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BROWARD COLLEGE

Define yourself.

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: January 27, 2009

Place: Regular Meeting of the Board of Trustees
Broward College
A. Hugh Adams Central Campus
3501 S. W. Davie Road - Building 17, Room 425/426
Davie, FL

Subject: Agenda Item VI-G- Affiliation Agreement-Schiller Univ.-Heidelberg Germany

Brief Description:

The attached agreement will enable students of Broward College, and many colleges and universities from around the country, to study abroad in Heidelberg, Germany at Schiller International University for summer and semester length programs approved by the College Consortium for International Study (CCIS). Students are offered an intense cultural experience and may enroll in a range of courses including history, humanities, literature, German language, math, science and more. Students live in supervised residences on the campus of Schiller International University.

Benefit to BC:

BC already serves as the U. S. sponsoring institution for the CCIS study abroad programs in Spain and India. This agreement will extend opportunities for students to have even more variety of program choices.

Students who enroll from outside of the college pay an administrative fee towards program expenses and the expenses of the Greene International Education Institute. This has enabled BC to support other international education initiatives including scholarships, faculty development projects and visits to monitor program quality.

Relationship to College Master Plan

Goal 5: Increase entrepreneurial actions across the College by seeking new revenue sources
Strategy 3: Develop a process to expand international partnership programs.

Board Agenda Approved: _____
Date: _____

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Enclosure _____

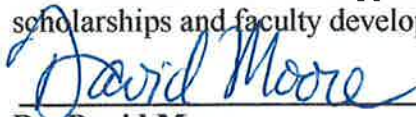
**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**

To: J. David Armstrong, President Date: August 25, 2008
From: Dr. Judith Scherer, Vice President for Academic Affairs
Subj: Agreement with Schiller International University (SIU), Heidelberg, Germany


Issue: Enable students of Broward College and many colleges and universities from around the country to study abroad in Heidelberg, Germany for summer and semester length programs. Students are offered an intense language and cultural experience and may enroll in a broad range of courses including general education and liberal arts offerings. Students live in supervised residences on the Schiller Heidelberg campus.

Background/Analysis: SIU has operated a study abroad program with the College Consortium for International Studies (CCIS) in Heidelberg, Germany since 1985 sponsored by Ocean County Community College and St. Ambrose University. When these colleges dropped out of the organization or shifted their focus to different study abroad programming, SIU requested that Broward College assume the role as the US sponsoring institution. After a site visit and review of the program location, it was determined that this would be an excellent venue for Broward to develop a study abroad program to compliment our existing summer program in Germany.

Fiscal Impact: This program does not have any fiscal impact on BC operations. However, each student who enrolls from outside of the college pays an administrative fee towards program expenses and the expenses of the Greene International Education Institute. This enables BC to support other international education initiatives including student scholarships and faculty development projects.



Dr. David Moore
AVP for International Education



Dr. Judith Scherer
Vice President for Academic Affairs

Staff Position: Recommend Approval

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Providing high quality educational programs | <input type="checkbox"/> Providing high quality services |
| <input type="checkbox"/> Providing for affordability to a diverse community of learners | <input type="checkbox"/> Providing for accessibility to a diverse community of learners |
| <input type="checkbox"/> Commitment to student achievement | <input type="checkbox"/> Commitment to lifelong learning |
| <input type="checkbox"/> Commitment to academic excellence | <input type="checkbox"/> Providing use of current technology |

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

Directly fulfills Purpose #6 from 2007-08 catalog: "To provide international and intercultural educational experiences to help students develop perspectives that will enable them to function effectively in a multicultural environment and in an interdependent world. To pursue linkages with educational institutions and agencies in other countries in order to provide for an academic interchange and promote the improvement of higher education on a global scale."

Minority Firm: Yes No N/A **Broward Firm: Yes No N/A**

AGREEMENT OF ACADEMIC AFFILIATION

This Agreement is entered into by and between the District Board of Trustees of Broward College, hereinafter referred to as "Broward," Ft. Lauderdale, Florida, U.S.A., and the Schiller International University, Heidelberg, Germany hereinafter referred to as "Schiller or SIU," for the purpose of conducting Broward College international education/study-abroad programs in Heidelberg, Germany for US students taking intensive German Language or business/liberal arts program.

