



BROWARD COMMUNITY COLLEGE

We keep you thinking.

Office of the president

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: January 27, 2009

Place: Regular Meeting of the Board of Trustees
Broward Community College
A. Hugh Adams Central Campus
3501 S. W. Davie Rd.-Bldg.17/Rm. 425/426
Davie, FL

Subject: Agenda Item IV-B-1 - Disposal of Property

This is a request to authorize disposal, donation or sale by bid of surplus property assets. This process allows the college to use the best method possible to dispose, donate or sell surplus college property in accordance with applicable policies, procedures and state statutes. This process relates to Goal 8 - Make strategic choices about instructional programming and resources. The Procurement Department reviews the list of equipment to be authorized for disposal, donation, or sale by bid and makes the decision that will give the best benefit to the college.

RECOMMEND APPROVAL

Board Agenda Approved: _____
Date: _____

Agenda Item IV-B
Enclosure 1

**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**

To: President David Armstrong

Date: December 17, 2008

Issue: Authorize Disposal, donation or sale by bid of surplus property assets.

Background/Analysis: The equipment on the attached list has been declared surplus, obsolete and/or unserviceable by the property custodian (using department). Authorization is requested to dispose, donate or sell the equipment (as stated on the attachment) in the method that is in the best interest of the college and in accordance with applicable policies, procedures and statutes regarding disposal of surplus property.

Fiscal Impact: n/a

Initiating Official
Mr. Alex Denis AVP
Procurement Services

Vice President/Provost
Mr. William Pennell
Chief Financial Officer

Staff Position: Recommend Approval.

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

<input checked="" type="checkbox"/> Providing high quality educational programs	<input type="checkbox"/> Providing high quality services
<input type="checkbox"/> Providing for affordability to a diverse community of learners	<input type="checkbox"/> Providing for accessibility to a diverse community of learners
<input type="checkbox"/> Commitment to student achievement	<input type="checkbox"/> Commitment to lifelong learning
<input checked="" type="checkbox"/> Commitment to academic excellence	<input type="checkbox"/> Providing use of current technology

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

This item will allow the expeditious sale, trade-in, or disposal, as applicable, of surplus obsolete/unserviceable equipment no longer usable by the college.

Minority Firm: Yes ___ No ___ N/A X

Broward Firm: Yes ___ No ___ N/A X

President's Recommendation: _____

Recommend Approval

For Information Only

REQUEST FOR DISPOSAL ACTION FISCAL DEC08-JAN09 ANALYSIS

C	IDENTIFICATE	ASSET#	DATE	DESCRIPTION	DISPOSITION	DEPARTMENT
3088		45428	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45742	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45689	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45684	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45687	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45672	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45408	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45752	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45406	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45445	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45437	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45420	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45436	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45521	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45386	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45685	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		47454	4/12/2005	GATEWAY COMPUTER E-4300	SURPLUS	N/C - TECH.
3088		45690	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45460	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45512	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		41058	10/28/2002	GATEWAY COMPUTER E-4000	SURPLUS	N/C - TECH.
3088		47614	6/27/2005	GATEWAY COMPUTER E-4300	SURPLUS	N/C - TECH.
3088		45545	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45756	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45515	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45534	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45402	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45435	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45376	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45426	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3088		45375	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3089		27526	6/7/1996	NUARC PLATEMAKER/BURNER	SURPLUS	C/C - PRINTING
3089		28436	2/20/1997	HEIDELBERG PRINTING PRESS	SURPLUS	C/C - PRINTING
3090		43213	12/3/2003	CISCO 4500-M ROUTER	TRADE-IN	WHC - INFO. TECH.
3090		43178	12/3/2003	CISCO WS-C3524-XL-EN CATALYST	TRADE-IN	WHC - INFO. TECH.
3090		43012	12/3/2003	CISCO WS-C3524-XL-EN CATALYST	TRADE-IN	WHC - INFO. TECH.
3090		43100	12/3/2003	CISCO WS-C3524-XL-EN CATALYST	TRADE-IN	WHC - INFO. TECH.
3090		43231	12/3/2003	CISCO WS-C3524-XL-EN CATALYST	TRADE-IN	WHC - INFO. TECH.
3091		43522	3/12/2004	GATEWAY M275-E TABLET	SURPLUS	N/C - TECH.
3091		45267	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091		47474	4/13/2005	GATEWAY COMPUTER E-4300	SURPLUS	N/C - TECH.
3091		45711	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091		45440	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091		45629	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091		45452	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091		45699	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091		45448	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091		45506	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.

