



BROWARD COMMUNITY COLLEGE

We keep you thinking.

Office of the president

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date:

Place: Regular Meeting of the Board of Trustees
Broward Community College
Boardroom 1208, Building 33
Willis Holcombe Center
111 East Las Olas Boulevard
Fort Lauderdale

Subject: Agenda Item

AMENDED: See VIII, B, last paragraph

BROWARD COMMUNITY COLLEGE
Minutes of the Regular Meeting of the Board of Trustees
August 22, 2007

PRELIMINARIES

President Armstrong welcomed everyone to the August Board of Trustee meeting. Chair Garrido asked Ms. Jillian Krueger Printz to lead in the Pledge of Allegiance.

Dr. Ken Ross introduced the faculty in attendance. Dr. Sylvia Patricia-Husain reported no students were present as they were in classes. Ms. Printz reported there was no media present today.

I. MEETING CALLED TO ORDER

Chair Garrido called the meeting to order at 1:14 p.m.

II. APPROVAL OF AGENDA AND ACKNOWLEDGMENT OF PUBLIC NOTICE

Motion made and seconded by Krause/Douglass to approve the agenda and public notice. The motion passed unanimously.

III. APPROVAL OF MINUTES of the July 25, 2007 meeting and the amended minutes of the June 25, 2007 meetings

Motion made and seconded by Douglass/Tanner to approve the minutes. Ms. Douglass thanked President Armstrong for forwarding the drafted minutes to the board members for review. President Armstrong thanked the board for reviewing them, adding it saves time and assured getting the conversations most accurately on the record.

IV. CONSENT AGENDA ITEMS

A. Human Resources

1. Employment of full-time and part-time personnel (**pulled by Douglass**)
2. Resignation and Termination of Personnel

B. Purchasing

Waiver of Bid

1. Request approval of bid waiver for Florida Power & Light to provide electrical service collegewide. (**pulled by Douglass**)

C. Contracts

1. General

- a. Proposal to amend BCC's existing agreement for e-learning support services with SunGard, which provides services and infrastructure to support our growing e-learning enrollments (**pulled by Douglass**)
- b. Request approval of our license and agreement with Blackboard, which provides the learning management system to support e-learning courses and programs

- c. License Agreement with Hawkes Learning Systems Software Agreement
- d. Contract agreement for Cartaya & Associates – Architect/Engineering firm for Building 6 remodeling (**pulled by Douglass, Krause and Tanner**)
- 2. Construction/Facilities
 - a. Request a three-month extension to the three-year contract with Alan Kaplan, P.E. Consulting Engineer, while RFP is complete (**pulled by Tanner, Douglass**)
- 3. Summary of Economic Development Contracts
- 4. Summary of Rentals of Bailey Hall/Omni
- 5. Summary of Student Life Contracts
- 6. Summary of Consultants/Performances Contracts (**pulled by Tanner**)
- 7. Summary of Health Science Affiliation Agreements
- 8. Summary of Articulation Agreements: None
- 9. Ratification of Previously Approved Contracts

D. Student Receivable Debt Reduction

- 1. Deceased Student Debt (none)
- 2. Discharge of Debtor (none)

E. Budget Amendments

- 1. General Current
- 2. Restricted Current/Student Activities

F. Warrants

- 1. May/June Accounts Payable and Payroll

G. Curriculum Committee Recommendations (None)

H. Donation (None)

Motion made and seconded by Douglass/Tanner to approve the items not pulled from the consent agenda. The motion passed unanimously.

V. ITEMS REMOVED FROM CONSENT AGENDA:

Item IV-A, 1 – Human Resources: Ms. Douglass congratulated Dr. Husain on her new assignment as Dean, Partnership Centers.

Item IV-B, 1 – Purchasing, Waiver of Bid for Florida Power & Light: Ms. Douglass asked the President for an update on this agreement asking if this approval abrogates any of the contractual rights we have with others, and if this is an addition. President Armstrong stated this is a four-stage agreement, which the board entered into years ago, and the agreement with Siemens to provide energy savings to BCC. He stated a full report on the sustainable energy initiatives would be available at the September workshop. He further explained that the college is in phase four of the implementation and we are in conversations with Siemens on some modifications to the contract. More

details will be discussed at the next meeting. FPL is our contractor to buy energy and it will not supersede what we are doing with Siemens. President Armstrong added FPL is in the process of performing some energy audits for BCC. He also noted a meeting with Dr. Peggy Green and Alex Denis, who represented the collegewide committee on sustainable energy, and brought forward the committee's recommendations for cost savings and environmentally friendly initiatives.

Ms. Douglass stated for the record that she asked the President about an article she read in the paper about Governor Charlie Christ's environmental initiatives, and asked for a comprehensive package on what the governor is doing.

