REGISTER TODAY!
BROWARD.EDU/CE

SOLVE YOUR WORKFORCE CHALLENGES:
• Get certified
• Train your corporate team
• Climb the career ladder
• Start your business

PLUS: Tips - how to recruit an intern - PAGE 22

FEATURING TOP INDUSTRY CERTIFICATIONS
COMPLETE IN LESS THAN ONE TERM
QUICK REFERENCE GUIDE: PAGE 4

CORPORATE & CONTINUING EDUCATION
TRAINING TO UPGRADE YOUR CAREER  
SPRING 2019 | JAN. - MAY
In today’s rapidly shifting world, the skills needed in the workforce are also constantly evolving. As we manage these changes, it’s important for employees to find ways to update our skills and ensure our expertise remain relevant.

Broward College through its Workforce Education team offers the courses and guidance you need to improve your professional skills and accomplish your career goals. Over the years we have provided support to countless individuals, employers and organizations within the community. Our partnerships with major industries, excellent teaching staff, and state-of-the-art facilities provide a professional “path” to develop and master in-demand skills, experiences, and competencies to land the right job or start your business.

This magazine features affordable short-term training options. Explore the courses offered including flexible online options for busy professionals balancing work and life.

Choose your workforce development path today:
1. “Career-Paths” for career progression! – pg. 5
2. Certification Programs – pg. 4
3. Corporate Training Services – pg. 15
4. Innovation Hub (Business Incubator) – pg. 11
5. Apprenticeship Program – pg. 13
6. Internship Tool Kit – pg. 22
7. Career Centers – pg. 27

We will help you push boundaries, maintain your competitive edge and add value to your organization.

Dr. Mildred G. Coyne
Executive Director

WHAT’S TRENDING THIS TERM!
1. Executive Mini MBA Certification Program: pg 12
   Credentials: Lean Six Sigma Yellow Belt

2. Project Management: pg 8
   6% Projected growth demand from 2016-2026
   Source: Burning Glass
   Credentials: CAPMB® and PMP

3. Human Resources – SHRM-SCP: pg 6
   15.6% Projected growth demand from 2016-2026
   Source: EMSI: Miami Dade-Broward-Palm Beach
   Credentials: SHRM-SCP/CP

Our Top 3 Certifications:
1. Coding Boot Camp:
   Full Stack Application Architect .............. page 21
2. Bookkeeping .................................................. page 6
3. Real Estate ....................................................... page 27
I CAN

ACHIEVE MY GOALS.

BROWARD COLLEGE OFFERS CERTIFICATES, ASSOCIATE AND BACHELOR DEGREES.

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# WORKFORCE
Certification Programs, Career Training, & Workforce Certifications

## THE ARTS
**CREATIVE ARTS [PAGE 22]**
- Corporate Events & Wedding Planner
- Fashion Designing
- Graphic Design with Photoshop

- Interior Decorator & Home Stager
- Photography

## AVIATION
**DRONE/UAS FLIGHT SCHOOL (FAA APPROVED) [PAGE 26]**
- Pilot - Airman Knowledge Program
- Drone/UAS Ground & Flight Program

## EXECUTIVE EDUCATION AND LEADERSHIP [PAGE 8–11]
- Project Management Institute (PMI®) Programs
- PMI Professional in Business Analysis (PMI-PBA®)
- Project Management Professional (PMP)®
- PMI Risk Management Professional (PMI-RMP)®
- PMI Agile Certified Practitioner (PMI-ACP)®
- Certified Associate in Project Management (CAPM)®
  - Lean Six Sigma Yellow Belt
  - Lean Six Sigma Green Belt
  - Lean Six Sigma Black Belt
  - Mini MBA for Executives
  - Mini MBA for Lawyers (In-House Counsel) **NEW!**
  - Mini MBA for Health Professionals **NEW!**
  - Peak Performance Institute

## BUSINESS
**HUMAN RESOURCES CERTIFICATIONS [PAGE 6–7]**
- Payroll Professional Certification

**BUSINESS DEVELOPMENT [PAGE 6]**
- Accounting
- Administrative Office Specialist
- Bookkeeping Certification (Voucher Included)

**MARKETING & SALES [PAGE 12]**
- Marketing: Using Social Media

**INSURANCE AND REAL ESTATE [PAGE 16–17]**
- Florida Real Estate Commission: FREC 1 – (Pre-Licensing Program)
- 20-44 Personal Lines Agent
- 2-20 Property & Casualty/General Lines
- 2-15 Life, Health & Variable Annuity

- 3-20 or 6-20 Accredited Claims Adjuster
- 4-40 Registered Customer Service
- 4-40 to 2-20 Conversion Property
- Casualty General Lines
- Post License Real Estate Sales

## HEALTH & FITNESS
**HEALTH AND FITNESS [PAGE 29]**
- Personal Fitness Trainer Certification
- SCUBA Certification - Open Water PADI

- Nutrition: Optimal Health, Wellness, Food, Nutrition and Health Certification

## INFORMATION TECHNOLOGY
**INFORMATION TECHNOLOGY [PAGE 18]**
- AutoCAD
- Cisco
- Citrix
- Coding Bootcamp
- CompTIA® A+ Certification
- Ec-Council

- Graphic Design with Photoshop
- IBM
- ISC2
- ITIL v2
- Linux
- Microsoft Office

- Microsoft Project
- MS Excel Certificate
- QuickBooks
- Redhat
- Revit Architecture
- Oracle
- VMware

## TEST PREP/EDUCATION
**TEACHER EDUCATION [PAGE 25]**
- Child Care Certification
- Substitute Teacher Training

**TEST PREPARATION [PAGE 23]**
- Florida Teacher Certification Exam (FTCE-GK) Math
- Florida Teacher Certification Exam (FTCE-GK) English

- GRE Preparation
- SAT Test Preparation

*Most programs are completed within one term.*
Entrepreneurship

Business Development

Computers for the Workplace

Start up Now Accelerator

Executive Mini MBA w/Lean Six Sigma

Business Owner Average Salary** > $82k

Entrepreneurship

Project Management

Certified Associate in Project Management

4,500 Project Hours

Microsoft Project

Project Management Professional Exam

Project Manager Average Salary** $48k - $100k

Lean Six Sigma

Lean Six Sigma White Belt

Lean Six Sigma Yellow Belt

Lean Six Sigma Green Belt

Lean Six Sigma Black Belt

Process Improvement Professional Average Salary** $93k - $111k

Marketing

Digital/Social Media Marketing Workshop

Wordpress & CMS Basics

Adobe Professional Course

Google Analytics Exam

OMCP Certification

Digital & Social Media Marketer Average Salary** > $51k

Full Stack Web Developer

MCSA SQL

HTML 5 JavaScript

ASP.NET MVC

Web Developer Average Salary** $42k - $71k

Insurance Agent

4-40 RCSR

Get Work Experience

4-40 to 2-20 Conversion

Executive Mini MBA w/Lean Six Sigma

2-20 License

Licensed Insurance Agent Average Salary** $59k - $70k

Entrepreneurship

Business Development

Computers for the Workplace

Start-up Now Accelerator

Executive Mini MBA w/Lean Six Sigma

Business Owner Average Salary** > $82k

Bookkeeping

Bookkeeping

Accounting

QuickBooks

Bookkeeping Certification

Bookkeeper Average Salary** $30k - $49k

Accounting

Accounting

QuickBooks

Bookkeeping Certification

Business Writing/Communication

Income Tax Prep

Accountant Average Salary** $50k - $85k

Real Estate

Florida Real Estate Commission (FREC) Course

Pre-Licensing FREC Exam

Florida Real Estate Sales Associate Exam

Licensed Real Estate Associate Average Salary** $33k - $111k

Insurance Agent

4-40 RCSR

Get Work Experience

4-40 to 2-20 Conversion

2-20 License

Licensed Insurance Agent Average Salary** $59k - $70k

Drones/sUAS

Drones/sUAS Remote Pilot In-Command

FAA Airmen Knowledge Exam

FAA Pilot in-Command Certificate

sUAS Remote Pilot Average Salary** > $51k

IT Professional

CompTIA

Security+SYO-401

EC Council CEHv9

ISC@C ISSP

Cyber Security Technician Average Salary** $42k - $71k

ADDITIONAL CAREER PATHS - find career paths throughout this brochure

Interested in professional development for your team? Call for customized group training and volume discounts rate. 954-201-7800
BUSINESS DEVELOPMENT
Succeed in a global environment.

Quick Career Path

Accounting | Accounting | QuickBooks | Bookkeeping Certification | Business Writing/Communication | Income Tax Prep

ACCOUNTING
Learn the fundamentals of accounting and reinforce your understanding of the following important principles: accounting terminology, revenue, expenses, net income, the accounting equation, debits, credits, balancing the accounting formula, the accounting structure and cycle, journals, ledgers, and more.

