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**Broward College
Minutes of the Student Forum with the Board of Trustees
January 27, 2009**

An open student forum began at 12:10 p.m. on the A. Hugh Adams Central Campus, Building 17, Room 425/426, 3501 Southwest Davie Road, Davie, Florida. In attendance were: Chair Tanner, Vice Chair Guerin, Ms. Douglass, Mr. Williams and President Armstrong.

Adams Central Campus Provost Dr. Bolton welcomed Board members and those in attendance. She then introduced Dean of Student Affairs David Ascencio.

Dean Ascencio welcomed the group. He discussed the time and effort required to put together the student forums. The Student Government conducted over 1200 surveys, collected the data and did research. He thanked Director for Student Life, Adrian Carter and the Coordinator for the Willis Holcombe Center, Sue Hawk. Dean Ascencio introduced the Student Government representatives who would be speaking: Student Body President Cara Malave, is majoring in nursing, and worked for the U.S. Dept. of Homeland Security for four years before attending Broward College; Student Body Vice President Mateo Romero, is majoring in Economics and enjoys scuba diving, golf and outdoor theater; and Willis Holcombe Center Senator Will Rivera, a graphic arts student who loves photography and video games.

Mateo presenting the status review of 2007-2008 issues. The first issue was flooding which caused the reduction of available parking spaces, tardiness for students and faculty, and damage to vehicles. The drainage areas are being cleared before and after major storms which has improved drainage flows and reduced water accumulation overall. The second issue was nighttime security and lighting. Campus facilities staff has been changing light bulbs throughout the campus and college-wide facilities staff is working on plans to install new and updated call boxes with lights. The third issue was campus-wide wireless internet access. After reviewing this issue, plans to widen wireless access throughout the campus proved to be costly. The library is in the bidding process to strengthen the Wi-Fi signal throughout the library. The final issue was to increase leisure area projects where students wanted more leisure areas on campus for multiple purposes. Currently, the Student Government, Student Life Department and campus administration are working on locations for the leisure areas. They are also re-evaluating a more cost effective plan for the leisure area. Mateo showed a picture of the idea for the gazebo, benches and stand for students to express themselves.

Ms. Sosa-Douglass commented on the great presentation. She asked for more information on the wireless internet update. Patti Barney explained that students were surveyed on line to see how many would use wireless access, what area and what the needs are. Campus libraries and open green areas are their main preferences. We worked with three vendors to deploy equipment and test functionality for secure managed wireless. The cost was about \$300,000 to deploy wireless in the libraries and open access areas outside the cafes on all three major campuses. A funding request of non-recurring dollars was requested. The majority of the cost is for equipment for security and managed services. There is an originating cost that we would have to incur in order to get it started. Ms. Sosa-Douglass asked if the cost would be shared by Broward County because of the shared library. Patti Barney stated that we had some grant funds and library funds. Funding would come from the IT budget, Title V grants, and the Central Campus Library. Ms. Sosa-Douglass asked if we have explored the possibility of getting dollars from Broward County to help with this project as the Broward County library users would benefit. We haven't yet, because we have to do a formal bid, or an RFP process, in order to purchase the equipment, which is the

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next step. Purchasing has quite a few other processes already on the list. We are waiting for that process to take place. At that point in time, we would have the actual estimate of the total costs to be able to determine what funding sources we use and will check if there is any funding available through the libraries.

Mr. Tanner mentioned that he thought the security portion was the expensive part to prevent access into the College system, and Ms. Barney concurred. He asked if it would be less expensive to do what they do at the airports, parallel or independent. He suggested that the access needs should be the same as someone with remote access. Ms. Barney stated that the survey indicated students need access to Blackboard and services provided on our network as well as internet, and that is what we were looking at. Mr. Tanner stated that it would be the same as a student with remote access from home, for security purposes. Ms. Barney stated that we would have to find a new internet provider. Mr. Sandmaier addressed the possibility of a secondary network to support wireless. He said it would fit in line with the One Broward Initiative setting up an outside network from our network. The security component is intermeshed with the management component. Access points would still have to be managed, and that is where the expense comes in. Mr. Sandmaier stated we have to be able to have the system adjust as load is on the system so the access points can be easily placed so they don't overlap each other, they don't interfere with each other. The management piece, which ties in with the security piece, is the expensive part. In addition to managing those access points, it ensures that you don't have any other access points being connected to your network. Once you cover the college with a wireless cloud, so to speak, you can tell if you have other access points that are being plugged in that are unauthorized, and that is part of the management portion. Mr. Tanner asked if the \$300,000 was for all the campuses or just Central Campus. Ms. Barney stated that it is for all three campuses in the libraries and the open area access outside of the cafes. Mr. Sandmaier stated that the big portion is the management piece. Ms. Barney stated that it was \$60,000 depending on the vendor just to do Building 17. Ms. Sosa-Douglass asked Ms. Barney to research best practices at peer colleges in Florida, what they are doing, and report back at the next Board meeting. Ms. Sosa-Douglass asked if the Foundation had been approached to see if there are donor opportunities in creating the leisure areas. Dr. Bolton has not approached the Foundation since they are still in the planning stages and they have not determined a cost. Once they get to that stage, she will approach the Foundation.

