



**BROWARD  
COMMUNITY  
COLLEGE**

*We keep you thinking.*

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Office of the president

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: May 28, 2008

Place: Regular Meeting of the Board of Trustees  
Broward Community College  
Willis Holcombe Center, Boardroom 1208  
111 East Las Olas Boulevard  
Fort Lauderdale, FL

Subject: Agenda Item IV-D- Student Receivable Debt Reduction

Attached is a request to discharge a deceased student's debt.

RECOMMEND APPROVAL

Board Agenda Approved: JDA  
Date: 5/12/08

Agenda Item IV-D

**BOARD OF TRUSTEES  
AGENDA TRANSMITTAL SHEET**

To: David Armstrong, President

Date May 28, 2008

Issue: Write off deceased student debt

**Background/Analysis:**

Attached is a list of students who are deceased and whose debt should be removed from college records. A copy of the death certificate is on file.

**Fiscal Impact:**

The College's outstanding student receivable debt is being reduced by \$637.37

E. Mendez  
Initiating Official  
Elizabeth Mendez,  
Associate Vice President  
For Student Business Services

William D. Pennell  
Vice President/Provost  
William Pennell  
Chief Financial Officer

**Staff Position:**

**THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:**

- Commitment to meeting the needs of our community  
 Commitment to open access and excellence in learning  
 Commitment to embracing individuality in a multi-cultural society  
 Commitment to ethical behavior, collaboration, stewardship and continuous improvement

**BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:**

Provide timely service to the student by updating their account balance information based on official documentation received by the College.

Minority: Yes \_\_\_ No \_\_\_ N/A

Broward: Yes \_\_\_ No \_\_\_ N/A

President's Recommendation:

Recommend Approval  
 For Information Only



Broward Community College

Deceased Student Debt as of April 24, 2008

Student Name	Date of Death	Debt Amount	Description
Nagy, Carol	February 17, 2008	\$ 239.92	Fee Advance 20011
		\$ 397.45	Fee Advance 20011
		<u>\$ 637.37</u>	

AGENDA ITEM

IV-D

MAY 28 2008

ENCLOSURE \_\_\_\_\_