EDI 0426
15 HRS.
S 1/26 - 2/16
9:00 a - 12:45 p NOR 620178

ADMINISTRATIVE OFFICE SPECIALIST
Learn effective communication management for the office as an Executive Assistant. Create and maintain electronic files, compose correspondence, manage projects, complete reports, create PowerPoint presentations, conduct research, manage the office, and stand in for your manager during periods of high demand. As the dependence on technology continues to expand in offices, administrative professionals are assuming more managerial and support responsibilities to run the organization efficiently.

EDI 0367
15 HRS.
S 3/16 - 4/13
9:30 a - 12:30 p NOR 62012

BOOKKEEPING CERTIFICATION
Learn the principles of bookkeeping. The demand for bookkeepers is expected to increase as they are called upon to do much of the work of accountants. This growing profession supports business operations in a variety of settings and offers excellent career opportunities. Acquire the practical knowledge necessary to set up and maintain bookkeeping records: analyzing and recording transactions, balance sheets, general entry, journals, accounts receivable, accounts payable, and more.

Testing Center: BC Pearson Vue

EDI 0800
60 HRS.
S 2/23 - 5/4
30 a - 4:10 p CEN 620215

BUSINESS WRITING AND COMMUNICATIONS
Become a more powerful, compelling communicator by eliminating embarrassing mistakes. Sharpen your business writing skills and master the art of communication, persuasion and negotiation. Add polish to every piece of written communication you create. Course will cover the do's and don'ts of communication: learn to write faster with more clarity, and gain the skills for revising and fine-tuning documents through hands-on exercises. Course will also cover electronic and print communications; formatting, punctuation, tone of memos, letters, e-mails, proposals, reports, speeches, PowerPoint presentations, board reports, annual reports, and more.

EDI 0668
12 HRS.
TR 3/26 - 4/4
6:00 p - 9:00 p WHC 620180

GRANT WRITING WORKSHOP
Discover the skills and tools needed to effectively write grant proposals in this hands-on workshop. Bring your grant idea to class and our grant professional will assist you with vitalizing your proposal during the in-class grant writing process. Create a practical working template for future proposals. Leave class with your simple grant proposal.

EDI 0045
12 HRS.
TR 4/4 - 4/16
6:30 p - 9:30 p CEN 620212

HUMAN RESOURCES: SHRM CP/SCP - CERTIFICATION
SHRM Certified Professional (SHRM-CP) or SHRM Senior Certified Professional (SHRM-SCP) credential establishes you as a recognized expert in the HR field. Course prepares you for the SHRM-CP and SHRM-SCP certification examinations, built upon one singular body of knowledge designed to elevate the HR profession around the world. The SHRM-CP/SCP Learning System is included.

EDI 0 13
35 HRS.
S 3/20 - 4/29
6:30 p - 9:30 p CEN 620237

Blended Format
TR 1/29 - 3/14
6:30 p - 9:30 p WHC 620236

IMPORT/EXPORT BUSINESS
Join the international trade community by learning the unique processes and terminology of the industry. This program provides a practical hands-on, comprehensive set of workshops concentrated on terminology, regulations, procedures, documentation, and more.

EDI 0463
15 HRS.
MW 4/17 - 5/1
6:30 p - 9:30 p CEN 620203

INCOME TAX PREP
Attain the ability to prepare individual income tax returns for yourself and others. This comprehensive step-by-step program covers how to prepare individual income tax returns, understand current tax laws, and discover available tax software to process returns.

EDI 0718
15 HRS.
TR 1/22 - 2/5
6:30 p - 9:30 p CEN 620206
S 1/26 - 2/23
9:00 a - 12:00 p SOU 620167
MW 2/13 - 2/27
6:30 p - 9:30 p NOR 62020

LEARN MORE
For class schedules, location, fees, and to register:
1. Go to www.broward.edu/ce
2. Click on “REGISTER NOW”
3. Select Business from the drop down menu and search.

Or contact us: 954-201-7800 or ce@broward.edu
Quick Career Path

Bookkeeping | Bookkeeping | Accounting | QuickBooks | Bookkeeping Certification

PAYROLL PROFESSIONAL CERTIFICATION - PAYTRAIN LEVEL 1
Get the skills you need to start a career as a payroll professional. This certification preparation course teaches the essentials of payroll calculations and applications that provide you with the knowledge and skills required to maintain payroll compliance and prevent costly penalties. This course is ideal for new payroll professionals, those who support the payroll industry, and those who are preparing for the FPC certification.

**Testing Center: BC Pearson Vue**
EDI 0046 30HRS. $7 5
TR 1/22 - 2/21 6:30 p - 9:30 p SOU 620163

PAYROLL PROFESSIONAL MASTERY - PAYTRAIN LEVEL 2
This Mastery course provides you with a solid understanding of advanced payroll skills necessary for payroll managers and supervisors. This course is ideal for experienced payroll professionals seeking compliance training, professional development, or CPP certification preparation. Receive live classroom instruction, textbook, and access to interactive online activities and applications to reinforce topics learned.

**Testing Center: BC Pearson Vue**
EDI 0107 36HRS. $8 5
TR 3/12 - 4/18 6:30 p - 9:30 p SOU 620164

ADDITIONAL PROGRAMS:
- Employment Law
- Grammar Refresher
- Human Resources: Worker’s Compensation

CE Online 24 HRS. $135

LANGUAGE

ZERO ENGLISH
This course is designed for students with zero knowledge of English. It starts with the ABC’s in a 1-2-3 (see it - Say it - Use it) step-by-step technique. Each lesson will cover a specific grammar structure -- practiced through repetition exercises, dialogues, and writing exercises based on real life experiences.

**EDC 0 04**
42 HRS.
S 1/19 - 3/2 .00 a - 3:00 p CEN 620214

**INTENSITY ENGLISH I**
For non-English speakers who have limited knowledge of the English language. Students will learn very basic grammar, conversation, as well as reading and writing skills. New beginning vocabulary introduced.

**EDC 0751**
42 HRS.
TR 1/15 - 2/28 6:30 p - 9:30 p SOU 620161

**INTENSITY ENGLISH II**
For the intermediate English language student who has prior knowledge for English. Students will learn more advanced grammar, conversation, writing, and reading skills in English. Develop additional vocabulary.

**EDC 07**
42 HRS.
TR 3/12 - 4/25 6:30 p - 9:30 p SOU 620165

LET’S TALK
Focus on improving and practicing conversation skills by discussing current events and trending topics in an informal setting. Students will enhance their fluency and pronunciation skills through entertaining and stimulating discussion.

**EDI 0900**
24 HRS.
S 3/16 - 4/6 9:00 a - 3:00 p CEN 620217

CHINESE I (MANDARIN)
Learn the Mandarin Chinese characters, structures, and conversation skills in this beginning language course.

**EDC 0837**
42 HRS.
TR 2/7 - 4/2 6:30 a - 9:30 p CEN 620208

SPANISH I
For the student that wants to learn the Spanish language for business or personal use – through listening, reading, writing and grammar activities. Special emphasis is placed on basic verb usage, sentence structure and vocabulary development. Group participation fosters a friendly, as well as an academic classroom environment.

**EDC 0187**
24 HRS.
MW 1/28 - 2/20 6:30 p - 9:30 p CEN 620200

DISCOVER SIGN LANGUAGE
Discover the fun of learning sign language and using your hands to communicate.

Throughout, you’ll learn by watching videos that demonstrate how to make the signs and how to incorporate facial expressions to communicate in this beautiful language. This course is taught using the best practices of the industry with a minimum of audio support. Throughout, you’ll be immersed in silence, so you’ll gain an understanding of the perspective of Deaf people and sign language.

**CE Online**
24 HRS. $135
W 1/17 - 2/23 WEB
W 2/14 - 3/23 WEB
W 3/21 - 4/27 WEB
W 4/18 - 5/25 WEB

Interested in professional development for your team? Call for customized group training and volume discounts rate. 954-201-7800 |
## Quick Career Path

### Project Management

**Project Management Professional (PMP)® Exam Prep**
Build your career! Project Management is an essential skill for working professionals. This program provides 35 contact hours of formal education as required by the Project Management Institute, Inc. (PMI), for eligibility for the Project Management Professional (PMP®), as well as for the Certified Associate Project Manager (CAPM®) certification. It is an instructor-led course designed for students who wish to secure either credential.

- **EDI 015**
  - **MWF** 4/1 - 4/26
  - **35 HRS.** 6:30 p - 9:30 p
  - **WHC** 620184
  - **$1,550**

### Executive Certificate in Project Management

Earn an Executive Certificate in Project Management while preparing for the Project Management Professional (PMP)® Certification. Demonstrate a robust knowledge, comprehension, and understanding of Project Management. The curriculum covers the 5 PMBOK® Process Groups and 10 PMBOK® Knowledge Areas and explores each one and their interdependencies in the project lifecycle in depth.

