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**BROWARD COLLEGE**  
**Minutes of the Regular Meeting of the Board of Trustees**  
**May 26, 2009**

**PRELIMINARIES**

President Armstrong welcomed everyone to the May Board of Trustees meeting. Chair Tanner called upon President Armstrong to lead the pledge of allegiance. Vice President of Academic Affairs, Judith Scherer introduced the faculty in attendance. President Armstrong congratulated Dr. Scherer on her new position as Provost at Columbus State Community College and expressed his thanks to Dr. Scherer for her service and contributions to the College. Vice President of Student Affairs, Angelia Millender introduced the students in attendance.

**RETIREMENTS** – None.

**PRESENTATION OF POSTHUMOUS EMERITUS AWARD** - President Armstrong stated he was honored to confer upon Dr. Richard Levine, the status of Posthumous Professor Emeritus. Known as Rick by his colleagues, he taught for 33 years at Broward College. Rick taught both sociology and psychology and was known as a mentor to other psychology professors. He started in 1976 as an adjunct and quickly was hired as a fulltime faculty member in 1977 in the Social Behavioral Science Department on North Campus. Dr. Levine taught Anthropology and Human Development at North and later at South Campus until his retirement in 2007. He continued to work as an adjunct through 2009 and taught online courses. He loved teaching and students always stated that Dr. Levine was an outstanding instructor. Dr. Levine was a member of the Honors Committee and taught Anthropology and Human Development as Honors classes. He developed new curriculum for a Human Development course in Web CT and taught several sections of flexible learning courses. Dr. Levine had a Ph.D. and Masters degree in Psychological Anthropology from Northwestern University in Illinois. He received his Bachelor's degree in Anthropology, magna cum laude, from Brooklyn College in 1973. Dr. Levine had numerous articles published throughout his career on topics such as Gerontocracy, Retirement and age-related issues. His mother, Ruth Levine, and his brother, Martin Levine, accepted the award in his honor and thanked the Board of Trustees and the College for honoring his memory.

**RECOGNITION OF DECA WINNERS** - President Armstrong called upon Dr. Barbara Bryan, who introduced Professor Paul Ricker, DECA Chapter Advisor. Professor Ricker advised that the Broward College DECA students returned victorious after outstanding performances in the business and marketing competitions at the 48<sup>th</sup> Annual DECA/Delta Epsilon Chi International Career Development Conference held April 22-26, 2009 in Anaheim, California. Only three students from Florida ranked first place in the nation at this competition and two of them were from Broward College. Ms. Minni Vainio received the first place award in the area of Restaurant and Food Service Management and Guilmarie Quintero received the first place award in the area of Hospitality Marketing Management. Professor Ricker also acknowledged Yolanda LaVerde – Finalist/Top Ten Medalist, Saad Parwani – Certificate of Excellence and Robert Johnson – Certificate of Excellence.

**I. MEETING CALLED TO ORDER**

The regular meeting of the Board of Trustees of Broward College was called to order at 12:30 p.m. on Tuesday, May 26, 2009 by Chair Tanner at the Willis Holcombe Center, Boardroom #1208, 111 East Las Olas Boulevard, Fort Lauderdale, Florida. In attendance were Chair Paul Tanner, Vice-Chair Guerin, Trustee Douglass, Trustee Williams, Trustee Garrido, College Attorney Fernander and President Armstrong.

**II. APPROVAL OF AGENDA AND ACKNOWLEDGMENT OF PUBLIC NOTICE**

A motion was made and seconded by Ms. Garrido/Mr. Guerin to accept and approve the Agenda and Public Notice of the Regular Meeting of the Board of Trustees held on May 26, 2009 and it passed unanimously.

**III. APPROVAL OF MINUTES**

A motion was made and seconded by Mr. Williams/Mr. Guerin to approve the Minutes of the Board of Trustees meeting of April 28, 2009 and it passed unanimously. A motion was made and seconded by Mr. Williams/Mr. Guerin to approve the Minutes of the Special Meeting of the Board of Trustees meeting of April 28, 2009 and it passed unanimously.

