

Board Agenda Approved: _____
Date: _____

Agenda Item VII-M
Enclosure _____

**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**

To: J. David Armstrong, Jr., President

Date: May 26, 2009

From: William D. Pennell, CFO/VP Facilities

Subj: General Counsel/Legal Services Provider

Issue: Selection of General Counsel/Legal Services Provider

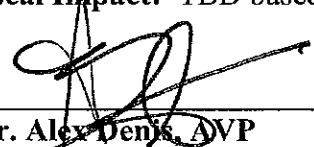
Background/Analysis: At the direction of the President, Request for Qualification(RFQ) 409-003, entitled Legal Services/General Counsel, was released in order to seek letters of interest and qualifications from firms interested in providing general counsel and legal services to the Board of Trustees and College Administration.

Five (5) proposals were received in response to the RFQ. The District Board of Trustees reviewed the proposals received and, at its meeting held on April 28, 2009, ranked the respondents (ranking attached). The Board then determined that the top four (4) respondents would be short-listed and interviewed for further consideration. The four short-listed firms are:


- Shutts & Bowen, LLP
- Stearns, Weaver, Miller, Weissler, Alhadeff and Sitterson, PA
- Tripp Scott, Attorneys at Law
- Weiss, Serota, Helfman, Pastoriza, Cole and Boniske, PA

Since being notified of the short-listing Weiss, Serota, Helfman, Pastoriza, Cole and Boniske, PA has withdrawn from further consideration. This item requests that the Board of Trustees interview the three short-listed firms at the May 26, 2009 Board meeting and select a firm that will serve as the College's General Counsel beginning July 1, 2009. A contract will be negotiated with the selected firm and will be presented to the Board for final approval at the June 23, 2009 Board meeting.

Fiscal Impact: TBD based on contract negotiations with selected firm.



Mr. Alex Denis, AVP
Procurement Services



William D. Pennell
CFO/VP Facilities

Staff Position: RECOMMEND APPROVAL

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

- | | | |
|---|-------------------------------------|--|
| <input type="checkbox"/> Providing high quality educational programs | <input checked="" type="checkbox"/> | Providing high quality services |
| <input type="checkbox"/> Providing for affordability to a diverse community of learners | <input type="checkbox"/> | Providing for accessibility to a diverse community of learners |
| <input type="checkbox"/> Commitment to student achievement | <input type="checkbox"/> | Commitment to lifelong learning |
| <input type="checkbox"/> Commitment to academic excellence | <input type="checkbox"/> | Providing use of current technology |

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

Provides legal services to college administration and acts in the capacity of board attorney.

Minority Firm: Yes ___ No ___ N/A x Broward Firm: Yes ___ No ___ N/A x

RFQ 409-003
 Legal Services/General Counsel
 Board of Trustee Rankings

	Shutts and Bowen, LLP	Stearn, Weaver, Miller, Weissler, Alhadeff and Sitterson, P.A.	Stiles, Taylor and Grace, P.A.	Tripp Scott, Attorneys at Law	Weiss, Serota, Helfman, Pastoriza, Cole and Boniske, P.A.
Garrido *	N/A	N/A	N/A	N/A	N/A
Guerin	2	4	5	3	1
Sosa Douglass	2	4	5	1	3
Tanner	2	3	5	1	4
Williams	1	3	4	2	5
TOTAL	7	14	19	7	13
RANK	1	4	5	1	3

*Trustee Garrido was not present

Based on the results of the evaluations by the Broward College District Board of Trustees, the following firms will be interviewed for further consideration:

- Shutts and Bowen, LLP
- Tripp Scott, Attorneys at Law
- Weiss, Serota, Helfman, Pastoriza, Cole and Boniske, P.A.
- Stearn, Weaver, Miller, Weissler, Alhadeff and Sitterson, P.A.

V 11-M
AGENDA ITEM

MAY 26 2009

ENCLOSURE