- **EDI 000**
  - **CALL FOR INFO**

### PMI Agile Certified Practitioner (PMI-ACP)®

The PMI-ACP® is a good choice for the candidate working on agile teams or if the organization is adopting Agile practices. The PMI-ACP® provides a real-world, hands-on experience and skill set. Certified scrum masters who want to boost their career as agile PM, Senior Managers who are responsible for managing agile teams, or product owners who are managing the scope and project plans.

- **EDI 026**
  - **24 HRS.**
  - **$1,250**

### Microsoft Project

Provides an understanding of project management concepts and the introduction to Microsoft project software. Create a project plan file containing tasks, organize these tasks in a work breakdown structure containing task relationships, create and assign resources and finalize the project in order to implement the project plan.

- **EDC 0803**
  - **18 HRS.**
  - **$2,400**
    - **TR** 4/9 - 4/25
      - **WHC** 620317

### Big Data Programs

### Apache Cassandra Training

Apache Cassandra is an open-source distributed NoSQL database management system designed to handle large amounts of data across many servers. This Apache Cassandra Training program enables you to understand the basic concepts of Cassandra 2.0 including its features, architecture, data model, and Hadoop ecosystem.

- **GES 380**
  - **24/7 30 HRS.**
  - **WEB**
  - **$3,500**

### Microsoft Excel Certification (Voucher)

Learn to use Excel to create, modify, and format Excel worksheets, perform calculations, and print Excel workbooks. You then learn to use advanced formulas, work with lists, work with illustrations and charts.

- **GES 875**
  - **24/7 70 HRS.**
  - **WEB**
  - **$850**

### SQL Series

SQL is one of the most requested skills from today’s data-driven employers. Learn the coding language in these easy to follow online courses. Learn the key concepts of Structured Query Language (SQL), and gain a solid working knowledge of SQL.

- **CE ONLINE**
  - **48 HRS.**
  - **$174**

### Understanding the Cloud

Learn everything you need to truly understand the cloud—including how it works, what drives it, why it’s so popular, and how to make the cloud work for you.

- **CE Online**
  - **24 HRS.**
  - **$135**
LEARN SIX SIGMA BELT SERIES

Quick Career Path

Lean Six Sigma
Lean Six Sigma White Belt
Lean Six Sigma Yellow Belt
Lean Six Sigma Green Belt
Lean Six Sigma Black Belt

Process Improvement Professional
Average Salary**
$93k - $111k

LEAN SIX SIGMA WHITE BELT

Earn the prestigious Lean Six Sigma White Belt! This course covers the basics of the Lean Six Sigma methodology. The hands-on activity of this course provides participants a chance to apply basic Lean Six Sigma process mapping and improvement methodology. Develop fundamental skills to support process improvement projects at your organization through the proven steps of DMAIC (Define, Measure, Analyze, Improve, and Control) designed to reduce waste, receive a certificate and digital badge demonstrating your new credential.

EDI 0620  2 HRS.  $19

LEAN SIX SIGMA GREEN

This course is a continuation of our Six Sigma Series: learn Six Sigma GREEN concepts, strategies, tools, and techniques used in process improvement projects. Course modules explain key foundational Six Sigma steps, DMAIC methodology, and demonstrate how a Six Sigma approach can benefit organizations in varied business sectors. Course assignments support the comprehension of “process improvement” through exercises.

EDI 0619  64 HRS  $1,955
MTWRF  3/18 - 4/12  8:00 a - 4:30 p  WHC  62017

LEAN SIX SIGMA YELLOW BELT

Learn Lean Six Sigma concepts, strategies, tools, and techniques used in process improvement projects. Course modules explain key foundational Six Sigma steps, DMAIC methodology, and demonstrates how a Six Sigma approach can benefit organizations in varied business sectors. Course assignments support the comprehension of process improvement through exercises involving: History of Six Sigma, Process Variances, Managing Quality, how to begin Six Sigma project, Organizational Roles and Responsibilities, DMAIC (Define, Measure, Analyze, Improve, and Control) methodology, DMADV (Define, Measure, Analyze, Design and Verify), and Project Communication. Develop skills to support process improvement projects as either a Project Leader or as a Team Member. This is a Yellow Belt Preparation Course.

EDI 0653  15 HRS.  $69
S  2/2 - 2/16  9:30 a - 2:30 p  WHC  621554

LEAN SIX SIGMA BLACK BELT

Learn the Six Sigma Black Belt problem solving methodology, deployment, and project development approaches. You’ll learn the appropriate tools and concepts at each stage of project deployment. Since software will be used for data analysis, the program material concentrates on the application and use of the tools, rather than on detailed derivation of the statistical methods. Your analytical and problem-solving skills will be challenged by workshops, which are incorporated extensively throughout the training. Call for more information.

GES 215  24/7  200 HRS.  WEB  $2,695

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BROWARD COLLEGE

EXECUTIVE EDUCATION

SPRING 2019

- Continuous Improvement Conference - CIC
- Leadership Skills for Women
- Lean Six Sigma Green Belt
- Mini MBA for Executives
- Mini MBA for Legal Counsel
- Peak Performance for Leaders
- Project Management Professional - PMP

ce@broward.edu
954-201-7800
www.broward.edu/ce
YOU ARE MORE THAN A STRUGGLING ENTREPRENEUR

By Enrique Triay
Director, Innovation Hub
Broward College

What do you do when an idea you’ve been working on diligently for a long time does not validate? Where do you go for validation, both of your idea, and of yourself as a person? In your pursuits as an entrepreneur, you will find that even after doing a lot of research, launching a prototype may result in a flop. You might ask yourself what caused this. Here are some words of advice:

Look at your research. If you perceive you have validation for your idea, and upon launching it is not panning out, it could be because your research was not conducted properly. Maybe you talked to the wrong archetype customers. Maybe targeted the right people, but did not use non-leading questions when addressing them. Maybe you showed a solution too early to a problem that you perceive your target audience has, preempting their analysis. This could lead many of your interviewees to play nice with you as they comment on your findings before truly analyzing what their pain points are. Customer discovery is about gaining insight into the causes of your target market’s unhappiness. It takes a very non-leading approach and rapport development skills to really do this effectively 100% of the time. Very few people are experts at this. The only way to hone your skills at this is by repeated tries and failures.

What should you do when you fail? What should you do when you reach the point when you know you have to address change in your strategy, in your tactics, maybe in your whole project idea? Here are some words of advice:

Frame the failure as an opportunity to be realized instead of a challenge to be dreaded. Short term failures are good; they help you develop the skill of embracing change. Don’t get to the end of your research without questioning yourself all the time along the way. Through your journey, touch base with a mentor or an accountability partner who can keep you grounded. Build an identity that is bigger than your professional identity as an entrepreneur. Maybe you are a mother, a father, a grandparent, a sister or brother. Maybe you are a caretaker, or a coach to others, or a teacher, or an entertainer. You are probably very important to others in their lives, or at the service of others in many ways. Reflect on what you are lucky to have achieved until now. Stay grounded on this “YOU”, with capital letters, as the other you, the entrepreneur, battles through to achieve market success.

LEARN MORE For eligibility requirement visit www.browardcollegehub.com. Or contact 954-201-6356.

BUSINESS INCUBATOR

THE INNOVATION HUB is a mixed-use business incubator, focusing on housing a dynamic community of entrepreneurs, start-ups, mentors, advisors and investors. We are a one-stop resource for business owners!

KAUFFMAN FASTTRAC® NEWVENTURE™ PROGRAM
This 30-hour course follows a framework to support aspiring entrepreneurs starting their businesses. Learn from Certified FastTrac® Affiliates in an interactive, group environment while networking with others. Accepting applications.

START-UP NOW ACCELERATOR PROGRAM
Ready to start your own business? Take the first step with this six-month accelerator program. No cost to you, funded by the U.S. Department of Commerce I6 grant. In partnership with CareerSource Broward. Accepting applications.
The Executive Mini MBA with Certification Capstone, focuses on leadership and management skills for supervisors, managers, and entrepreneurs in today's global economy.

Experience a comprehensive program which combines the very best in conceptual knowledge with practical, real-world applications. Learn how to assess risks, think strategically, and negotiate better business decisions. Also, discover how to develop your career winning personal brand!

**ONLY $1,999 | Regular tuition $2,999**

**REGISTER BY MARCH 25, 2019**

**NEW:** Executive Mini MBA for In-House Counsel

For next available session: broward.edu/miniMBA

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**Coming Soon:** Executive Mini MBA for Health Professionals

**Program includes:**
- Six Sigma Yellow Belt Certification
- Communication – Multi-generational in a Global Economy
- Finance for Managers
- Innovation & Trade
- Leadership
- Organizational Change Management
- Sales and Marketing
- Strategic Planning

Also included: Coaching sessions with industry professionals.