**IV. OLD BUSINESS**

A. **MEP Selection of Firm for Building Code Inspection Services** - Mr. Francisco Hoyos came to the podium to readdress this item. MEP Structural is a small business located in Broward County and will be conducting all plan reviews, permits and inspections. Mr. Hoyos acknowledged Mr. Sal Giorlando, Mr. Otto Ledzelter and Ms. Regina Bobo Jackson. MEP Structural has put together a very qualified team of other consultant firms, who are also minority vendors, including EAC Consulting, Gator Engineering Consultants and Alleguez Architecture. MEP has worked with Miami-Dade, Broward County School Board, FAU and the Department of Juvenile Justice. Currently, in all enforcement jurisdictions in the State of Florida, including cities, school districts and colleges, there is only one building official per jurisdiction. Ms. Douglass asked for a meeting with the appropriate parties to review the final score sheets from the past three years to ascertain that the committee members are not voting against minority vendors.

A motion was made and seconded by Mr. Guerin/Mr. Williams to approve this item and it passed with Ms. Douglass opposed.

B. Voluntary College Employee Separation Plan – (Educators Preferred Corp.)-Pulled.

**V. CONSENT AGENDA ITEMS**

A. Human Resources

1. Employment of full-time and part-time Personnel (**Pulled – Mr. Williams/Ms. Douglass**)
2. Resignation and Termination of Personnel (**Pulled – Mr. Williams**)

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
ENCLOSURE A

- B. Purchasing
  - 1. Disposal of property – Authorize disposal, donation or sale by bid of surplus property assets (None)
- C. Contracts
  - 1. General (None)
  - 2. Construction/Facilities (None)
  - 3. Summary of Economic Development Contracts
  - 4. Summary of Rentals of Bailey Hall/Omni
  - 5. Summary of Student Life Contracts
  - 6. Summary of Consultants/Performances Contracts
  - 7. Summary of Health Science Affiliation Agreements
  - 8. Summary of Articulation Agreements (None)
  - 9. Ratification of Previously Approved Contracts
- D. Student Receivable Debt Reduction
  - 1. Deceased Student Debt Write-Off (None)
- E. Budget Amendments
  - 1. General Current Fund – Amendment #8 –
  - 2. Restricted Current/Student Activities-Amendment #7 – **(Pulled – Ms. Douglass)**
- F. Warrants
  - 1. April 2009 warrants for payroll and accounts payable expenditures
- G. Curriculum Committee Recommendations **(Pulled – Ms. Douglass)**
  - 1. New, Revised and Deleted Courses –**(Pulled – Mr. Williams)**
  - 2. New Program-Aviation Maintenance Mgt. A.S.
  - 3. New Program-Middle Grades Science B. S.
  - 4. New Program-Teacher Ed. Secondary Biology
  - 5. Program Revisions
  - 6. Program Deletions-A.A. Music **(Pulled – Mr. Williams)**
- H. Donations
  - 1. Town of Davie Police Department – Dell Computers

A motion was made and seconded by Ms. Douglass/Ms. Garrido to approve the items not pulled from the Consent Agenda, and it passed unanimously.

**VI. ITEMS REMOVED FROM CONSENT AGENDA**

Item V-A-1 & 2 – Human Resources – Mr. Williams spoke about the position of Vice President of Academic Affairs. Mr. Williams offered his congratulations to Dr. Scherer and thanked her for her service to the College. President Armstrong acknowledged Russ Adkins who will be serving as Interim Vice-President of Academic Affairs. Mr. Williams asked about Mr. Adkins’ credentials to serve in this capacity. President Armstrong stated that Russ Adkins has served at the College for ten years and has been asked to serve on an interim basis, not on a permanent basis. President Armstrong indicated he has the utmost confidence in Russ Adkins. Russ Adkins is familiar with all areas of the College, including institutional effectiveness, e-learning as well as maintaining a good relationship and respect of faculty. Mr. Williams stated that at this level, the candidate should possess a doctorate degree. President Armstrong reiterated that Russ Adkins has been involved with the Academic Affairs area and has a great team on board. President Armstrong indicated that a search would start in the fall to fill this position on a permanent basis. Further discussion ensued regarding the interim position.

