



Office of the President
Willis Holcombe Center
Phone 954-201-7401
Fax 954-201-7357

www.broward.edu

BROWARD COLLEGE

Define yourself.

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: February 24, 2009

Place: Regular Meeting of the Board of Trustees
Broward College
Judson A. Samuels South Campus-Bldg. 81/Multi-Purpose Room
7200 Pines Boulevard
Pembroke Pines, FL

Subject: Agenda Item V-G-1- January 2009 Curriculum Items-Course Revisions

Brief Description: Recommendations include course revisions for:

- 1) MEA 0800 - Practicum in Medical Assisting
 - Name change, increased course content hours, CAAHE accreditation mandated change
- 2) MEA 0952 - Seminar in Medical Assisting
 - Increased course content hours, CAAHE accreditation mandated change
- 3) PE1116 - Slimnastics
 - Name change and content revision to align with Wellness/Fitness industry.

Benefit to BC: These course revisions keep BC in compliance with accreditation mandates and industry trends.

Relationship to College Master Plan: Adjusting course requirements to comply with accreditation mandates and industry trends keeps Broward College's curriculum in position to support economic development in Broward County.

Board Agenda Approved: _____
Date: February 5, 2009

Agenda Item V-G
Enclosure 1

**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**

To: President Armstrong

Date: 02/05/09

From: Vice President Judith E. Scherer

Subj: Monthly Curriculum Committee Items

Issue: January 2009 Curriculum Items: Course Revisions

Background/Analysis: Curriculum Committee meets monthly to recommend items.

Fiscal Impact: N/A

Initiating Official



Vice President/Provost

Staff Position:

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Providing high quality educational programs | <input checked="" type="checkbox"/> Providing high quality services |
| <input checked="" type="checkbox"/> Providing for affordability to a diverse community of learners | <input checked="" type="checkbox"/> Providing for accessibility to a diverse community of learners |
| <input checked="" type="checkbox"/> Commitment to student achievement | <input checked="" type="checkbox"/> Commitment to lifelong learning |
| <input checked="" type="checkbox"/> Commitment to academic excellence | <input checked="" type="checkbox"/> Providing use of current technology |

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

Minority Firm: Yes ___ No ___ N/A ___

Broward Firm: Yes ___ No ___ N/A ___

MEMORANDUM

TO: Mr. David Armstrong, President
Broward College

FROM: Dr. Judith Scherer,
Vice President for Academic Affairs

RE: January Curriculum Items: Course Revisions

DATE: February 5, 2009

Course Revisions: *(with indicated special fee totals, if applicable)*

Each of the following course revisions were endorsed by the Curriculum Committee.

MEA0800: Externship (Practicum) in Medical Assisting

Student is assigned to physician's office, clinic or outpatient facility for total of (224) hours. The student and the coordinator will arrange conference meetings. Attendance at group orientation prior to assignment is mandatory. Externship fee includes professional liability insurance.
Credit hours: 7 (Special Fee: 30.00) Clock hours: 224 206 Clinic hours: 224 206

MEA0952: Seminar in Medical Assisting

Lecture course designed to serve as a review for medical assisting students in preparation for their national certification examination. Selected areas of the curriculum will be emphasized as needed. Credit hours: .5 Clock hours: 26 38 Lecture hours: 26 38

PEM1116: Functional-Fitness Slimnastics

A course primarily designed and organized for students to optimize their wellness in each of the following six interrelated dimensions: Physical Wellness, Intellectual Wellness, Emotional Wellness, Spiritual Wellness, Interpersonal/Social Wellness, and Environmental Wellness. Students will be introduced to body shaping exercises to improve overall physical fitness including cardiovascular endurance and management of body composition. This entry level class will cover yoga, Pilates, core training, step aerobics, and basic training.
Credit hours: 2 (Special Fee: 2.00)

ACADEMIC ITEM

V-G

FEB 24 2009

ENCLOSURE

1