



positions. The hours of operation are Monday through Thursday from 6:30 – 10:30 p.m. Information regarding the escort team is posted on flyers throughout the campus as well as on the web site. In addition, an enrollment services position was created in response to the request for more advisers and enrollment services officers. A business center is being created as a pilot program on the Samuels South Campus. The center will provide faxing and black and white and color copying.

Beth Ordaz presented the results of a student survey. Students would like more career workshops. A one-day career event for business majors will be held, in addition to a career week and Federal job fair. A recommended solution to increased faculty office hours would be for faculty to establish better communication with the associated deans to help ensure that students are aware of all tutoring resources. The third issue is the price of food in the cafeteria. Mr. Williams asked Dr. Martel to address the issue of office hours. He stated that there is a difficulty to establish convenient office hours for everyone when the professor only teaches one evening class. Dr. Martel stated that students are unaware of other ways in which to get assistance through the Learning Resource Center. Ms. Douglass referred to Page 46 of the Faculty Contract which states the number of hours faculty are required to be available on campus. She stated that the contract was for full-time faculty and asked if there was a requirement for part-time faculty. Dr. Martel stated that for each three-credit class, it would be eight hours of office time per semester, which averages out to 30 minutes per week over 16 weeks. Most faculty try to have time available each night of class.

Ms. Douglas requested that President Armstrong provide a copy of the written governance concerning this. Mr. Tanner asked if there was a requirement for on-line instructors. Dr. Martel stated that the teaching methodology used by the professor does not change the requirement. Ms. Douglass asked if an adjunct professor teaching an on-line course would still have to meet the requirement of eight office hours. Dr. Martel stated that if it's an on-line class, the student could communicate via e-mail or Blackboard during established times. Ms. Douglass asked President Armstrong to provide the written requirement for adjuncts teaching on-line or blended courses. Mr. Williams asked if the office hours were working for the students. Ms. Stubbs stated that it is working and that we have to try to educate students as to what is available to them. Mr. Williams asked why it is an issue if it is working. Ms. Stubbs stated that it was her understanding that the student was having difficulty being able to meet with the professor during the allotted times. Mr. Williams asked President Armstrong to assess where we are as far as how faculty office hours are working for the students and come up with a comprehensive plan to increase better outcomes for students in this area. President Armstrong stated that there are various ways of communicating through technology. He suggested that the Board of Trustees be given a demonstration on the Blackboard System. He also stated that we need to make sure that part-time staff are provided with orientation and training so that they are aware of the services we offer. Mr. Williams asked that follow-up items requested by Board members be noted. Ms. Douglass asked that hard copies of the student survey be provided to Board members. Copies were then distributed. Ms. Justice noted that this Board voted to pay adjuncts for the eight hours of office time. She stated that a survey of the evening students would be conducted, and a

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report along with solutions would be provided to the Board. Ms. Douglass stated that when the Auditor General commented on office hours, there was a statutory requirement. She asked President Armstrong to provide a report on what the adjuncts are doing, as well as the statute. Mr. Williams requested a system-wide report and outcomes.

Ms. Ordaz discussed the third issue, cafeteria prices. Students are concerned with the high prices of food in the cafeteria as compared to local fast food restaurants. A recommended solution would be for the cafeteria to offer a value meal, such as a dollar meal, as well as reduced prices on various items on a weekly basis. Lackmann has agreed to offer a dollar menu on a weekly basis. Ms. Douglass recalled that when the contract was negotiated with Lackmann, there was set pricing on certain foods. She suggested that Ms. Justice look at the contract. Ms. Justice will get with the Dean of Business and review the contract. Ms. Ordaz then presented a few broadcasting interviews that the student government conducted with the assistance of Professor Buford.

Alba Holguin presented for the Pines and Weston centers. One of the issues was the broken latches in ladies restroom stalls on the second floor. The solution was to contact the City of Pembroke Pines and the latches have been repaired. Another concern was that several lights were damaged in the student and faculty parking lots. The City of Pembroke Pines was notified and the lights have been replaced. Ms. Olgean then shared some of the results from the student surveys at the Samuels South Campus. Students were satisfied with the labs. They felt that the Student Life Centers were important. Students were satisfied with the location. Campus clubs are an excellent way to aid in motivation. The surveys from the Pines and Weston centers showed students were happy with student life, location was close to home, clean environment, knowledgeable professors, and satisfied with the service. Alba introduced Director of Student Life Rose Ortega who conducted the student forum.

Ms. Ortega invited students to speak, and requested they limit their time to two minutes. Student Government Senator for North Campus Sylvia Rotella, addressed the issue of office hours. She suggested that adjuncts teaching evening classes provide on-line office hours.