  
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Ms. Douglass stated that she has reviewed this item with the President and stated that the College should continue to address the under-representation of Hispanics in faculty. Mr. Tanner offered congratulations to Russ Adkins and thanked Dr. Scherer for her service to the College.

VI-G-1 & 6 – Program Deletions-A.A. Music - Mr. Williams asked where the music programs are offered and asked about future plans to decentralize the music programs to be offered on North and South campus. Dr. Scherer came to the podium Having specialized titles for music programs as in Music History and Literature and Music Performance implies to the student that the College offers specific courses in areas which will help the student transfer to those upper division majors. The deleted courses are essentially duplications of the two Music Associate in Arts programs namely Music and Music Education. Students currently in the Music History and Literature and Music Performance Associate in Arts programs will be transferred to the Music Associate in Arts program. This transfer would have no affect on their music curriculum as the requirements are essentially the same. Discussion ensued regarding clarification of courses and degrees.

Ms. Douglass stated that several of the curriculum recommendations require hiring professors with PhD degrees which we do not have presently on campus. Ms. Douglass wanted to reiterate that the College should look to increase the Hispanic faculty members.

VI-E-2 – Budget Amendment – Ms. Douglass congratulated President Armstrong for the recognition of veterans. Discussion ensued regarding the emphasis of the legislative in recognizing veterans as noted in the report provided to the Board by Barbara Pippin. Ms. Douglass was glad to see that the College was providing educational opportunities for veterans. President Armstrong stated that the veterans were acknowledged at the recent graduation ceremonies and he has received great feedback from students and parents. Vice-President Millender and her staff as well as campus student services deans have been focused on making sure the College provides good support for veterans and work with local veteran affairs officials.

A motion was made and seconded by Ms. Douglass/Mr. Williams to approve Item V-1 & 2 and was passed with Mr. Williams in opposition. A motion was made and seconded by Ms. Garrido/Ms. Douglass to approve Item V-E-2 and it passed unanimously. A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve Items G-1, 2, 3 & 6 and it passed unanimously.

A motion was made and seconded by Ms. Douglass/Ms. Garrido to move Item VII-M – Attorney Interviews up on the agenda and it passed unanimously.

A short recess was taken at 1:30 p.m. and the meeting was reconvened at 1:45 p.m.

Item VII-M- Interviews for General Counsel/Legal Services - Mr. Alex Denis came to the podium. A Request for Qualification (RFQ) 409-003, entitled Legal Services/General Counsel, was released in order to seek letters of interest and qualifications from firms interested in providing general counsel and legal services to the Board of Trustees and College Administration. Five (5) proposals were received in response to the RFQ. The District Board of Trustees reviewed the proposals received and, at its meeting held on April 28, 2009, ranked the respondents. The Board determined that the top four (4) respondents would be short-listed and interviewed for further consideration. The four short-listed firms were: Shutts & Bowen, LLP, Stearns, Weaver, Miller, Weissler, Alhadeff & Sitterson, PA, Tripp Scott and Weiss, Serota, Helfman, Pastoriza, Cole and Boniske, PA. Since being notified of the short-listing, Weiss,

Serota, Helfman, Pastoriza, Cole and Boniske, PA has withdrawn from further consideration. This item requests that the Board of Trustees interview and rank the three short-listed firms so that a selection can be made. The score sheets have been provided.

