armstrong updated the Board of Trustees with a PowerPoint presentation on the progress made at the Willis Holcombe Plaza, and that he had noticed students and employees utilizing the new plaza. President Armstrong acknowledged the honors awarded to the college, including an Exemplary Practice Award in the FACC competition sponsored by the Institutional Advancement Commission for the best branding/enrollment boost campaign in the State. As part of this award, we have been asked to do a best-practices presentation at the FACC annual convention. In addition, BCC received one first place and two second places for other categories in the FACC competition. The National Conference for Marketing and Public Relations has awarded BCC two Bronze Medallion Awards, one for one of our radio ads and one for our radio ad series. President Armstrong talked about Judge Catalina Avalos being named BCC’s Distinguished Alumni in 2006. Judge Avalos was among the 20 nominees for the FACC LeRoy Collins Distinguished Alumni Award this year. Judge Avalos will be recognized at a special reception for the nominees at the annual convention in Orlando and at the Presidential banquet following the reception.

C- Board Comments: Ms. Douglass thanked everyone involved with the completion of the Willis Holcombe Plaza and stated that she was very pleased that our policy on utilization of native plants, including the palm trees. Ms. Douglas asked about the update regarding dedication of the plaza, and reminded President Armstrong that Will Holcombe should be invited, and was glad to learn that the African

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statue has been placed at Bailey Hall. Ms. Douglass also thanked President Armstrong for his leadership. Ms. Douglass thanked Don Artman for his computer knowledge and assistance. There was discussion with Ms. Barbara Cohen Pippin regarding the Broward Delegation reception at BCC being held on November 1, 2007

IX. ADJOURNMENT

With no further business to discuss, a motion was made and seconded by Mr. Guerin/Ms. Douglass to adjourn the meeting at 4:35 p.m.

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