1. This agreement shall take effect on May 1, 2009, and will remain in effect for a period of 5 years, until May 1, 2014, and may be renewed thereafter. However, it may be canceled without penalty by either party upon 180 days written notice.
2. Broward will offer this program in cooperation with the College Consortium for International Studies (CCIS) and will use it to facilitate the recruitment of students to study for summer, fall and spring.
3. In performance of this agreement, SIU will serve as coordinating and facilitating agent for Broward/CCIS education programs offered in Heidelberg. To this end, SIU will:
 - a. Arrange for and provide classroom facilities, housing, and other needed services for Broward/CCIS students studying in Heidelberg. Each Broward/CCIS student enrolling in the program shall execute his or her own agreement for housing, meal arrangements, and other needed student services in Germany through SIU. Broward shall have no responsibility for student services and accommodations except as fiscal agent in the collection

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- of program fees which will be paid pursuant to the terms and conditions of the agreement.
- b. Submit to Broward the credentials of all faculty who will be utilized in the program.
 - c. Retain or contract with such qualified faculty for the program. Faculty will be compensated by Schiller and hired term by term at the discretion of Schiller. Faculty are not employees of Broward or CCIS.
 - d. Submit to Broward descriptions and outlines for courses to be offered in the program.
 - e. Invoice Broward for the appropriate instructional and program coordinating costs for each BCC/CCIS student enrolled in the Heidelberg program. Such costs will be agreed upon by both parties before July 1 of each academic year and will be confirmed in a letter of understanding.
 - f. Serve as coordinating office to provide residence for the Broward/CCIS program with the Colegium Palatinum (CP).
 - g. Provide Broward with class rolls, final grade reports and all other information relative to the academic progress of Broward/CCIS students.
 - h. Hold harmless Broward of liability for any student or services provided to students in Heidelberg while they are enrolled in the program pursuant to this Agreement.
 - i. Secure comprehensive health and accident insurance for all students enrolled in the Broward/CCIS program for the summer, fall and winter terms of attendance.
 - j. Turn over applications received from Broward to the Colegium Palatinum for students who wish to enroll in the intensive German language program and provide transcripts for CP students who have met SIU admissions and registration procedures and requested official transcripts.

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4. In performance of this Agreement, Broward will:
 - a. Serve as a U.S. coordinating institution for students of colleges and universities which are members of CCIS who wish to enroll in this program. In this capacity Broward will provide advertising, recruitment, counseling, and advisement information to students interested in studying in Heidelberg to students at Broward and throughout the CCIS network of institutions.
 - b. Collect program and instructional costs from Broward/CCIS students enrolling in this program.
 - c. Pay SIU the appropriate program and instructional fees for each Broward/CCIS student enrolled in the program.
 - d. Provide course objectives, descriptions, and outlines to students and study abroad coordinators for Schiller and CP courses taught in Heidelberg.
 - e. Provide a pre-departure orientation for students in South Florida joining the CCIS Heidelberg program.
5. Broward students enrolled in this program must meet all admission and academic requirements of Broward College in Florida.
6. Non-Broward students enrolled in this program must meet all admission and academic requirements of the college/university where they are enrolled and are subject to all academic policies and procedures of that institution.
7. Students enrolled in this program must meet all requirements of CCIS including be 18 years of age, obtain two letters of recommendation and hold a 2.5 GPA in college courses taken prior to enrollment.
8. Students will not be required to apply for admission to Schiller Heidelberg. The CCIS application and approval process shall be deemed satisfactory by SIU to accept students into the study abroad position.
9. This Agreement's effective implementation shall be contingent upon Broward's securing all needed and appropriate approvals for offering this program.

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11. Students enrolled in this program will be expected to arrange their own transportation to and from Heidelberg. Program costs payable to Broward will not include airfare or ground transportation to Heidelberg.
12. The review by Broward of faculty members and courses utilized in this program does not imply an endorsement of the entire academic program of SIU. Broward's COC/SACS accreditation does not transfer to SIU and SIU's ACICS accreditation does not transfer to Broward.

In witness of the terms and conditions of the Agreement as set forth above, the parties hereto do hereby affix their signatures through their respective representatives as set forth below:

**The District Board of Trustees of
BROWARD COLLEGE**

Witness: _____ By _____
Date _____ Paul Tanner, Chair
District Board of Trustees

Witness: _____ By _____
Date _____ J. David Armstrong
President

SCHILLER INTERNATIONAL UNIVERSITY

Witness *Mike Lane* By *G. Bannister*
Date 12/19/08 Geoffrey Bannister
President

Approved as to Form
By _____
Kevin Fernander, College Counsel

APPROVED AS TO FORM
AND LEGALITY:

Kevin Fernander
KEVIN FERNANDER
COLLEGE ATTORNEY

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