AGENDA ITEM 14-B

JAN 27 2009

ENCLOSURE

REQUEST FOR DISPOSAL ACTION FISCAL DEC08-JAN09 ANALYSIS

3091	45404	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091	45413	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091	45472	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091	45424	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091	45461	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091	45496	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091	45501	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091	45459	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3091	38784	8/29/2001	EPSON 5600P PROJECTOR	SURPLUS	N/C - TECH.
3091	38929	11/6/2001	EPSON 5600P PROJECTOR	SURPLUS	N/C - TECH.
3091	39242	1/11/2002	EPSON 5600P PROJECTOR	SURPLUS	N/C - TECH.
3092	47327	1/28/2005	GATEWAY COMPUTER E-4300	SURPLUS	C/C - RUSS ADKINS
3094	42016	5/20/2003	GATEWAY COMPUTER E-4000	SURPLUS	S/C - TECH.
3094	42055	5/20/2003	GATEWAY COMPUTER E-4000	SURPLUS	S/C - TECH.
3094	41970	5/20/2003	GATEWAY COMPUTER E-4000	SURPLUS	S/C - TECH.
3094	42958	10/10/2003	GATEWAY COMPUTER E-4100	SURPLUS	S/C - TECH.
3094	42957	10/10/2003	GATEWAY COMPUTER E-4100	SURPLUS	S/C - TECH.
3094	42081	5/20/2003	GATEWAY COMPUTER E-4000	SURPLUS	S/C - TECH.
3094	36510	2/18/2001	GATEWAY COMPUTER E-1400SE	SURPLUS	S/C - TECH.
3094	36509	2/19/2001	GATEWAY COMPUTER E-1400SE	SURPLUS	S/C - TECH.
3094	41979	5/20/2003	GATEWAY COMPUTER E-4000	SURPLUS	S/C - TECH.
3094	41961	5/20/2003	GATEWAY COMPUTER E-4000	SURPLUS	S/C - TECH.
3094	41960	5/20/2003	GATEWAY COMPUTER E-4000	SURPLUS	S/C - TECH.
3094	41910	5/20/2003	GATEWAY COMPUTER E-4000	SURPLUS	S/C - TECH.
3094	41930	5/20/2003	GATEWAY COMPUTER E-4000	SURPLUS	S/C - TECH.
3094	41956	5/20/2003	GATEWAY COMPUTER E-4000	SURPLUS	S/C - TECH.
3094	44127	6/30/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	S/C - TECH.
3094	44128	6/30/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	S/C - TECH.
3094	35667	9/22/2000	EPSON CUSTOM PODIUM	SURPLUS	S/C - TECH.
3095	43734	5/18/2004	GATEWAY M275-E TABLET	SURPLUS	C/C - TECH.
3095	43736	5/18/2004	GATEWAY M275-E TABLET	SURPLUS	C/C - TECH.
3095	44094	6/23/2004	GATEWAY M275-E TABLET	SURPLUS	C/C - TECH.
3095	44093	6/23/2004	GATEWAY M275-E TABLET	SURPLUS	C/C - TECH.
3095	47436	4/4/2005	GATEWAY M675EB LAPTOP	SURPLUS	C/C - TECH.
3096	41121	6/1/2001	ASCOM HASLER MAILING SYSTEM	OBSOLETE	C/C - MAT. SERV.
3098	28978	7/31/1997	UTILITY VEHICLE MULE	OBSOLETE	C/C - GROUNDS
3098	31008	2/18/1998	UTILITY VEHICLE MULE	OBSOLETE	C/C - GROUNDS
3098	31007	2/18/1998	UTILITY VEHICLE MULE	OBSOLETE	C/C - GROUNDS
3099	42860	8/27/2003	GATEWAY 600-E LAPTOP	SURPLUS	C/C - COMM.
3100	49179	10/13/2006	GATEWAY M465-E LAPTOP	SURPLUS	N. COHEN

AGENDA ITEM IV-B
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 ENCLOSURE _____