William Rivera reviewed the status of the issues at the Holcombe Center, which are parking and security. One of the issues is the lighting in the parking garage. The lights have been replaced to meet code. Security issues were addressed with the city and increased security is on sight per city code. Three additional ramps were leased, leading up to the 7th floor – 7B, 6A, and 6E. Signs are posted around the elevator indicating where to park, and there are student ambassadors are on the 6th and 7th floor during the first week of classes giving information on where to park and where to get a parking permit. A committee was formed at Willis Holcombe Center with faculty, staff and students to address student safety. Beginning January 7, 2009, an additional security guard is stationed at the desk at Building 33 during peak morning and evening hours when the desk security guard opens classrooms. A lockdown drill is being planned for WHC and it will be posted soon. Ms. Sosa-Douglass asked for an explanation of a lockdown drill. Mr. Rivera explained if there is an issue on campus such as harming other students, or a robbery happens and the criminal comes into the building, all the rooms would be locked and no one could get in or out. President Armstrong stated that it is part of our emergency management procedures that if certain events were to occur, and they have occurred on other campuses but not at WHC since he has been here, there is a procedure we follow to lock down until police arrive and clear the situation for us. Ms. Sosa-Douglass asked if we have a plan in place for every other campus. President Armstrong stated that we have the plan college wide. We all follow the same procedures. We are going to go through a drill, like a fire drill, to practice what it would be like. Ms. Sosa-Douglass asked if there is a provision in place at the Holcombe Center if a student requests accompaniment to their vehicle in the

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parking garage at night. Sue Hawk said there is and the student would just have to go to the security guard and the guard would escort them. President Armstrong stated that we have security out front and a security guard roaming around the parking lot in a golf cart. President Armstrong asked Dr. Garcia if he had anything to add, to which she responded, no. Mr. Guerin asked about the comment regarding campus security not being as visible as it should be in the parking garage. Mr. Rivera stated that he had night classes last semester, and half the time on the way to his car at 8:30 or 9:00, he wouldn't see security roaming around. Mr. Guerin stated that it is perception as to what the security guards are doing. President Armstrong stated that they have rounds in the parking lot, rounds around the building and they man the front desk. He asked Dr. Garcia to address this. Dr. Garcia stated that the city has jurisdiction over the parking garage. They have security in cars that drive around the parking lot and are stationed in the parking garage building. She stated that we have security officers in the building. Mr. Guerin stated that perception is one thing, but he wanted to make sure the students are aware of what security is being provided so that they feel safe. Mr. Rivera does see the guards on his way out; the parking garage itself was his only personal experience. Ms. Sosa-Douglass asked what time the last class got out. Dr. Garcia responded 10:00 p.m. Ms. Sosa-Douglass asked for confirmation that the guards were there at that time, and Dr. Garcia confirmed they were. Mr. Guerin asked if there had been any issues that we are aware of. Dr. Garcia wasn't aware of anything.

Cara Malave presented the 2008-2009 concerns for Central campus. Student Government conducted two rounds of surveys, resulting in the collection of over 1200 surveys between Central Campus and the Willis Holcombe Center. After reviewing the results, students on Central Campus and the Willis Holcombe Center had identical issues. Students would like the availability to view individual textbook and supplement requirements, including title, author, ISBN and cost, of a professor for classes they have registered for posted on their schedule at least two weeks prior to the beginning of classes. This will allow the students ample time to purchase their books. Ms. Malave discussed this with the bookstore director. It is an inter-department issue, and the faculty, administration and bookstore would have to work together to publish the books the professors are going to use. The students are asking the Board to look into if this is feasible to include this information online. Mr. Tanner asked if other schools were doing that. Ms. Malave stated not to her knowledge. The book listings are published and the bookstore is good at publishing the list, but the students would like the individual notification. Ms. Sosa-Douglass asked when a student would normally find that out. Ms. Malave replied when you get your textbook syllabus and before classes start, and after financial aid is completed. President Armstrong asked George Masforroll to talk about the efforts he has been making to continuously improve to help students with this information. Mr. Masforroll has been working with Student Government to provide the information in the appropriate amount of time. He gave little background information regarding textbook adoption information. The College has taken a position going back to 2000 to post our textbook information online for the students so that they can see what the course material will be, and if they chose to they can go out and comparatively shop for those materials. This information has been posted since our first set of web pages. There was a time, in 2000 and 2001, we were publishing that information two weeks prior to class. Mr. Masforroll stated that Florida statute requires all colleges and universities to publish this information 30 days prior to the first day of class effective, July 1, 2008, and we are in compliance with Florida statute. Our concerns are when faculty members change and likewise course materials change. Ms. Sosa-Douglass stated what is being requested is not being done. She is hearing that students would like it two weeks before, and Mr. Masforroll is stating that it is published 30 days in advance. Ms. Malave said that the book lists are published 30 days prior to class, but the information is not posted in the class schedule. They would like the information on the class schedule. It is a separate listing. Mr. Masforroll stated that the information is also on line; it is just not on the schedule. The Higher Education Act is asking colleges and universities to do one of two things: either publish the information on the students' schedule, or online or at the college bookstore. We are publishing information online as well. Student Government is asking that the textbook requirements be published on the student schedule as well. Ms. Masforroll stated

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The students cannot vote, but can share their opinions. The Honors Student Committee is pushing incoming students to join the Honors Program and Mr. Diaz uses himself as an example. He has received a scholarship to Nova Southeastern University. President Armstrong recognized Robert's Award at the Lyceum and expressed his appreciation to the Honors students and others are doing on campus. The student deans are going to encourage more community service and volunteerism.

Dr. Ascencio thanked everyone for attending. President Armstrong commended the students for an excellent job.

The 2009 Student Forum was concluded at approximately 1:10 p.m.

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J. David Armstrong, Jr.
President, Broward College

Paul Tanner
Chair, Board of Trustees

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