**CLASS BEGINS:** April 10, 2019

**CREDENTIALS:**
- Mini MBA Certificate
- Six Sigma Yellow Belt Certification

Ref # 620111

Central Campus 4/10 - 5/9
MARKETING, DIGITAL & SOCIAL MEDIA
Tools to market and promote your business

Quick Career Path

Marketing
Digital/Social | Media
Marketing Workshop
Wordpress & CMS Basics
Adobe Professional Course
Google Analytics Exam
OMCP Certification

Digital & Social Media Marketer
Average Salary**
$51k

MARKETING: DIGITAL & SOCIAL MEDIA
Digital Media and Marketing courses were created in response to the increased demand for trained professionals. This course focuses on the most critical areas of digital, social media, internet, and mobile marketing. You will develop skills to market and promote your business, products, and your personal brand. In today’s global marketplace a professional presence is critical! Course modules include: Internet Marketing Fundamentals, Search Engine Optimization (SEO), Content Marketing, Social Media (Facebook, Twitter, LinkedIn, Google+, and more), Mobile Marketing, Pay Per Click (PPC), Conversion Optimization, Web Analytics, and Email Marketing.

MARKETING WORKSHOP
3/30 - 4/27
9:00 a - 12:00 p
SOU 620170

SALES: EFFECTIVE SELLING
In sales, there are no quick fixes. Learn the secret to converting a potential customer into a long-term asset. Lay the groundwork for repeat business and your future success.

CE Online
24 HRS.
$135

WEB

W 1/16 - 3/8
W 2/13 - 4/5
W 3/13 - 5/3
W 4/17 - 6/7

MARKETING: PAY PER CLICK
Pay-per-click marketing specialists are in high demand. This course is a series designed to give you the knowledge necessary to set up, monitor and maintain successful campaigns. Learn the process of setting up a campaign on the two most popular services, Google AdWords and Bing Ads.

GES 210
24/7
150 HRS.
WEB
$1,450

MARKETING: OMCP® SOCIAL AND MOBILE MARKETING PROFESSIONAL (Voucher Included)
Learn the scope of digital marketing. Discover ways to make mobile and social media marketing work in your favor. Course covers how to find, engage, convert, and measure mobile audiences. Learn strategies critical to effective campaigns. Master the art of generating content your audience will share and use to spread your message. Program prepares you for Online Marketing Certified Professional (OMCP®) exam.

Possible Careers:
• Social Media Manager
• Community Manager
• Digital Marketing Manager

GES 261
24/7
100 HRS.
WEB
$1,500

APPRENTICESHIP

FLORIDA APPRENTICESHIP GRANT PROGRAM
EARN WHILE YOU LEARN

“Apprenticeships can offer a precise match between the skills employers want and the training workers receive” -Robert Lerman

Apprenticeships are employer-driven models of paid worker training that combine on-the-job learning and classroom instruction, and follow an earn-while-you-learn model that leads to a national recognized credential.

FOR MORE INFORMATION CONTACT
Cheryl Rivera | Apprenticeship Coordinator – crivera1@broward.edu
Nelih White | Apprenticeship Recruiter – nwhite1@broward.edu

Interested in professional development for your team? Call for customized group training and volume discounts rate. 954-201-7800 | 13
TEST PREPARATION  
Get ready to ace your test!

SAT TEST PREPARATION  
Prepare for the SAT, and review your math and verbal skills. Sessions focus on math and verbal skills needed for the SAT and effective test taking strategies. Improve test-taking skills, familiarize yourself with question methodology, and gain a competitive edge. Sessions highlight math, essay, verbal, reading, and test taking skills to be your best!  
EDC 0212  
18 HRS.  
$24  
SAT Test Date: 3/1  

GRE (GRADUATE RECORD EXAMINATIONS) TEST PREPARATION  
Review of math and verbal skills required for the Graduate Records Examination (GRE). Includes review of effective test taking strategies.  
EDC 0458  
18 HRS.  
$24  

FTCE GK MATH  
This course prepares participants to master the concepts of the four Math domains assessed on the General Knowledge Exam (number sense, concepts, and operations, geometry and measurement, algebra, and data analysis and probability).  
EDI 02  
12 HRS.  
$12  

FTCE GK ENGLISH  
This course prepares participants to master the concepts of the three English domains assessed on the General Knowledge Exam (language structure, vocabulary application, and standard English conventions).  
EDI 061  
9 HRS.  
$  

FTCE GK READING  
This course prepares participants to master the concepts of the three Reading domains assessed on the General Knowledge Exam (key ideas and details based on text selections, craft and structure based on text selections, and integration of information and ideas based on text selections).  
EDI 062  
9 HRS.  
$  

FTCE GK ESSAY  
This course prepares participants to master the concepts of the three Essay domains assessed on the General Knowledge Exam (purpose of writing, introducing a topic, formulating a relevant thesis, organizing ideas, providing textual evidence, using transitional devices, maintaining a consistent point of view, applying conventions, and providing concluding statements that support the argument presented).  
EDI 063  
9 HRS.  
$  

FTCE PROFESSIONAL EDUCATION TEST  
This course prepares participants to master the concepts assessed on the Professional Educator Exam.  
EDI 064  
12 HRS.  
$12  

For more information and to register for testing, contact:  
North Campus: Building 46, Room 245  
Central Campus: Building 17, Room 220  
South Campus: Building 68, Room 213  

(954) 201 3245  
(954) 201 6134  
(954) 201 8884  

www.broward.edu/ce or 954-201-7800  
Registration at Central, North, and South Campuses
CORPORATE TRAINING
We help you succeed!

Positioned and Ready to Serve Your Business

Business Services  With your unique needs, our Business Development programs will simulate rapid growth for success.

Start-Ups  (under 5 employees)
Small  (5-25 employees)
Medium  (26-250 employees)
Large  (over 250 employees)

C-Suite Leader
• Executive Presence
• Professional Branding
• Leadership Coaching
• Lean Six Sigma Executive Belt
  • 1:1 - Senior Executive Coaching

Mid-Level Managers
• Executive Mini MBA
• Project Management

Entrepreneurs
• 911 Emergency - Process Mapping
• Assessment (Free for limited time)

BROWARD COLLEGE

954-201-7800  |  broward.edu/CE
Career Training

Training Programs:

- Business Development
- Computers & Technology
- Data Analytics
- Design & Composition
- Digital Media
- Information Technology
- Insurance

Specialized Industry Certification Training

1-on-1 Instructors  Flexible Schedules  Affordable  Books Included  Certification
**INSURANCE PRE-LICENSING**

Program is approved by State of Florida

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### Quick Career Path

<table>
<thead>
<tr>
<th>Insurance Agent</th>
<th>4-40 RCSR</th>
<th>Get Work Experience</th>
<th>4-40 to 2-20 Conversion</th>
<th>2-20 License</th>
</tr>
</thead>
</table>

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### 2-15 LIFE, HEALTH & VARIABLE ANNUITY
Topics covered include Federal and State Regulations, Legal Concepts of the Insurance Contract, Life and Health Insurance, Annuities, Health and Accident Insurance, and Disability and Medical Reimbursement. It is designed and taught to comply with the state requirements for Life, Health and Annuities education state examination.

| 4549 | 24/7 | 60 HRS. | $144 |

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### 2-20 PROPERTY & CASUALTY/GENERAL LINES
Topics covered include Automobile, Property Insurance, Inland Marine, Crime, Workers Compensation, General Liability, Health Insurance, and Aviation and State Law. It is designed and taught to comply with the state requirements for the General Lines Agents State examination.

| 8789 | 24/7 | 200 HRS. | $480 |

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### 20-44 PERSONAL LINES AGENT NEW!
Topics covered include Personal Automobile, Property Insurance, Inland Marine, Homeowners, and Dwelling and Related Coverages. It is designed and taught to comply with the state requirements for the Personal Lines Agents state examination.

| 5149 | 24/7 | 60 HRS. | $420 |

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### 4-40 to 2-20 CONVERSION PROPERTY & CASUALTY GENERAL LINES
Topics covered include Automobile, Property Insurance, Inland Marine, Crime, Workers Compensation, General Liability, Health Insurance, and Aviation and State Law.

