

Office of the President
Willis Holcombe Center
Phone 954-201-7401
Fax 954-201-7357

www.broward.edu

BROWARD COLLEGE

Define yourself.

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: April 28, 2009

Place: Regular Meeting of the Board of Trustees
Broward College
Willis Holcombe Center, Building #33, Boardroom #1208
111 East Las Olas Boulevard
Fort Lauderdale, FL

Subject: Agenda Item V-B-1 - Disposal, Donation or Sale of Surplus Property Assets

This is a request to authorize disposal, donation or sale by bid of surplus property assets. This process allows the college to use the best method possible to dispose, donate or sell surplus college property in accordance with applicable policies, procedures and state statutes. This process relates to Goad 8 - Make strategic choices about instructional programming and resources. The Procurement Department reviews the list of equipment to be authorized for disposal, donation, or sale by bid and makes the decision that will give the best benefit to the college.

RECOMMEND APPROVAL

Board Agenda Approved: _____
Date: _____

Agenda Item V-B
Enclosure 1

**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**


To: President David Armstrong

Date: March 19, 2009

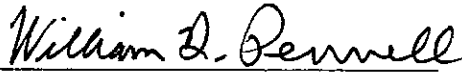
Issue: Authorize Disposal, donation or sale by bid of surplus property assets.

Background/Analysis: The equipment on the attached list has been declared surplus, obsolete and/or unserviceable by the property custodian (using department). Authorization is requested to dispose, donate or sell the equipment (as stated on the attachment) in the method that is in the best interest of the college and in accordance with applicable policies, procedures and statutes regarding disposal of surplus property.

Fiscal Impact: n/a



Initiating Official
Mr. Alex Denis AVP
Procurement Services



Vice President/Provost
Mr. William Pennell
Chief Financial Officer

Staff Position: Recommend Approval.

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Providing high quality educational programs | <input type="checkbox"/> Providing high quality services |
| <input type="checkbox"/> Providing for affordability to a diverse community of learners | <input type="checkbox"/> Providing for accessibility to a diverse community of learners |
| <input type="checkbox"/> Commitment to student achievement | <input type="checkbox"/> Commitment to lifelong learning |
| <input checked="" type="checkbox"/> Commitment to academic excellence | <input type="checkbox"/> Providing use of current technology |

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

This item will allow the expeditious sale, trade-in, or disposal, as applicable, of surplus obsolete/unserviceable equipment no longer usable by the college.

Minority Firm: Yes ___ No ___ N/A X

Broward Firm: Yes ___ No ___ N/A X

President's Recommendation: _____ Recommend Approval
_____ For Information Only

REQUEST FOR DISPOSAL ACTION FISCAL FEB, MAR APR 09 ANALYSIS

CERTIFICATE	ASSET#	DATE	DESCRIPTION	DISPOSITION	DEPARTMENT
3035	28395	10/16/1996	LARSCOM ACCESS DSU/CSU MODEM	OBSOLETE	WHC - INFO. TECH.
3101	42772	8/6/2003	IBM X440 SERVER	SURPLUS	WHC - INFO. TECH.
3101	43380	1/21/2004	IBM X445 SERVER	SURPLUS	WHC - INFO. TECH.
3101	47962	10/19/2005	SUN V440 SERVER	SURPLUS	WHC - INFO. TECH.
3101	39803	6/28/2002	GATEWAY 930C SERVER	SURPLUS	WHC - INFO. TECH.
3101	39802	6/28/2002	GATEWAY 930C SERVER	SURPLUS	WHC - INFO. TECH.
3101	42232	6/9/2003	GATEWAY PROFILE 4LS COMPUTER	SURPLUS	WHC - INFO. TECH.
3101	43556	4/12/2004	SPECTRA LOGIC 2X TAPE DRIVE	SURPLUS	WHC - INFO. TECH.
3101	34700	3/31/2000	H.P. NETSERVER	SURPLUS	WHC - INFO. TECH.
3101	39671	6/14/2002	COMPAQ DL380 PROLIANT	SURPLUS	WHC - INFO. TECH.
3102	45746	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH
3103	29577	9/23/1997	TR-9000 LIFEFITNESS TREADMILL	OBSOLETE	C/C - WELLNESS
3103	29606	9/24/1997	EFX544 PRECOR CROSSTRAINER	OBSOLETE	C/C - WELLNESS
3103	29607	9/24/1997	EFX544 PRECOR CROSSTRAINER	OBSOLETE	C/C - WELLNESS
3103	29608	9/24/1997	EFX544 PRECOR CROSSTRAINER	OBSOLETE	C/C - WELLNESS
3105	29583	9/23/1997	LC - 9100R CYCLE SELF-POWERED	OBSOLETE	C/C - WELLNESS
3105	29584	9/23/1997	LC - 9100R CYCLE SELF-POWERED	OBSOLETE	C/C - WELLNESS
3106	25396-3	5/11/1993	LIFECIRCUIT LEG EXTENSION	BROKEN/UNSERVICEABLE	S/C - WELLNESS
3106	25396-9	5/11/1993	LIFECIRCUIT LEG PRESS	BROKEN/UNSERVICEABLE	S/C - WELLNESS
3107	28074	10/24/1996	VANGUARD XR-35 PROJECTOR	SURPLUS	N/C - CARD TECH
3109	48047	12/13/2005	GATEWAY M280E LAPTOP	SURPLUS	N/C - TECH.
3109	47985	12/13/2005	GATEWAY COMPUTER E-4500D	SURPLUS	N/C - TECH.
3109	38848	9/20/2001	EPSON 5600P PROJECTOR	SURPLUS	N/C - TECH.
3109	42959	10/10/2003	GATEWAY COMPUTER E-4100	SURPLUS	N/C - TECH.
3109	45694	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3109	45751	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3109	45371	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3109	45714	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3109	45705	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3109	45479	7/12/2004	GATEWAY COMPUTER E-4100-C	SURPLUS	N/C - TECH.
3110	33627	7/2/1999	GATEWAY SOLO-5150LS LAPTOP	SURPLUS	S/C - TECH.
3110	39696	6/14/2002	GATEWAY 450-L LAPTOP	SURPLUS	S/C - TECH.
3110	38795	9/10/2001	EPSON 5600P PROJECTOR	SURPLUS	S/C - TECH.
3111	49734	5/9/2007	CISCO 4500 ROUTER	TRADE-IN	WHC - INFO. TECH.
3111	43177	12/3/2003	CISCO WS-C3524-XL-A CATALYST	TRADE-IN	WHC - INFO. TECH.
3112	34873	5/30/2000	OPTOMA EZPRO-610H PROJECTOR	SURPLUS	C/C - RUSS ADKINS
3112	32390	1/26/1999	SHARP XGNV2U PROJECTOR	SURPLUS	C/C - RUSS ADKINS
3113	28564	4/16/1997	LIFEPAKII RECEIVING STATION	OBSOLETE	C/C - EMS. DEPT.
3113	26765	4/19/1995	FIRST MEDIC DEFIBRILLATOR	OBSOLETE	C/C - EMS. DEPT.
3113	28084	10/10/1996	FIRST MEDIC DEFIBRILLATOR	OBSOLETE	C/C - EMS. DEPT.
3113	28085	10/10/1996	FIRST MEDIC DEFIB PRINTER	OBSOLETE	C/C - EMS. DEPT.
3113	28554	4/21/1997	LIFEPAKII RECEIVING STATION	OBSOLETE	N/C - EMS. DEPT.
3114	43690	5/6/2004	2001 WORK HORSE GOLF CART	TRADE - IN	N/C - PHY PLANT
3114	43689	5/6/2004	2001 WORK HORSE GOLF CART	TRADE - IN	N/C - PHY PLANT
3114	43692	5/6/2004	2001 WORK HORSE GOLF CART	TRADE - IN	N/C - PHY PLANT
3114	43693	5/6/2004	2001 WORK HORSE GOLF CART	TRADE - IN	N/C - PHY PLANT
3114	43695	5/6/2004	2001 WORK HORSE GOLF CART	TRADE - IN	N/C - PHY PLANT
3115	38171	8/1/2001	GATEWAY E-3400SE COMPUTER	SURPLUS	C/C ATHLETICS

