



**BROWARD
COMMUNITY
COLLEGE**

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Office of the president

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: November 28, 2007

Place: Regular Meeting of the Board of Trustees
Broward Community College
Boardroom 1208, Building 33
Willis Holcombe Center
111 East Las Olas Boulevard
Fort Lauderdale

Subject: Agenda Item IV-B, 1 -- Disposal of Property

This is a request to authorize disposal, donation or sale by bid of surplus property assets.

This process allows the college to use the best method possible to dispose, donate or sell surplus college property in accordance with applicable policies, procedures and state statutes.

This process relates to Goal 8 - Make strategic choices about instructional programming and resources. The Procurement Department reviews the list of equipment to be authorized for disposal, donation, or sale by bid and makes the decision that will give the best benefit to the College.

RECOMMEND APPROVAL