**Prerequisite(s):** Must have completed at least 1 year of insurance duties as a licensed and appointed Customer Representative (4-40) in either commercial or personal lines of property and casualty insurance. Upon successful completion of this course, you will be eligible to sit for the state examination.

| 8770 | 24/7 | 40 HRS. | $360 |

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### INSURANCE DESIGNATION

#### 4-40 REGISTERED CUSTOMER SERVICE
Topics covered include Automobile, Property Insurance, Inland Marine, Crime, Workers Compensation, General Liability, Health Insurance, and Office Management and State Law. After completing this course, you will receive a Certificate of Completion which allows you to apply to the Department of Financial Services for your 4-40 license.

| 9872 | 24/7 | 40 HRS. | $360 |

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#### 3-20 OR 6-20 ACCREDITED CLAIM ADJUSTER
Become a licensed Accredited Claims Adjuster with this 40-hour course. It is designed and taught to comply with the state requirements for Accredited Claims Adjuster examination. After completion of this course, you will receive the Accredited Claims Adjuster designation which allows you to apply to the Florida Department of Financial Services for your choice of 3-20 Public Adjuster or 6-20 All-Lines license.

| 8733 | 24/7 | 40 HRS. | $360 |

---

Interested in professional development for your team? Call for customized group training and volume discounts rate. 954-201-7800 |
INFORMATION TECHNOLOGY

BEST SELLERS

INFORMATION TECHNOLOGY PROFESSIONAL - 24 weeks
- CompTIA A+
- Network+
- MCSA/MCSE Server
- CCNA

NETWORK TECHNICIAN PROFESSIONAL - 18 weeks
- CompTIA A+
- Network+
- MCSA/MCSE Server

APPLICATION ARCHITECT PROFESSIONAL - 18 weeks
- MCSA SQL
- HTML5/Javascript
- ASP.NET
- Microsoft Azure

CYBER SECURITY PROFESSIONAL - 12 weeks
- CompTIA
- Security+
- CEH
- CISSP

VIRTUALIZATION PROFESSIONAL - 7 weeks
- CCNA
- VMware

PROJECT MANAGER PROFESSIONAL - 12 weeks
- CompTIA
- Security+
- Project+
- PMP

BROWARD COLLEGE

YOU EARNED IT, NOW GET COLLEGE CREDIT FOR IT!

Receive FREE college credits for TECHNICAL COLLEGE or INDUSTRY CERTIFICATIONS

Credits for LIFE/WORK EXPERIENCE For more information 954-201-5364
INFORMATION TECHNOLOGY
Train for a rewarding career in the high-growth IT industry. (pgs. 18-21)

Quick Career Path
Full Stack Web Developer | MCSA SQL | HTML 5 JavaScript | ASP.NET WVC

Web Developer
Average Salary**
$42k - $77k

Computers for the Workplace
Learn step-by-step instructions to create Word documents, Excel spreadsheets, and PowerPoint presentations. Perform everyday tasks in each program: work with a filer, a budget, and a presentation. This course provides you with a basic proficiency. Microsoft Office skills are important skills to have in any profession or workplace.

AUTOCAD
Overview of AutoCAD and 2D course for students interested in architectural, mechanical or landscape design.

EDE 041 21 HRS.
S 2/2 - 3/23 10:00 a - 12:00 p WHC 620181

EXCEL - MICROSOFT CERTIFICATE
Become a confident, capable Excel user! Discover ways for setting up fully formatted worksheets quickly and efficiently, add formulas, sort data, create charts and graphs, calculate statistics, and more. Microsoft Excel is one of today's most powerful and versatile business tools.

EDE 0845 12 HRS.
W 2/6 - 2/27 6:00 p - 9:00 p PIN 620205

MICROSOFT PROJECT
Provides an understanding of project management concepts and the introduction to Microsoft project software. Create a project plan file containing tasks, organize these tasks in a work breakdown structure containing task relationships, create and assign resources and finalize the project in order to implement the project plan.

EDC0803 18 HRS.
TR 4/9 - 4/25 6:30 p - 9:30 p WHC 620317

QUICKBOOKS
Discover the power of QuickBooks! In this comprehensive introduction into the QuickBooks program, you will learn how to set up a company’s financial books, work with lists, create reports, accounts payable, accounts receivable, payroll, inventory management, banking, and much more.

EDC 0882 21 HRS.
MW 4/1 - 4/22 6:30 p - 9:30 p WHC 620176

REVIT ARCHITECTURE
Learn key concepts of Autodesk REVIT architecture. Students are introduced to building information modeling and the tools for parametric building design and documentation, through hands-on activities. Utilize best-practice methodologies to resolve real-world design scenarios. Students assemble a small project, progressing through schematic design and construction documentation before finishing with design visualization.

EDC 0880 18 HRS.
S 3/23 - 4/27 1:00 p - 4:00 p WHC 620183

Interested in professional development for your team? Call for customized group training and volume discounts rate. 954-201-7800
INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY BEST SELLERS
(Cisco, Citrix, EC-Council, IBM, ISC2, ITIL v2, Microsoft, VMWare)

Cisco Certified Entry Networking Technician
The CCNA certification (Cisco Certified Network Associate) indicates a foundation in and apprentice knowledge of networking.
Additional Cisco Certifications include:
- Cisco Certified Network Associate
- Cisco Certified Design Associate
- Cisco Certified Network Professional
- Cisco Certified Design Professional
- Cisco Certified Security Professional
- Cisco Certified Internetwork Professional

Citrix Certified Administrator
The Administrator Series is designed for IT associates and focuses on validating core implementation skills. The Citrix Certified Administrator (CCA) spans Citrix solutions, validating the skills necessary to implement a specific Citrix product.
Additional Citrix Certifications include:
- Citrix Certified Advanced Administrator
- Citrix Certified Enterprise Engineer
- Citrix Certified Integration Architect

COMPTIA A+
In this course, you will acquire the essential skills and information you will need to install, upgrade, repair, configure, troubleshoot, optimize, and perform preventative maintenance of basic personal computer hardware and operating systems.
Additional CompTIA Certifications include:
- CompTIA Network+
- CompTIA Security+
- CompTIA Linux+
- CompTIA Server+
- CompTIA Project+
- CompTIA CTT+
- CompTIA CDIA+
- CompTIA Cloud Essentials
- EC-Council CEH Certification

EC-Council CHFI Certification
The CHFI course will give participants the necessary skills to identify an intruder’s footprints and to properly gather the necessary evidence to prosecute. Many of today’s top tools of the forensic trade will be taught during this course, including software, hardware and specialized techniques.
Additional EC-Council Certifications include:
- EC-Council CEH

IBM Business Analytics
IBM’s next-generation business analytic solutions help organizations of all sizes make sense of information in the context of their business. You can uncover insights more quickly and more easily from all types of data—even big data—and on multiple platforms and devices. And, with self-service and built-in expertise and intelligence, you have the freedom and confidence to make smarter decisions that better address your business imperatives. If cost and deployment are a concern, IBM offers software as a service option for business analytics.
Additional IBM Certifications include:
- IBM Information Management
- IBM Lotus
- IBM Rational
- IBM Tivoli Software
- IBM Websphere
- IBM SOA 2008
- IBM SOA Designer
- IBM XML
- IBM Power Systems
- IBM System p AIX
- UNIX
- IBM System x
- IBM System
- IBM System Storage and Storage Networking

ISC2 Associate of ISC
If you’re a student or career changer considering moving into the field of information security, or just starting out in the Information Security workforce, you are eligible to become an Associate of (ISC)². By aligning yourself with the first name in information security, you’re jumping ahead of thousands of others vying for solid positions in the early stages of their careers.
Additional ISC2 Certifications include:
- ISC2 SSCP
- ISC2 CAP
- ISC2 CSSLP
- ISC2 CISSP

ITIL v2 Foundation
This hands on, instructor led, ITSM 2011 Foundation certification training program introduces the student to the fundamentals of IT Service Management. ITIL is a set of best practices guidance that has become a worldwide-adopted framework for Information Technology Services Management (ITSM) by many Public & Private Organizations. Since early 2000, ITIL has been evolving from focusing on Functions and Processes under versions 1 and 2 to focusing on the Full Service Lifecycle Management under current version. Delivered over three days the course features lectures, discussion, team exercises and quizzes.
Additional ITIL v2 Foundation Certifications include:
- ITIL v2 Service Manager
- ITIL v2 Practitioner
- ITIL v3 Foundation in IT Service Management
- ITIL v3 Intermediate
- ITIL v3 Expert
- ITIL v3 Master Qualification

Microsoft MCSE
Show that you can deploy and manage desktops and devices that provide access from anywhere, while maintaining security and compliance. Also validate your skills in desktop virtualization, remote desktop services, and application virtualization.