AGENDA ITEM V-B

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ENCLOSURE

REQUEST FOR DISPOSAL ACTION FISCAL FEB, MAR APR 09 ANALYSIS

3115	38205	8/1/2001	GATEWAY E-3400SE COMPUTER	SURPLUS	C/C ATHLETICS
3115	38192	8/1/2001	GATEWAY E-3400SE COMPUTER	SURPLUS	C/C ATHLETICS
3115	38210	8/1/2001	GATEWAY E-3400SE COMPUTER	SURPLUS	C/C ATHLETICS
3116	23811	1/4/1991	LAERDAL RESUSCI ANNE	OBSOLETE	C/C CONT. ED.
3116	23812	1/4/1991	LAERDAL RESUSCI ANNE	OBSOLETE	C/C CONT. ED.
3117	47052	11/2/2004	GATEWAY M275-EB LAPTOP	SURPLUS	WHC CAREER & TECH.
3118	48113	12/13/2005	GATEWAY SOLO-460ES LAPTOP	SURPLUS	N/C - TECH
3118	48109	12/13/2005	GATEWAY SOLO-460ES LAPTOP	SURPLUS	N/C - TECH
3118	47564	6/17/2005	GATEWAY M460E LAPTOP	SURPLUS	N/C - TECH
3118	49260	10/13/2006	GATEWAY M465E LAPTOP	BROKEN/UNSERVICEABLE	N/C - TECH
3118	48108	12/13/2005	GATEWAY SOLO-460ES LAPTOP	SURPLUS	N/C - TECH
3118	38854	9/25/2001	EPSON 5600P PROJECTOR	SURPLUS	N/C - TECH
3118	47600	6/23/2005	GATEWAY E-4300 COMPUTER	SURPLUS	N/C - TECH
3118	47734	8/3/2005	GATEWAY E-4300 COMPUTER	SURPLUS	N/C - TECH
3118	47456	4/12/2005	GATEWAY E-4300 COMPUTER	SURPLUS	N/C - TECH
3118	47613	6/27/2005	GATEWAY E-4300 COMPUTER	SURPLUS	N/C - TECH
3118	45747	7/12/2004	GATEWAY E-4100-C COMPUTER	SURPLUS	N/C - TECH
3118	45432	7/12/2004	GATEWAY E-4100-C COMPUTER	SURPLUS	N/C - TECH
3118	45491	7/12/2004	GATEWAY E-4100-C COMPUTER	SURPLUS	N/C - TECH
3118	47604	6/23/2005	GATEWAY E-4300 COMPUTER	SURPLUS	N/C - TECH
3118	43486	3/21/2004	GATEWAY E-4100C COMPUTER	SURPLUS	N/C - TECH
3118	45397	7/12/2004	GATEWAY E-4100C COMPUTER	SURPLUS	N/C - TECH

AGENDA ITEM

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ENCLOSURE

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