Mr. Denis introduced Mr. Sidney Calloway from Shutts & Bowen. Mr. Calloway gave background information on his firm, introduced the members of his law firm, and presented their goals and objectives. Mr. Calloway and the representatives from his firm responded to questions presented by the members of the Board of Trustees. The Board of Trustees thanked Mr. Calloway for his presentation.

Mr. Denis introduced Mr. John R. Herin, Jr. from Stearns, Weaver, Miller, Weissler, Aldaheff and Sitterson, P.A. Mr. Herin gave background information on his firm, introduced the members of his law firm and presented their goals and objectives. Mr. Herin and the representatives from his firm responded to questions presented by the members of the Board of Trustees. The Board of Trustees thanked Mr. Herin for his presentation.

Mr. Denis introduced Mr. Kevin Fernander and Mr. Edward J. Pozzuoli from Tripp Scott. Mr. Fernander gave background information and spoke about the accomplishments at the College over the past three years, including the formation of a solid Legal Department which is now capable of addressing all of the legal needs of the College. Tripp Scott looks forward to continuing its support of Broward College's diverse legal needs. Ms. Douglass discussed implementing a billing system which would provide a break down and tracking system of retainer time by department. Mr. Pozzuoli stated that his firm did have this capability and would proceed to provide invoices with the requested information. Ms. Douglass thanked Mr. Fernander for the high-quality of legal services he has provided to the College and appreciates the work performed in the areas of policies, procurement and contracts. Ms. Garrido thanked Mr. Fernander for always providing a complete explanation of legal issues. Mr. Guerin thanked Mr. Fernander for his assistance and for an excellent presentation. Mr. Tanner acknowledged the good work on copyright indemnification and background checks. Mr. Williams suggested that the Board have more input on procedures.

Mr. Denis asked the Board to complete the score sheets rating the firms from 1-3. The meeting was recessed at 3:20 p.m. so that Mr. Denis could tally up the score sheets. The meeting was reconvened at 3:35 p.m. Mr. Denis announced the results as follows: First Place – Tripp Scott with a score of 5; Second Place – Stearns, Weaver, Miller, Weissler, Aldaheff and Sitterson with a score of 11; Third Place – Shutts & Bowen with a score of 14. Contract negotiations will commence with Tripp Scott and a contract will be brought forward next month.

Ms. Douglass indicated she had specific requirements regarding billing to be included in the attorney contract. Mr. Tanner suggested that any suggestions and/or guidelines be provided to President Armstrong.

Mr. Tanner thanked all the law firms for their interest in the College and for an excellent job.

A motion was made and seconded by Mr. Williams/Ms. Garrido to move Item VII-K – Sharp Assignment up on the agenda and it passed unanimously.

**Item VII-K – Sharp Assignment** - President Armstrong stated we were already starting to see cost savings with regard to document management. Mr. Alex Denis indicated the assignment agreement allows Sharp Business Systems to assign the lease of equipment to a financial institution. Sharp Business Systems will retain the responsibilities for servicing all document

management equipment throughout the 60-month term contract. Mr. Williams asked why the assignment has just been presented to the Board. Mr. Denis stated it was written into the original contract that this assignment would have to be approved by the Board. Discussion ensued regarding leasing procedures. Mr. Guerin stated this was standard operating procedure. Mr. Williams asked what would happen if Bancorp went out of business. The representative from Sharp indicated that the equipment could not be liquidated pursuant to contract and Sharp retains all obligations under the service level agreement.

A motion was made and seconded by Mr. Williams/Mr. Guerin to approve this item and it passed unanimously.

## **VII. ACTION ITEMS**

**Item VII-A – Financial Audit – Broward College Foundation** - Ms. Nancy Botero came to the podium. This item contains the financial audit for the Broward College Foundation for the period of January 1, 2008 to December 31, 2008 as required by college policy. It also contains financial information for the calendar year 2007 for comparison. This audit was completed by the independent firm of Keefe, McCullough & Company and has been reviewed by the audit committee of the Foundation. The Broward College Foundation Board of Directors approved the audit for submission to the Board of Trustees. Ms. Botero stated that although this year has been economically challenging, the Foundation was down only 21-1/2% as compared to other foundations. Ms. Botero acknowledged her staff for the great work. Mr. Tanner acknowledged the investment committee for their dedication to the College.

