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**BROWARD
COLLEGE**

Define yourself.

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: February 24, 2009

Place: Regular Meeting of the Board of Trustees
Broward College
Bldg. 81/Multi-Purpose Room
7200 Pines Boulevard
Pembroke Pines, FL

Subject: Agenda Item II - Agenda and Acknowledgement of Public Notice

In order to comply with provisions of the Administrative Procedures Act, this item is standard to the Board of Trustees' agenda. The board should acknowledge the public notices of the meetings by legal ad placed in a newspaper of general circulation in Broward County. Also, if any emergency action items are to be added to the agenda, they will be added at this point in the meeting. The inclusion of emergency items on the agenda must be accompanied by a statement of conditions that cause the item to be claimed as an emergency item. All emergency actions taken by the board are in effect for ninety (90) days unless they are readopted through normal processes.

RECOMMEND APPROVAL

**February 24, 2009
1:00 p.m.**

**Broward College
Bldg. 81/Multi-Purpose Room
Judson A. Samuels South Campus
7200 Pines Boulevard
Pembroke Pines, Florida**

AGENDA

- I. MEETING CALLED TO ORDER**
- II. AGENDA AND ACKNOWLEDGMENT OF PUBLIC NOTICE**
- III. APPROVAL OF BOARD OF TRUSTEE MINUTES**
 - A. Minutes of Regular Meeting January 27, 2009**
 - B. Minutes of Student Forum January 27, 2009**

- IV. OLD BUSINESS**
 - 1. MWBE Annual Report**

- V. CONSENT AGENDA ITEMS:**

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

- A. Human Resources**
 - 1. Employment of full-time and part-time personnel**
 - 2. Resignation and termination of personnel**
- B. Purchasing**
 - 1. Disposal of property – Request to authorize disposal, donation or sale by bid of surplus property (None)**
- C. Contracts**
 - 1. General (None)**
 - 2. Construction/Facilities (None)**
 - 3. Summary of Economic Development Contracts (None)**
 - 4. Summary of Rentals of Bailey Hall/Omni**
 - 5. Summary of Student Life Contracts**
 - 6. Summary of Consultants/Performances Contracts**
 - 7. Summary of Health Science Affiliation Agreements**
 - 8. Summary of Articulation Agreements (None)**
 - 9. Ratification of Previously Approved Contracts**
- D. Student Receivable Debt Reduction**
 - 1. Request to discharge student debt**

E. Budget Amendments

- 1. General Current Fund - Amendment #5**
- 2. Restricted current/student activities fund-Amendment #5**

F. Warrants

- 1. January 2008 warrants for payroll and accounts payable expenditures.**

G. Curriculum Committee Recommendations

- 1. Course Revisions/Deletions**
- 2. Program Revision**

H. Donations (None)

VI. ITEMS REMOVED FROM CONSENT AGENDA

VII. ACTION ITEMS

A. Naming of Conference Room at Marine Technology Center of Excellence

B. Naming of Classroom at Marine Technology Center of Excellence

C. Selection of Electrical Contractor Services

D. Selection of Architect/Engineering Services

E. Resolution for South Campus Modulars

F. Affiliation Agreement - India

G. Affiliation Agreement - Germany

H. Policies

Policies Ready for Board Approval

- 6Hx2-3.11-Employee Leave
- 6Hx2-3.12-Educational Benefits for Employees
- 6Hx2-3.41-Retired and Emeritus Standing
- 6Hx2-6.16-Collection of Funds Owed to the College
- 6Hx2-7.02-Bidding, Authority to Purchase, and Contracts Awarded Pursuant to Bids
- 6Hx2-7.04-Property Control
- New Policy- Procurement Code: Vendor Rights and Responsibilities

Draft Policies to be Reviewed by Legal/Cabinet

- 6Hx2-6.01-Budget Preparation, Approval, Amendment and Execution
- 6Hx2-6.07-Auxiliary Enterprises
- 6Hx2-6.08-Expenditures of Auxiliary Enterprises
- 6Hx2-6.10-Approval of Vouchers
- 6Hx2-6.13-Student Fees, Charges, and Refunds
- 6Hx2-6.15- Use of College Buildings, Facilities, and Services by Outside Agencies
- 6Hx2-6.17-Bonds for Board Members and Employees
- 6Hx2-6.18-Grants or Contracts for Program Support
- 6Hx2-6.19-Sale of Tickets
- 6Hx2-6.20-Foundation Scholarship Accounts