VMware VCP
As the demand for IT professionals with data center virtualization skills increases, it is essential to distinguish yourself in the market with a certification that validates your technical capabilities. earning your VMware Certified Professional – Data Center Virtualization certification does just that.
Additional VMWare Certifications include:
- VMware VCDX
- VMware VCAP
- VMware VCA-DT

Certification Programs Fees include:
- Textbooks
- Testing Fees
- Exam Vouchers

For course schedule, prices, objectives and additional information 954-201-7800 or cmeadows@broward.edu

Classroom or live online programs.

www.broward.edu/ce or 954-201-7800
Registration at Central, North, and South Campuses
C O D I N G  
(Oracle, Linux LPIC, Red Hat, Microsoft)

**CODING BOOT CAMP: FULL STACK APPLICATION ARCHITECT**
(MCSA SQL, MCSA WEB Applications, MCSD App Builder)

The core training for this program is defined by the competencies emphasized in attaining the Microsoft Certified Solutions Associate (MCSA) certification credential in the SQL Database Platform and a (MCSD) in the following web technologies, HTML5 JavaScript and CSS3. The core training for this program is also defined by the Microsoft Certified Solutions Developer (MCSD) App Builder certification.

MTWRF 360 HRS  8:00 a.m -12:00 p or 6:00 p - 10:00 p  18 Weeks

**BOOTCAMP SCHEDULE | START DATES**

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/14/1</td>
<td>3/11/1</td>
<td>5/29/1</td>
</tr>
<tr>
<td>1/23/1</td>
<td>3/25/1</td>
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<tr>
<td>2/1/1</td>
<td>4/8/1</td>
<td>6/25/1</td>
</tr>
<tr>
<td>2/25/1</td>
<td>4/22/1</td>
<td>6/25/1</td>
</tr>
</tbody>
</table>

Bootcamps begin on the days listed above, and run for either five (5), seven (7) or fourteen (14) consecutive days, depending on the certification. Class times are 9:00a to 5:00p.

**LINUX-LPIC1**

LPIC-1 is a professional certification program that covers performing maintenance tasks with the command line, installing & configuring a computer running Linux and configuring basic networking.

**Additional Linux LPIC Certifications include:**

- Linux LPIC-2 | Linux LPIC-3

**ORACLE-OCA**

Java SE 8 significantly changes the way Java Programmers write code. Earning a Java SE 8 Certification gives you the tools to make the most of the new features within Java SE 8.

**Additional Oracle OCA Certifications include:**

- Oracle OCP | Oracle OCM | Oracle OCE | Oracle Developer | Oracle DBA | Oracle PeopleSoft | Oracle MySQL | Oracle SQL | Oracle PL/SQL | Oracle WebLogic

**RED HAT LINUX**

This intensive course rapidly trains programmers to develop applications and programs on Red Hat Enterprise Linux. Over the span of five days, you’ll get hands-on training, concepts, and demonstrations with emphasis on realistic labs and programming exercises. Learn concepts and skills essential to programming and software development for Linux-based applications and products.

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W E B  D E S I G N  
(Microsoft, Oracle)

**MSCD**

Demonstrate your expertise at designing and developing fast and fluid Windows 8 apps. There are two paths to achieving this certification—using HTML5 or C# . MCPD certifications will not be updated for versions later than Visual Studio 2010, and your MCPD certification will decline in value as companies move to newer versions of our products. Take advantage of special upgrades to earn a Microsoft Certified Solutions Developer (MCSD) and protect your investment in your certifications.

**Oracle OCE**

This certification is geared toward experienced developers of Java technology applications. Certified individuals should have the knowledge and skills to quickly build web applications suited to any Java EE 6 application server using JSP and servlet technologies. They should be familiar with the current methods for analyzing, designing, developing, and deploying web applications with Java technologies and have some experience in constructing and deploying the small-to-medium scale web applications found in intranet and low-volume commercial sites.

**Additional Oracle OCA Certifications include:**

- Oracle OCP | Oracle OCM | Oracle OCE | Oracle Developer | Oracle DBA | Oracle PeopleSoft | Oracle MySQL | Oracle SQL | Oracle PL/SQL | Oracle Weblogic

**I.T. COURSE SCHEDULE:**

Courses are available at various start-dates and times. To accommodate your busy schedule call 954-201-7800.

**Quick Career Path**

- IT Professional
- CompTIA A+
- CompTIA Network+
- MCSA Windows ServICSE
- Cloud & Infrastructure

**Network Technician**

Average Salary**

$41k - $71k

For course schedule, prices, objectives and additional information 954-201-7800 or cmeadows@broward.edu

Interested in professional development for your team? Call for customized group training and volume discounts rate. 954-201-7800 | 21
WHAT IS AN INTERNSHIP?

A high-quality internship is a paid, pre-professional learning experience which offers meaningful, practical work experience related to a student’s field of study or career interest and a chance to learn new skills.

Career/Internship Fairs

Campuses host career fairs multiple times throughout the year. Career fairs are great ways to meet potential candidates face-to-face, review résumés, and hold on-site interviews. The cost for employers to attend varies for each institution. The benefits of pre-screening and even hiring multiple qualified candidates returns a positive ROI.

Information Sessions

Presenting on-campus is a convenient way for students to learn about your organization’s internship and full-time positions. Info sessions provide the opportunity to introduce students to your organization, expose them to your brand, and inform them of open positions.

Social Media

Social media and instant messaging have changed the way students communicate and search for jobs. Inboxes are inundated and traditional recruiter emails can be overlooked. Leveraging online platforms like Twitter and LinkedIn is imperative for recruiting students.

Career Centers

An effective way to connect with potential student interns is to work directly with career services offices at colleges and universities. CareerSource Broward is an excellent resource for recruitment, and offers employers services free of charge. To post internship opportunities, visit: www.employflorida.com

Research shows that 85 percent of companies use internships and similar experiential education programs to recruit for their full-time workforce.

*Source: career-advice.monster.com

QUESTIONS?

CONTACT
Career and Technical Education
Email: internships@broward.edu
Entrepreneurship

Quick Career Path

Entrepreneurship  |  Business Development  |  Computers for the Workplace  |  Start-up Now Accelerator  |  Executive Mini MBA w/Lean Six Sigma

CORPORATE EVENTS & WEDDING PLANNER
Begin a new career as a Wedding Planner/Event Planner! This certificate program provides a solid foundation for individuals looking to get started in the industry right away. Discover how to plan, coordinate and direct weddings and special events: signature wedding styles, wedding day etiquette, music selection, contract preparation, working with vendors and prospective brides and grooms. Student must complete all class projects to receive certificate. Textbook required – buy from Broward College bookstore.

EDI 0038
24 HRS.  |  $6 5
M 2/4 - 4/1  |  6:00 p - 9:00 p  |  MWC 620216

FASHION DESIGNING
Gain an understanding of the fashion design industry: pattern making, styling, color theory, trend forecasting, marketing strategies, fashion sketching and building a portfolio. Student must complete all assignments, sketching portfolio, and final sewing design projects to receive a certificate. Sewing machine required. Textbook required – buy from Broward College bookstore.

EDI 0286
24 HRS.  |  $3
TR 1/29 - 2/21  |  6:30 p - 9:30 p  |  NOR 620185

INTERIOR DESIGN
This certificate program offers the opportunity to develop knowledge and skills required for completing successful decorating, redesigning, or home staging projects. Course includes: selection and coordination of colors, soft furnishings, flooring, lighting, accessories, decorative finishes, and practical business applications for aspiring business owners. Learn the principles of design, color, texture, scale, balance, and how to apply them. Complete all class projects to receive a certificate. Textbook required – buy from Broward College bookstore.

EDI 0058
24 HRS.  |  $5 5
T 3/12 - 4/30  |  6:00 p - 9:00 p  |  PIN 620213

PHOTOGRAPHY
Thinking about a career in photography? This course can help you get started. Gain an understanding of the basic fundamentals of digital photography: fashion, portraits, etc. Explore preparing for a shoot, lighting techniques, photo finishing, creating your start-up portfolio, etc. Fee includes course materials and certificate. Students must complete all assignments and projects. Bring camera to class for “live” photo session.

EDI 0037
21 HRS.  |  $3
M 1/28 - 3/25  |  6:30 p - 9:30 p  |  WHC 620188

PROJECT RENEW

YOU’VE COME SO FAR. WE CAN HELP YOU FINISH WHAT YOU STARTED.
Project RENEW* (Refugees Entering New Enterprises and Workforce) is a comprehensive program that provides English for Speakers of Other Languages (ESOL), continuing education, and vocational/workforce training for eligible refugees, asylees, Amerasians and victims of human trafficking living in Broward County.

Since its inception, RENEW has grown exponentially and has trained students from a variety of countries, such as Burma, Colombia, Cuba, China, Haiti, Iraq, Iran, Russia, Venezuela, and more. All courses are designed to help refugees achieve greater workforce success.