Another student asked if they could pursue dual degrees. Ms. Douglass asked President Armstrong if a student could do that. Mr. Williams asked if anyone knew what prevented this. Janice Stubbs stated that a student could pursue two degrees, but can only declare one at a time as the system will only allow one primary objective. Ms. Stubbs suggested the student meet with a counselor and academic adviser to look at classes common to both programs. Ms. Douglass asked which system Ms. Stubbs was referring to. Ms. Stubbs replied, the computer system. President Armstrong added that this is driven by requirements from Tallahassee. It is based on the desire of the Florida State to have students complete their courses as quickly as possible. He stated that this is more an issue at universities. You can pursue different tracks but you have to declare one major for state reporting purposes. Ms. Douglass asked if she had the time and the inclination and wanted to take a hundred classes a term if she could. She asked if she would

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graduate with a degree in one subject and a degree in a second area, and how would that work? Ms. Stubbs stated that a student would graduate with one degree at a time. President Armstrong said that the State, in statute, rewards colleges for moving students through the institution quickly. For example, if a student receives their associates degree in a shorter amount of time, we receive more funding. Ms. Stubbs and her staff will work with the student.

A student, J.T. discussed the issue of noise at the library. Since it is shared with the Broward County Library system, it is often difficult to focus. Students feel the library is more like a playground. Ms. Justice stated that the second floor of the library has been designated as a quiet area with individual study rooms. Students need to feel comfortable advising the librarian if there is something disruptive. Building 72 is being redesigned as a learning lab. In approximately a year-and-a-half, a new learning resource center will be open for students. Mr. Tanner said that in observing libraries they are all pretty standard. Ms. Justice explained that students like to gather in larger groups to study. The second floor is designed for this concept.

The next student raised the question of whether some of the night classes in industrial management could also be offered during the day. Dean Jorge Guerra responded that although we accept the credits for any student that received a certificate from a technical center, the student is required to take 27 additional credits. Most of the courses are offered during the day and evening. President Armstrong asked the student to follow up with Ms. Justice who will work with him.

A student named Charlie discussed the ratio of 40 percent full-time faculty to 60 percent adjunct faculty on South campus. He suggested that we increase the number of full-time faculty. He stated that during his time at BCC he has had to withdraw from classes taught by adjunct faculty. He cited an example of his biology I professor not adhering to the curriculum. Mr. Tanner acknowledged that this situation exists in all institutions that are not proprietary. Charlie cited another example of chemistry classes he took at the North and Central campuses. Mr. Tanner pointed out that an open university environment allows deviation. President Armstrong stated that we have quality faculty and will continue to perform evaluations and provide support and training regarding the issues raised. Ms. Douglass mentioned that a couple of years ago students requested a vehicle for online faculty evaluations. She asked President Armstrong to look into it. President Armstrong stated that there is a formal process for students to give feedback on faculty. There are also web sites such as *Rate My Professor* that university and community college students utilize.

A student named Latasha voiced her concern regarding the state-wide budget cuts in education. She is concerned about the availability of classes. President Armstrong stated that faculty and administration are working hard to schedule courses as best we can with the resources available to us. Latasha added that it is very important for students to stay politically active. She encouraged them to e-mail and call legislators, house members, senators and the governor. President Armstrong concurred. Barbara Pippin, our

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government relations coordinator, and a group of competitive edge students are in Tallahassee right now.

The president of the South Campus Student Government Association addressed the Board regarding scholarships and financial aid for international students. President Armstrong stated this is an issue for students who are not U.S. citizens and are not eligible for state and federal financial aid programs. Ms. Douglass asked President Armstrong to make it clear that this is not a Board policy, but a matter of federal and state law. The Board members sympathize with students, but do not have any control of this. Ms. Ordaz stated that the students want BCC to do something for them. She does not know what to tell them. Ms. Douglass replied that she needs to tell them it's a matter of state and federal statute and law. The Board cannot violate state or federal statutes. She believes that even the BCC Foundation is bound as to what monies can be given to foreign students. President Armstrong stated that we do not get matching funds for foreign students. We are reaching to benefactors in the community. He stated that our legislators are aware of the issues.

The next speaker also asked that we offer financial aid assistance to international students. She also felt that it is unfair to have to pay for parking when she does not use it. Dean of Business Affairs Albert Smith advised the student that the fee is a campus access fee, not a parking fee. He requested that she come to his office to complete a Campus Appeals Form. It covers any campus access a student might need on the weekend such as the library, the Learning Resource Center, etc. The fee was set up according to statute.

Ms. Douglass requested a report on the cost of \$1500 per bench. She also requested a report for the next Board meeting on the ratio of advisers to students at BCC compared to other community colleges. She then thanked the students for attending.

Chair Garrido requested smoking cessation classes.

Ms. Justice thanked everyone for attending.

The 2008 Student Forum was concluded at 2:10 p.m.

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