18. 6Hx2-6.21–Travel and Traveling Expenses
19. 6Hx2-6.22–Budget Amendments
20. 6Hx2-6.24–Fundraising and Donation of Equipment and Supplies
21. 6Hx2-6.25–Agency Fund Account
22. 6Hx2-6.26–College Liability Insurance
23. 6Hx2-6.27–Accounting for and Disbursing Student Financial Aid Funds
24. 6Hx2-6.28–Acceptance of Credit Card Payment
25. 6Hx2-6.29–Issuance of Checks and Statements of Accounts
26. 6Hx2-6.30–Transfer of Private Contributions to the Broward College Foundation, Inc.
27. 6Hx2-6.31–Financial Conflicts of Interest in Federally Sponsored Grant Projects
28. 6Hx2-6.32–Alcohol on Campus
29. 6Hx2-6.33–Exceptions Process for Fee Implementation of HB 1545
30. 6Hx2-7.17-Sustainable Landscape Policy and Use of Native Plants
31. New Policy- Reporting
32. New Policy- Student Fee Refunds

VIII. COLLEGE PRESENTATION – Teacher Education Program

IX. INFORMATION ITEMS

A. Project Status Report

B. Information Items

1. Annual Financial Report for 2008

2. Legislative Budget Update

3. RFQ for Legal Services

4. Emergency Management Higher Education Grant

C. President’s Report

D. Board Comments

X. ADJOURNMENT

**NOTICE OF PUBLIC MEETING
DISTRICT BOARD OF TRUSTEES
BROWARD COLLEGE**

The Board of Trustees of Broward College will hold its regular meeting on February 24, 2009 at 1 p.m. This meeting is open to the public and will be held in Multi-Purpose Room, Bldg. 81, Judson A. Samuels South Campus, 7200 Pine Boulevard, Pembroke Pines, Florida. The purpose of the regular monthly meeting is for the Board of Trustees, the legal governing body, to conduct public business.

The following policies will be considered:

- 6Hx2-3.11-Employee Leave
- 6Hx2-3.12-Educational Benefits for Employees
- 6Hx2-3.41-Retired and Emeritus Standing
- 6Hx2-6.01-Budget Preparation, Approval, Amendment and Execution
- 6Hx2-6.07-Auxiliary Enterprises
- 6Hx2-6.08-Expenditures of Auxiliary Enterprises
- 6Hx2-6.10-Approval of Vouchers
- 6Hx2-6.13-Student Fees, Charges, and Refunds
- 6Hx2-6.15- Use of College Buildings, Facilities, and Services by Outside Agencies
- 6Hx2-6.16-Collection of Funds Owed to the College
- 6Hx2-6.17-Bonds for Board Members and Employees
- 6Hx2-6.18-Grants or Contracts for Program Support
- 6Hx2-6.19-Sale of Tickets
- 6Hx2-6.20-Foundation Scholarship Accounts
- 6Hx2-6.21-Travel and Traveling Expenses
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- 6Hx2-6.26-College Liability Insurance
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- 6Hx2-6.28-Acceptance of Credit Card Payment
- 6Hx2-6.29-Issuance of Checks and Statements of Accounts
- 6Hx2-6.30-Transfer of Private Contributions to the Broward Community College Foundation, Inc.
- 6Hx2-6.31-Financial Conflicts of Interest in Federally Sponsored Grant Projects

6Hx2-6.32–Alcohol on Campus
6Hx2-6.33–Exceptions Process for Fee Implementation of HB 1545
6Hx2-7.02-Bidding, Authority to Purchase, and Contracts Awarded Pursuant to
Bids
6Hx2-7.04-Property Control
6Hx2-7.17-Sustainable Landscape Policy and Use of Native Plants
New Policy- Procurement Code: Vendor Rights and Responsibilities
New Policy- Reporting
New Policy- Student Fee Refunds

**Copy of the agenda is available in the President's Office, Room 1207, WHC,
111 East Las Olas Boulevard, Fort Lauderdale.**

**Any person who intends to appeal any decision made by the Board on any matter
considered at this meeting, will need a record of the proceeding and may need to
insure that a verbatim record is taken on the testimony and evidence upon which
the appeal is based.**

**Any person with a disability requiring auxiliary aids and services for this
meeting may call the President's office at 954-201-7401 with their request at
least two business days prior to the date of the meeting.**

**J. David Armstrong, Jr.
Secretary
District Board of Trustees
Broward College**

Publish: February 16, 2009