Item IV-C, 1-a, Proposal to amend BCC's existing agreement for e-learning with SunGard: Ms. Douglass noted this contract has been in existence since 2001. She indicated fees had not been increased for many years, and asked the President to address her concern that she would rather have student fees raised incrementally in smaller amounts. President Armstrong stated Russ Adkins staff is doing an excellent job with the infrastructure for distance learning courses. He added BCC is engaging with SACS asking for full accreditation to deliver an entire associate's degree online. In answer to the question, we have built up enough in generation of courses that we do not anticipate needing to raise this fee.

Item IV-C, 1-d, Contract agreement for Cartaya & Associates for Building 6 remodeling: Ms. Douglass welcomed Mr. Cartaya, former board member and chair, and expressed how pleased she was that he was once again engaged with the college. She asked the President what plans we have with the new construction and renovations to increase the visibility of the Graves Museum Artifacts. He said he would address that later, but continued with discussing the visit he and Ms. Douglass made to Central Campus to look at the Graves collection. They were both astounded and impressed with the incredible resources and the value of these assets. President Armstrong stated that Dr. Bolton has a long-range plan on how to get these resources out on the campuses and in the community. A full presentation will be made in a few months.

Ms. Krause directed her comments based on the CIP report presented at the last meeting. The report stated that buildings were failing before the end of their usable life and she questioned what we were going to do to make sure that we did not have that problem with this building (building 6). Trustee Krause charged Mr. Cartaya to make sure this happened and to work with staff to come up with the best building and the best price. She also charged the staff to plan carefully to eliminate or reduce the need for change orders.

Mr. Tanner commented that before we agree to a price, we should agree to a price minus some number. We need to look at our vendor relationships, by using fewer vendors and thus increasing the volume per vendor to give a better position to negotiate lower prices.

Item IV-C, 2a: Request for a three-month extension to a three-year contract with Alan Kaplan, Consulting Engineer: Ms. Douglass stated for the record, this is not the first, second or third time requests have come to the board because RFP's have not been done in a timely manner and asked the President to explore the problem.

Motion made and seconded by Tanner/Krause to approve the items removed from the consent agenda.

The motion passed unanimously.

President Armstrong asked the board to move Item VII, College Presentation to follow Item V as Mr. Lloyd Rhodes had another appointment. Motion made and seconded by Douglass/Tanner to move this item up on the agenda.

VI. COLLEGE PRESENTATION: BCC Health Plan Update – Mr. Lloyd Rhodes

Mr. Rhodes, President of the Rhodes Insurance Company and College's Health Plan Consultant presented an update on the college's self-funded health plan and the RFP process as well as the health care costs projections for 2008.

Ms. Douglass stated for the record how fortunate we are to have Lloyd and his tremendous institutional knowledge of the intricacies of this very important benefit for our employees. She thanked him for a great job, not only as Chair for the Foundation, but in his capacity as our adviser.

VII. ACTION ITEMS

A. Proposed Baccalaureate Degree Program Budget: The President reported this is the next step required to move forward on the adoption of our bachelor's degree programs. This is a requirement by the State of Florida and mandated by the Chancellor. This budget, along with our curriculum proposals, will be forwarded to the state for review.

A motion was made and seconded by Garrido/Douglass to approve this item.

VIII. INFORMATION ITEMS

A. Project Status Report: There were no comments from the board members

B. President's Report: President Armstrong was pleased to announce to the board the position of Vice President of Student Affairs has been filled by Ms. Angelia Millender with an effective date of August 29, 2007. Ms. Millender has a background of being a vice president of student affairs at Berkley College and at Robert Morris College. He thanked Dr. Husain for a phenomenal job as the interim vice president.

As part of our cost saving, the President announced he does not intend to fill the position of Vice President for Facilities, with the intent of hiring an Associate Vice President for Facilities who will focus on critical areas.

The President recognized Dr. Chun who received a Hanson award given by the College and University Professional Association for Human Resources, for co-authoring a book called "Are the Walls Really Down."

The President noted adjunct faculty member, Louis Shiff, from North Campus received the state's highest county court judicial honor, the Harvey Ford Award.

President Armstrong reported we have about 40 employees who are earning less than \$20,000, and would like to take steps to raise the minimum wage for these lowest paid

employees to \$10.63 per hour. He asked the board for an agreement to go forward with salary increases for non-represented employees of \$1,000 effective October 1, 2007 to be added to their base salary. In addition, the President added he intends to move forward with the total rewards strategy. Ms. Douglass added keeping with tradition, if the bargaining units agree to a raise that is retroactive to an earlier date, that the date would comply to all employees. Attorney Fernander added we want consistency. Ms. Douglass asked for the record, if this is one group, the non-represented employees, and is this everyone except those persons who are covered by the other two collective bargaining units. President Armstrong responded that is right.

At the College Academy@BCC, 100 percent of students last year earned a high school diploma and 97 percent earned an associate's degree at the same time. President Armstrong asked Dr. Bolton to arrange for a board presentation on the College Academy.