A motion was made and seconded by Ms. Douglass/Ms. Garrido to approve this item and it passed unanimously.

**Item VII-B – Express Scripts-Medicare Pharmacy Rebate Processing** – President Armstrong stated that effective July 1, 2009, Broward College will be able to take advantage of Medicare subsidies available for retiree pharmacy claims paid under the College's self-funded plan, due to the capabilities of Express Scripts to process the necessary information for the College. Mr. Lloyd Rhodes stated that in the first year of implementation of this program, the College could save approximately \$105,000. Dr. Chun indicated that the annual cost of administering this additional service by Express Scripts is \$8,120 and will offer a great return to the College. Mr. Williams asked how many employees would benefit from this plan. Dr. Chun stated there were currently 123 retirees who would qualify.

A motion was made and seconded by Ms. Douglass/Mr. Williams to approve this item and it passed unanimously.

A motion was made and seconded by Ms. Douglass/Ms. Garrido to move Item VII-H up on the agenda and it was approved unanimously.

**Item VII-H – Acai Associates, Inc.** - Mr. William Pennell came to the podium and introduced Mr. Adolfo Cotilla from Acai Associates. This item is a recommendation for the approval of the contract for architecture/engineering services for the Building 8 Simulation addition.

A motion was made and seconded by Ms. Garrido/Ms. Douglass to approve this item and it passed unanimously.

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**Item VII-C – Florida Educational Equity Act Update 2008-2009** – Dr. Edna Chun came to the podium. President Armstrong stated that this was one of the annual reports which were required for submission to the State legislature. It is a compilation from all areas of the College and provides comparative data for review of progress in meeting the College's equity goals. Dr. Chun thanked all parties involved in this effort. Dr. Chun discussed the details contained in the equity report.

A motion was made and seconded by Mr. Guerin/Mr. Williams to approve this item and it passed unanimously.

**Item VII-D – Revised Mission Statement** – President Armstrong stated that this item was a result of the SACS recommendation for more specificity in our mission statement. The mission statement should indicate that we are a public institution and include the range of our educational services. Mr. Williams acknowledged the impeccable work of Dr. Chun and Ms. Douglass.

A motion was made and seconded by Ms. Garrido/Mr. Williams to approve this item and it passed unanimously.

**Item VII – E – TaskStream** - President Armstrong stated this item is a request for a college-wide subscription for TaskStream Accountability Management System which will allow the College to continue to use this service to document and analyze outcomes assessment and accountability. The implementation of TaskStream will assist the College in meeting SACS goals of institutional effectiveness and planning. Patti Barney came to the podium. A motion was made and seconded by Mr. Williams/Mr. Guerin to move this item for discussion. Ms. Douglass asked about the cost of \$73,750 and wanted to determine how this fee would be paid (annually, quarterly, monthly). Ms. Barney indicated it would be an annual fee which includes a credit for the price the College paid for the pilot program. Ms. Barney stated this was a completely out-sourced software product and that extensive research was done. Discussion ensued regarding the planning and defining of our outcome assessments using this tool to meet SACS requirements; input of data; other colleges that use this tool and contents of paragraphs .2 (License), 3.1 (Indemnification) and 5.2 (Maximum Liability). Mr. Williams talked about his concerns regarding the information provided on these reports and avoiding improper disclosure. Mr. Williams suggested adding indemnification language in the agreement and suggested each paragraph dealing with indemnification or limitation of liability also reference Section 8 which refers to sovereign immunity.