For eligibility, contact renew@broward.edu

*Sponsored by Broward College and the State of Florida, Department of Children and Families, Refugee Services Program, with grants from the U.S. Department of Health and Human Services, Office of Refugee Resettlement. For eligibility, contact renew@broward.edu
CHILD CARE

Mandatory Steps for Admission:
Show state confirmation copy and Broward College receipt to the instructor on the first day of class.
For information, call 954-201-7800.
1. Enroll at www.myflorida.com/childcare/training
2. Call 954-201-7800 to have a representative register you for the Child Care course.
3. Purchase your books at the campus bookstore where your class is held.

*State Requirement: Social security number or Florida ID number. If you do not have a social security number, contact the State of Florida at 1-800-352-2842.

30-HOUR INTRODUCTION TO CHILD CARE WITH BEHAVIORAL OBSERVATION AND SCREENING
This 30-hour course includes rules and regulations for child care facilities, child abuse and neglect, health, safety and nutrition, child growth and development and behavioral observation & screening. Textbook required - buy from Broward College bookstore.

EDE 00 9 30 HRS. $125
MW 1/28 - 2/27 6:30 p - 9:30 p SOU 620207
TR 3/26 - 4/25 6:30 p - 9:30 p NOR 620177

EDE 0104 (Spanish) 30 HRS. $125
S 3/30 - 4/27 9:30 a - 4:30 p CEN 620218

FLORIDA TEACHER CERTIFICATION EXAM GENERAL KNOWLEDGE (FTCE GK)

Brush up on your skills to prepare for the Florida Teacher Certification Exam. These comprehensive courses include review/practice skills on the FTCE General Knowledge exams.

FTCE GK MATH
This course prepares participants to master the concepts of the four Math domains assessed on the General Knowledge Exam (number sense, concepts, and operations, geometry and measurement, algebra, and data analysis and probability).

EDI 02 1 12 HRS. $12
S 2/2 - 2/23 9:30 a - 12:30 p NOR 6201 0

FTCE GK ENGLISH
This course prepares participants to master the concepts of the three English domains assessed on the General Knowledge Exam (language structure, vocabulary application, and standard English conventions).

EDI 0 61 9 HRS. $1
MW 2/4 - 2/11 6:30 p - 9:30 p NOR 620211

FTCE GK READING
This course prepares participants to master the concepts of the three Reading domains assessed on the General Knowledge Exam (key ideas and details based on text selections, craft and structure based on text selections, and integration of information and ideas based on text selections).

EDI 0 62 12 HRS. $1
MW 2/13 - 2/20 6:30 p - 9:30 p NOR 62015

FTCE GK ESSAY
This course prepares participants to master the concepts of the three Essay domains assessed on the General Knowledge Exam (purpose of writing, introducing a topic, formulating a relevant thesis, organizing ideas, providing textual evidence, using transitional devices, maintaining a consistent point of view, applying conventions, and providing concluding statements that support the argument presented).

EDI 0 63 9 HRS. $1
TR 2/5 - 2/12 6:30 p - 9:30 p NOR 620174

FTCE PROFESSIONAL EDUCATION TEST
This course prepares participants to master the concepts assessed on the Professional Educator Exam.

EDI 0 64 12 HRS. $12
TR 2/19 - 2/28 6:30 p - 9:30 p NOR 620175
Broward College Women’s Leadership events are short (one-day), on-site educational programs that explore core competencies essential to lead a well-run and effective business. Speakers will present topics fostering successful growth of entrepreneurial careers. Workshop series provides professional development to become a well-rounded and effective leader in the global economy.

MICROSOFT EXCEL SHEETS & WINE: Join us for an evening of wine and an in-depth look at Microsoft Excel that will prepare you for the workforce demands of your company. Whether you have used Microsoft Excel before and just want to learn more about Excel or are completely new to the program, this workshop is designed to teach you the features of Excel to have you using it like a pro from beginning to advanced functions.

PROCESS IMPROVEMENT FOR WOMEN WITH LEAN SIX SIGMA CERTIFICATION: This conference offers a wide-range of programs exploring best practices to improve agility and performance. This is a must-attend for managers who are interested in business process management, continuous improvement, and organizational performance, while obtaining a Lean Six Sigma Certification.

TRANSITIONAL LEADERSHIP: Take charge of the assertive techniques needed for every aspect of your job and life. Address the unique challenges women face in business and how the effective use of leadership techniques is essential for advancement.

GET NOTICED! SHARPENING YOUR PROFESSIONAL BRAND: Make a strong and favorable impression in business! Perfect an authentic professional image—your own unique “brand”—that’s truly right for you and nobody else.

EMOTIONAL INTELLIGENCE: Learn the competencies that are the heart of effective workplace relationships and productivity. Through your active participation in this course, you will learn and practice the EI skills that are the core of achieving personal awareness.
DID YOU KNOW?

> The Federal Aviation Administration (FAA) incorporated new licensing guidelines June 21, 2016 for small Unmanned Aircrafts (sUAS).

> The Part 107 regulatory action requires a special piloting license for commercial use of drones.

> Commercial pilots in command of a drone must receive a remote pilot airman certificate with a sUAS rating.

DID YOU KNOW?

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REAL ESTATE
Real Estate course approved by State of Florida

Quick Career Path

<table>
<thead>
<tr>
<th>Real Estate</th>
<th>Florida Real Estate Commission (FREC) Course</th>
<th>Pre-Licensing FREC Exam</th>
<th>Florida Real Estate Sales Associate Exam</th>
</tr>
</thead>
</table>

Licensed Real Estate Associate
Average Salary**
$33k - $87k

REAL ESTATE: FREC 1
Florida Real Estate Course
There has never been a better time to get your Florida Real Estate License. Start your training today by enrolling in the FREC 1 (Florida Real Estate Course). FREC 1 Course is an introduction to the basic principles and theories of real estate property, its economic value, and the legal aspects of real estate law affecting salespersons. Successful completion qualifies a candidate to apply for the State of Florida Salesperson’s License Exam. Textbook required- buy from the Broward College bookstore.

Testing Center: BC Pearson Vue

<table>
<thead>
<tr>
<th>EDC 05</th>
<th>63 HRS.</th>
<th>$2</th>
</tr>
</thead>
<tbody>
<tr>
<td>TR 1/8 - 2/28</td>
<td>6:00 p - 10:00 p</td>
<td>NOR 620162</td>
</tr>
<tr>
<td>MW 1/28 - 3/27</td>
<td>9:30 p - 1:30 p</td>
<td>PIN 6201 3</td>
</tr>
<tr>
<td>MW 2/6 - 4/15</td>
<td>6:30 p - 10:00 p</td>
<td>CEN 620202</td>
</tr>
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</table>

REAL ESTATE INVESTING
Develop a plan for your own investing efforts based on your personality and investing objectives. You’ll learn how to invest in foreclosures, manage a rehab project, and build your team of real estate professionals (title officers, lawyers, accountants, mortgage brokers, appraisers, and more).

CE Online | 24 HRS. | $135

STUDENT SPOTLIGHT
What Our Alumni Say

I am transitioning into a career as a Real Estate Sales Associate. Every day and every deal is a new learning experience. Life is never boring as a real estate agent and I love the flexibility of my schedule!*

- Diona M. Kozma,
Realtor certified

THE CAREER CENTERS

BROWARD.EDU/CAREER

NORTH CAMPUS 954-201-2270
CENTRAL CAMPUS 954-201-4936
SOUTH CAMPUS 954-201-8908

VIRTUAL JOB SHADOW
Explore hundreds of career videos through Virtual Job Shadow.
Corporate Team Building: Ropes Course | Rock Climbing
Aqua Challenge | Business Retreats | Conferences | Team Building

Water Sports:
Sailing | Windsurfing | SCUBA diving

CONTACT 954-201-7800 OR CE@BROWARD.EDU
Programs offered at Tigertail Lake Center

SAILING
Tigertail Lake’s sailing program is second to none. The sailing instructors at Tigertail Lake are fully certified and have decades of experience teaching (and sailing!), so rest assured that every student will learn at their own pace. Our sailing program is fun and exciting for everyone from the absolute beginner to the grizzled sea-dog. No previous experience is necessary to learn this amazing sport. Take your sailing adventure to the next level.

EDC 0542 18 HRS. $16
S 1/26 – 2/23 9:00 a - 12:00 p TIG 620805
U 1/27 – 2/24 9:00 a - 12:00 p TIG 620800
S 3/16 – 4/13 9:00 a - 12:00 p TIG 620802
U 3/17 – 4/14 9:00 a - 12:00 p TIG 620803

PADI OPEN WATER SCUBA CERTIFICATION
Get certified to go scuba diving worldwide. Here is the fun, exciting, safe way to start exploring the underwater world. Gain the knowledge to become an open water diver. Upon completion of the course, your open water certification will enable you to participate in scuba diving worldwide. All scuba equipment is provided. Bring your own mask, fins, snorkel, and wetsuit. Additional instructional materials list will be provided as needed on the first day of class. Additional fee for SCUBA PIC card due on first day of class (Visa or Mastercard. No cash).

