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BROWARD COLLEGE

Define yourself.

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: January 27, 2009

Place: Regular Meeting of the Board of Trustees
Broward College
A. Hugh Adams Central Campus - Bldg. 17/Room 425/426
3501 S. W. Davie Road
Davie, FL

Subject: Agenda Item IV-E-2- General Current Fund (Nov.) - Amendment #4

This Board item contains budget amendment No. 4 to the general current fund of the College. This amendment books routine expense adjustments and transfers including a transfer of budget from the General Current Fund to the Plant Fund to support the installation of Sharp copiers for the Document Management System.

RECOMMEND APPROVAL

Board Agenda Approved: _____

Date: _____

Agenda Item IV-E

Enclosure 2

**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**

To: David Armstrong, President
From: Liz Mendez, AVP for Budget

Date: January 5, 2009

Subj: Budget Amendments for November 2008

Issue:

- General Current

Background/Analysis:

General Current Fund Amendment # 4

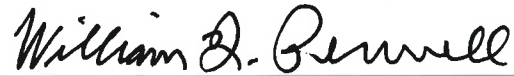
Fiscal Impact:

- Miscellaneous Transfer

- Hospitality Budget Increases \$ 9,825
- Document Management System data drops \$ 50,000
- Learning Centered Classroom awards - North \$ 20,000
- North Campus Operations \$ 63,000
- North Campus Police Detail \$ 20,000



Liz Mendez
AVP for Budget



William D. Pennell
Chief Financial Officer

Staff Position: Staff recommends approval

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

- | | |
|---|---|
| <input type="checkbox"/> Providing high quality educational programs | <input checked="" type="checkbox"/> Providing high quality services |
| <input type="checkbox"/> Providing for affordability to a diverse community of learners | <input type="checkbox"/> Providing for accessibility to a diverse community of learners |
| <input type="checkbox"/> Commitment to student achievement | <input type="checkbox"/> Commitment to lifelong learning |
| <input type="checkbox"/> Commitment to academic excellence | <input type="checkbox"/> Providing use of current technology |

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

Aligns Budget with College Priorities

Minority Firm: Yes ___ No ___ N/A X

Broward Firm: Yes ___ No ___ N/A X

BUDGET AMENDMENT REQUEST

COLLEGE: BROWARD COMMUNITY COLLEGE

FISCAL YEAR: FY2009

Be it resolved that the District Board of Trustees, **Broward College**, in meeting assembled, pursuant to Section 1011.30, Florida Statutes, and Rule 6A-14.0716(5)(b), Florida Administrative Code, hereby requests the State Board of Community Colleges to approve amendments to the community college budget for the fiscal year as follows:

REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

X (1) JUSTIFICATION: To budget transfer of funds from Fund I (Current Fund - Unrestricted) to:

Fund	Amount	Explanation
7000	50,000	Data and electrical drops for new Sharp copiers
	<u>50,000</u>	

(2) CHANGE IN FUND BALANCE: Notification necessary only if New Fund Balance is less than 5%
New Fund Balance _____ %

CERTIFIED AS APPROVED BY BOARD:

President (as Secretary of the Board) BOARD APPROVAL DATE: _____

DEPARTMENT OF EDUCATION

CERTIFIED AS APPROVED BY DEPARTMENT OF EDUCATION:

CHANCELLOR, FLORIDA COMMUNITY COLLEGE SYSTEM DATE: _____

AGENDA ITEM IV-E
JAN 27 2009
ENCLOSURE 2

AMENDMENT NUMBER Internal 4

Be it resolved that the Board of Trustees of Broward College District, State of Florida, in meeting assembled, Pursuant to section 240.335, Florida Statutes, and Rule 6A-14.713, Florida Administrative Code, hereby requests the State Commissioner of Education to approve amendments to the college budget for the fiscal year as follows:

FUND NAME: GENERAL CURRENT

FUND NUMBER: 1XXXXX

CATEGORY	PRESENT BUDGET	INCREASE	DECREASE	REVISED BUDGET
BEGINNING FUND BALANCE-Unrestricted	9,997,378.00	0.00	0.00	9,997,378.00
BEGINNING FUND BALANCE-Restricted	24,021,336.00	0.00		24,021,336.00
REVENUES	139,006,996.00	10,545.00		139,017,541.00
TOTAL TO BE ACCOUNTED FOR	173,025,710.00	10,545.00	0.00	173,036,255.00
SALARIES	109,207,313.27	38,959.00		109,246,272.27
CURRENT EXPENSES	47,646,177.06	87,066.00	0.00	47,733,243.06
CAPITAL OUTLAY	6,145,842.28	0.00	116,305.00	6,029,537.28
ENDING FUND BALANCE *	10,026,377.39	825.00	0.00	10,027,202.39
TOTAL TO BE ACCOUNTED FOR	173,025,710.00	126,850.00	116,305.00	173,036,255.00
FUND BALANCE PERCENT *	5.8%			5.8%

COMMENTS:

Fund Balance adjustments

1) Return funds to fund balance to increase VPSSA's hospitality account. \$825.00

Revenue adjustments

2) Increase Rev budgets for hospitality accounts \$9,825.00

3) Increase rev budget for Computer Tech test voucher fees \$720.00

Total Revenue/expense increase \$720.00

Transfers to Unexpended Plant

4) Document Management System data drops. \$50,000.00

Routine Expense adjustments and transfers

5) Learning centered Classroom awards \$20,000.00

6) North Campus operations \$63,000.00

7) North campus Coral Springs Police detail support \$20,000.00

8) Routine Transfers \$13,305.00

Total Routine transfers \$116,305.00

AGENDA ITEM IV-E

JAN 27 2009

ENCLOSURE 2

General Current Fund – Amendment #4 (Month of November 2008)

Item #	Description	Amount
1	Increase to fund balance from VP of Student Affairs expense budget to support an increase in hospitality budget in support of Black Summit (Black men and boys project)	825.00
2	Increase the hospitality budgets for the President's office, Economic Development and VP of Academics mentioned above.	9,825.00
3	Recognize revenue from Microsoft test student testing vouchers for Computer Science Program at North Campus	750.00
4	Transfer funds from General Current Fund to Plant Fund for the purchase of data drops and electrical outlets for Sharp Copiers as part of Document Management System	50,000.00
5	Learning Centered Classroom Award for Faculty at North Campus.	20,000.00
6	To support Campus projects: Learning Centered Incentive award, Learning Community, P/T staff-Library, radios, Faculty chairs.	63,000.00
7	Transfer capital budget dollars to current expense in support of North Campus Coral Springs Police contract.	20,000.00
8	Routine transfers	13,305.00

AGENDA ITEM

1V-E

JAN 27 2009

ENCLOSURE

2