Mr. Williams asked how many years were anticipated for use of this software and suggested formulation of a future plan. Discussion ensued regarding offering this for a fee to other consortium members. Ms. Barney stated she did not think we are able to offer software that was developed by another state entity to any state institution. Ms. Douglass asked Ms. Barney to work with Mr. Fernander regarding breakdown on state limitations if we were to develop our own software and asked Ms. Barney to provide a memorandum next month. Ms. Douglass spoke about a copy of a letter that was provided by the College to an employee who was being given the opportunity to resign or would be terminated by a date certain. The letter contained a request that the employee would return keys and all sensitive information to the College. Ms. Douglass requested that Mr. Fernander create a policy for the College that at the time of termination of any employee, the employee is mandated to relinquish College property and to bring this policy to the Board within thirty (30) days.

A motion was made and seconded by Mr. Williams/Mr. Guerin to approve this item and it passed unanimously.

The Board expressed congratulations to Ms. Patti Barney who will be serving as the Chair of the Florida Community College Software Consortium.

**Item VII - SAS Enterprise Suite** – This item is for renewal of the technical support and upgrades from SAS. This addendum limits the percentage increase SAS can impose on our annual renewals to 7% and insures that our annual payment will not exceed the then current applicable rate. These software tools are currently used for institutional research, business intelligence, financial analysis as well as federal, state and local reporting. Mr. Williams suggested a reference to the College's limitation of liability.

A motion was made and seconded by Ms. Douglass/Mr. Williams to approve this item and it passed unanimously.

**Item VII – Google** - Information Technology is currently in the process of migrating from a Novell to Microsoft infrastructure. Google was found to be a cost effective method for providing e-mail service to our students. This product is used by many higher education institutions with a no cost guarantee to the College for a minimum of four years. This system can also be configured so that the external e-mail can be directed to a Wrapmail server if desired. A motion was made and seconded by Mr. Williams/Ms. Garrido to move this item for discussion. Mr. Fernander stated that this item is not signed by legal. Mr. Fernander spoke about the indemnification section (Section 12) and said he could not get Google to agree to reference Fla. Statute Sec. 768.28 which refers to sovereign immunity. Google would not agree that Florida governing law would apply. Mr. Williams asked if there were other vendors we could use. Ms. Barney indicated there were others, however, the other vendors could not accommodate our requirement to re-direct the mail to a wrap server in order to utilize Wrapmail to try to generate revenue. Ms. Douglass asked if Wrapmail was generating any income for the College. Ms. Barney indicated that it was not. Discussion ensued regarding dissemination of student information, indemnification issues, privacy issues and Florida statutes and laws. Ms. Douglass stated the College may have to move away from Wrapmail. Ms. Barney indicated the College has been working with Google for the past four months in an attempt to work out the language.

Ms. Douglass called the question. A motion to approve this item failed. Ms. Douglass voted against; Mr. Williams voted against; Mr. Tanner voted against; Mr. Guerin voted in favor and Ms. Garrido voted in favor. Mr. Fernander stated he will contact Google.

Ms. Douglass stated that Ms. Barney is always knowledgeable and well-prepared.

**Item VII- I – College Wide Furniture Purchases for May 2009** – This item is for furniture purchases for all three campuses. A motion was made and seconded by Mr. Williams/Ms. Douglass and it passed unanimously.

**Item VII – J – 2009-2010 Tuition and Fee Increases** – President Armstrong stated this item was a recommendation for an increase of student tuition and fees by 8% for the 2009-2010 and is consistent with the legislative budget and will generate approximately \$8 million dollars in revenue.

A motion was made and seconded by Ms. Douglass/Ms. Garrido to approve this item and it passed unanimously.

President Armstrong stated that the Bachelor Degree Programs and the enrollment generated is the only thing the legislature has totally funded.