EDE 0853 30 HRS. $326
UTRS 3/12 - 3/31 varies TIG 620804

ADVANCED OPEN WATER SCUBA CERTIFICATION
EDE 0852 30 HRS. $365
Call for information.

GOLF – BEGINNING/INTERMEDIATE
Develop your golf swing! Learn the fundamentals, etiquette and rules of golf, clubs and club selection, grip, swing, and follow-through. Bring $15 per class for golf balls/range fees (Cash or Credit/Debit). Class meets at North Campus driving range.

EDE 0 64 12 HRS. $8
S 3/16 - 4/20 7:30 a - 9:30 a NOR 6201 1

PERSONAL FITNESS TRAINER | CERTIFICATION (CPT)
NCCA ACCREDITED (NATIONAL COMMISSION FOR CERTIFYING AGENCIES)
Learn the latest advances in exercise, nutrition and health while preparing to take the national certification board exam. Program is ideal for individuals looking for practical, hands-on instruction. You will work directly with our expert instructors to learn the skills to become a highly qualified personal trainer. This instructor-led learning program teaches you key concepts such as program design, resistance training instruction, corrective exercise, body composition analysis, and integrated flexibility training. With hands-on learning, students perform evaluation and training techniques. Expert instructors guide your learning and answer all your questions. Taught by the National Council on Strength & Fitness. Accredited by NCCA (National Commission for Certifying Agencies). Purchase course materials prior to first class. Call to order: 1-800-772-6273

EDE 0901 32 HRS. $4 5
MW 1/23 - 3/25 6:30 p - 8:30 p SOU 620204

FOOD, NUTRITION, & HEALTH CERTIFICATE
This certificate program provides a holistic overview of current food and nutrition issues and their impact on physical, social, and emotional health. You’ll also learn how to change eating habits for more healthful outcomes, including swapping processed sugar for other sweeteners, adding probiotics to the diet, and harnessing the healing effect of herbs.

CE Online 24 HRS. $135
W 1/16 - 3/8 WEB
W 2/13 - 4/5 WEB
W 3/13 - 5/3 WEB
W 4/17 - 6/7 WEB

Interested in professional development for your team? Call for customized group training and volume discounts rate. 954-201-7800 | 29
**KIDS & TEENS COLLEGE**

**SPRING BREAKAWAY** – Tigertail Lake Recreational Center

**SCHOOL’S OUT, let the FUN begin! Enroll Now!**

March 25-29, 2019 • 8:30 a - 4:00 p (before and after child care available)
Tigertail Lake Recreational Center

Enjoy a unique blend of watersports and academics

Don’t hang around the house this spring... enroll early and catch the wave!

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**ACADEMIC ENRICHMENT**

**SAT TEST PREPARATION**

Prepare for the SAT, and review your math and verbal skills. Sessions focus on math and verbal skills needed for the SAT and effective test taking strategies. Improve test taking skills, familiarize yourself with question methodology, and gain a competitive edge. Sessions focus on math, essay, verbal, reading, and test taking skills to be your best! Get on the road to becoming exceptional!

<table>
<thead>
<tr>
<th>EDC</th>
<th>0212</th>
<th>18 HRS.</th>
<th>$249</th>
</tr>
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<tr>
<td>S</td>
<td>1/19 - 2/23</td>
<td>9:00 a - 12:00 p</td>
<td>SOU 620166</td>
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</table>

**TUTORING: MATH, READING, & WRITING (GRADE 3-6)**

Certified teacher will provide tutoring based on student’s needs. Lessons will mirror concepts covered in school. Assessment to identify student’s current abilities will be given on first day of class. Bring current report card to first class session.

<table>
<thead>
<tr>
<th>EDI</th>
<th>0081</th>
<th>10 HRS.</th>
<th>$159</th>
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<tr>
<td>S</td>
<td>2/2 - 2/23</td>
<td>10:00 a-12:30 p</td>
<td>CEN 620198</td>
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<tr>
<td>S</td>
<td>4/6 - 5/4</td>
<td>10:00 a-12:00 p</td>
<td>CEN 620197</td>
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**ALGEBRA**

**ANATOMY, BIOLOGY, AND CHEMISTRY**

**CODING AND IT**

**DIGITAL PHOTOGRAPHY AND PHOTOSHOP**

**MS OFFICE WORD**

**SAT/ACT TEST PREP**

**EXCEL, POWERPOINT**

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**EVERY COURSE INCLUDES:**

- Caring instructor
- Monitored discussion area
- Conversational, easy to understand lessons
- Certificate of completion with a passing score

<table>
<thead>
<tr>
<th>CE Online</th>
<th>24 HRS.</th>
<th>$135</th>
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<tbody>
<tr>
<td>W</td>
<td>1/16-3/8</td>
<td>WEB</td>
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<tr>
<td>W</td>
<td>2/13-4/5</td>
<td>WEB</td>
</tr>
<tr>
<td>W</td>
<td>3/13-5/3</td>
<td>WEB</td>
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<tr>
<td>W</td>
<td>4/17-6/7</td>
<td>WEB</td>
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</tbody>
</table>

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**2018/19 SCHOOL CALENDAR-BROWARD COUNTY PUBLIC SCHOOLS**

*Year-Round Schools Follow Different Calendars*

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**KIDS & TEENS COLLEGE**

**SUMMER: JUNE - AUGUST**

BROWARD.EDU/YOUTH

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**EXPLORE YOUR CAREER PATHWAY!**

**EDUCATION**

**STEM**

**ENGLISH**

**ARTS**

**BUSINESS**

**AVIATION**

**HEALTH SCIENCE**

**EDUCATION**

**ENGLISH**

**ARTS**

**BUSINESS**

**AVIATION**

**HEALTH SCIENCE**

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**registration**

**educational opportunities**

**EDUCATION**

**ENGLISH**

**ARTS**

**BUSINESS**

**AVIATION**

**HEALTH SCIENCE**

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**www.broward.edu/ce or 954-201-7800**

Registration at Central, North, and South Campuses
JOIN US AT CONTINUING EDUCATION!
For non-credit course offerings please visit www.broward.edu/ce.

REGISTRATION | Students must register and pay for each course before they attend the first class meeting. There is no application fee for Continuing Education students and tuition is the same for Florida residents and non-Florida residents. All classes listed in this brochure are non-credit and are not applied toward a degree at Broward College (unless otherwise stated).

CAMPUS - IN PERSON | Go to the Registration office on A. Hugh Adams Central Campus, North Campus or Judson A. Samuels South Campus.

ONLINE | Follow the directions for application, registration and payment. Go to www.broward.edu/ce
Click the “Register! Course Search”
1. Choose (Subject) under Advanced Search
2. Click “Search”
3. Identify your course then add to cart
4. Click “Proceed to checkout”

REGISTRATION ASSISTANCE | call 954-201-7800 or email ce@broward.edu

PAYMENT PLAN | www.MyCollegePaymentPlan.com/broward

LEARNING OPTIONS | classroom, online courses, customized training, on-demand learning

COURSE CANCELLATION | Broward College reserves the right to cancel any course that does not meet student enrollment requirements. If insufficient enrollment requires cancelling of a course, tuition fees will be fully refunded. Continuing Education reserves the right to cancel courses due to weather, emergencies, extenuating circumstances, or at the discretion of the college. Students will be contacted if cancellation impacts their schedule.

REFUND POLICY | Withdrawals: A student may withdraw from a course or educational activity that has not started, by logging on to their Broward College account. The student will receive a 100% refund between 10-15 business days back to the original method of payment used. Refunds: Refund requests must be made in writing and emailed to ce@broward.edu. Students who register and pay in full for an educational activity, but do not attend, forfeit the entire registration fee. Online classes are not refundable once the student’s registration has been processed.

PARKING | All campuses except downtown Fort Lauderdale: After registering and paying for your class(es), print out your parking permit, located online at www.broward.edu/ce. Click on “Continuing Education”. Under Resources, click on “Print Parking Permit”. Students must park in student parking spaces.

PARKING DOWNTOWN | Park on the first two levels of the city parking garage, located north of 111 East Las Olas Blvd. Pay at the parking kiosks (charge: $1.25/hour).

SPRING | JANUARY - MAY 2019 - HOLIDAYS AND DAYS OFF
• Martin Luther King, Jr. Day - January 21
• Spring Break - March 4-10
• Memorial Day - May 27

ADA/DISABILITIES | 954-201-7517

CAMPUS SAFETY | 954-201-4357 (HELP)
I CAN
GET CERTIFIED
BUSINESS TOOLS THAT TRANSFORM
Customized group training and volume discounts available.

REGISTER TODAY | BROWARD.EDU/CE