

Guest Services Specialist Technical Certificate Program Code 6300

Program Description: The Guest Services Specialist Certificate is designed to qualify successful completers for upwardly mobile positions in the lodging industry.

Career Pathway: Business

Program Entrance Requirements: HS Diploma or GED

Additional Program Information: Internship Information
<http://broward.edu/studentresources/career/Pages/internships.aspx>

Location(s): Hospitality (HFT) Classes are only offered at the A. Hugh Adams Central Campus. Please consult the course schedule for specific semester locations.

Contact information: Program contact information can be found at
<http://www.broward.edu/academics/programs/hospitality/Pages/default.aspx>.

Related Programs at Broward College:

Hospitality and Tourism Management Associate of Science (2121)
Food & Beverages Management Certificate (6301)
Rooms Division Management Certificate (6302)
Event Management Technical Certificate (6312)

Required Courses

HFT1210	Supervisory Development	3
QMB1001	Business Mathematics	3
HFT2250	Hotel Management	3
HFT2410	Front Office Systems/Procedures	3
HFT2220	Organization and Personnel Management	3

Total Program Credit Hours **15**

Notes:

- Many courses have specific pre-requisite and co-requisite requirements that must be followed. Students are encouraged to consult the Course Information Table for a detailed list of all requisite requirements.

Students are strongly encouraged to meet with an advisor to create an educational plan.