Trustee Williams asked for comparison data on what we are doing that creates this level of success in the 90th percentile. He also requested data on the faculty we are using, and learning environment. President Armstrong responded it is a combination of K-12 teachers and BCC faculty.

The President brought attention to a letter he received from Attorney General Bill McCollum, highlighting Levi Williams' leadership as the attorney general's designee as chair the Commission on Social Status of Black Men and Boys.

In addition, the President reported a group of community college presidents met with the Florida Taxation and Budget Reform Commission, to give them information on the impact of the 4 percent budget cut on community college education in the State of Florida.

President Armstrong asked the board to approve a three-month contract (July, August, and September) for Dr. Holcombe to act as a consultant to the President. The contract will pay Dr. Holcombe \$1000 a month. The President apologized for not having this prepared last month as an action item as these services have been ongoing since July. Motion made and seconded by Douglass/Tanner to approve this request. Ms. Krause asked Attorney Fernander if this could be treated as an emergency item and the board could then ratify it at September's meeting. Motion was made by Trustee Krause to approve as amended. The motion passed unanimously.

The President updated the board on the status of our budget reductions. The executive staff, cabinet and faculty senate representatives have worked in a variety of ways to reduce the budget by 4 percent, which comes to \$3 million. The consensus is that the college must look at business and operation costs, limits on travel and other areas. Trustee Tanner added there may be cost savings in areas such as printing of the board packets, and cell phones.

President Armstrong reported a date in October has been scheduled for a board meeting on policy and procedures. Mr. Fernander and members of the cabinet are working on their designated areas for policy and procedures. Ms Douglass stated for

the record that when Mr. Williams became chair in 2006 his desire was to see this done in twelve months. That did not happen for various reasons and he is now looking at Chair Garrido to commit that this project be complete by the end of her year as chair. *Ms. Garrido expressed her commitment that the project will be completed at the end of her year as chair*

C. Board Comments:

Ms. Krause welcomed the faculty and students back. As always, she has hope and expectations for the new academic year. She thanked the President for his reports. Ms. Krause suggested when a board member is absent from a meeting that all handouts be saved for them. She shared her view on budget cuts as she did with the President. She has noticed from her own business that the people in the State of Florida are not spending as much as in other states; therefore, we need to take the budget cut seriously. Ms. Krause will be at a Trustee Conference on September 24, therefore she requested that the board planning retreat be videotaped so she can see what transpired.

Mr. Williams stated he is excited about the new year and sees fresh, young faces and said we are doing a dynamite job.

At this time, Chair Garrido presented outgoing Chair Williams a plaque recognizing him for his service as chair during 2006-2007.

Mr. Tanner reported he would be relentless about money this year. He believes there can be a new paradigm to do more and do it better with less and lead the state and other governmental entities to think differently.

Ms. Douglass agreed with Ms. Krause that we would be getting less money from the state. With the problems with tourism, real estate, building and the construction industry, the people of Florida are indeed going to have less money to spend. She will be looking to the President to tell her about Plan B.

She thanked Dr. Bolton for the tour of the Graves Museum at Central Campus and noticed the numerous native trees on campus. Ms. Douglass also expressed her excitement to see some of the artifacts in Chris Roddy's department which are being used for research and teaching our students.

Ms. Douglass expressed serious concerns regarding the failure of BCC to display more of the BCC Graves Collection. She does not believe that storing the vast majority of the Collection away from view meets the intention of the Court when it turned the Collection over to the College, and asked her fellow board members to support efforts to get the Collection on view for our students and the public. Ms. Douglass also expressed serious concerns regarding the failure of BCC to inventory, or record the items in the Collection, as required by State law and suggested that at a minimum, each box containing BCC/Graves items be opened, its contents photographed, and the box labeled.

She asked about the Junior Achievement update she requested last month.

President Armstrong reported he is optimistic a report would be provided in September. She noted, for the record, her concern about the review of the minutes and attachments of the board meeting where the board voted to go ahead and give the land to Junior Achievement. Attorney Fernander stated that the original President's Transmittal indicated that the least would involve 3-4 acres while the attachments thereto indicated 4.88 acres and they are now in compliance pursuant to MEP.

Ms. Garrido reported on two additional items on behalf of Levi Williams, who had to leave the meeting early. He wanted to recognize Matt Latos for his 11th round pick to the San Diego Padres, which is on the cover of *The Observer*, as well as the eight Seahawks who have been drafted. He also asked if BCC's own idol, Joanna Jordan, could sing the National Anthem at the next board meeting.

Chair Garrido stated she is very excited about the Board Retreat scheduled for the morning of September 26 and working on long-term planning to be prepared for our future. She asked all employees to give the President their support during the upcoming special session.

IX. ADJOURNMENT

With no further business to discuss, the meeting adjourned at 4:20 p.m.

Lourdes Garrido,
Chair, Board of Trustees
Broward Community College

J. David Armstrong, Jr.
President
Broward Community College