**Item VII - L – City of Fort Lauderdale Parking Garage** – Mr. John Thornton and Dr. Eileen Garcia came to the podium. Dr. Garcia stated that the summer enrollment at the downtown center is up 60% compared to last summer. This is a renewal of the annual parking permit agreement with the City of Fort Lauderdale and will add 99 parking spaces. President Armstrong asked Mr. Thornton if this was competitive with FAU. Mr. Thornton stated in the affirmative. Ms. Douglass asked who owned the green area that surrounds the building. Ms. Douglass requested that the Board be provided at the next Board meeting with a map indicating the areas owned by the College and FAU.

A motion was made and seconded by Ms. Garrido/Ms. Douglass to approve this item and it passed unanimously.

### VIII . COLLEGE PRESENTATION – None

### IX. INFORMATION ITEMS

- A. **Project Status Report** – No discussion on this item.
- B. **Information Items** - President Armstrong spoke about the artwork of Purvis Young and advised that there was an excellent turn out for the art opening.
- C. **President's Report** - President Armstrong stated there was good progress on the fixed asset inventory project.

President Armstrong indicated there was information on the athletics program and the Board will be updated on a regular basis.

President Armstrong indicated there was an update on the campus wireless network.

President Armstrong indicated there was an update regarding legal invoices. We are going to start doing that on a monthly basis. President Armstrong stated that we were working with Mr. Fernander to provide a more detailed bill each month.

President Armstrong indicated there was an update from Dr. David Moore on our international affiliations including history and financial information. The Germany affiliation agreement has been previously approved, however, the India affiliate may be dropped because they would not comply with our insurance requirements. We continue to explore other opportunities.

President Armstrong indicated there was an expenditure report that will be brought to the Board on a regular basis.

President Armstrong indicated there was a report on the College recycling.

President Armstrong talked about the graduation ceremonies and thanked the Board members that were in attendance. The College is developing an alumni association.

President Armstrong stated that the SACS Substantive Change Committee Report is included and we are making good progress.

President Armstrong stated that the budget is included for first read.

President Armstrong referred to Barbara Pippin's legislative update and is working with cabinet to review every issue for follow up purposes.

- D. Board Comments** - Mr. Guerin stated that the board packet was well done and liked the new format.

Ms. Garrido liked the new board packet and thanked everyone.

Ms. Douglass referred to the legislative update and congratulated Barbara Pippin for an excellent job. Ms. Douglass requested that Mr. Fernander review, at the end of each legislative session, any changes that may affect the college, and report back to the Board at the next board meeting following the session on said changes and whether they affect current policies or require implementation of additional policies.

Ms. Douglass thanked Mr. Pennell for a good job on the MWBE Report and would like to receive this every month.

Ms. Douglass thanked Vice-President Millender for the excellent job on the athletics update. Ms. Douglass would like a breakdown of the costs on page 5.

Ms. Douglass referred to recycling update and indicated that we should continue our recycling contracts until such time as another recycling contract is in place.

Ms. Douglass referred to statutory limits of items reported to the board and would like the complete Rule 691-72 including all sub parts.

Ms. Douglass thanked Patti Barney for a good job on the wireless status report and would like to be informed what other colleges including Miami-Dade College, St. Pete Community College and Palm Beach Community College are doing with regard to wireless service.

Mr. Williams thanked everyone for a job well done. Mr. Williams thanked Vice-President Millender for a good job on the athletics report.

Mr. Williams referred to the MWBE expenditures and asked for explanation of why only 1.54% is being spent in the black community. Mr. Pennell stated that there was an allocation report presented last month and the numbers will increase as the projects move ahead.

Mr. Williams offered congratulations to Mr. Fernander and he looks forward to working with him.

Mr. Williams extended congratulations to Dr. Scherer on her new position.

Mr. Tanner offered congratulations to Mr. Fernander.

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ENCLOSURE

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X. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 5:15 p.m.

*10 September*

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J. David Armstrong, Jr.  
President, Broward College

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Paul Tanner  
Chair, Board of Trustees

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