

Center for Health Science Programs and Policies

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Center for Health Science Education

The Center for Health Science Education has two major academic divisions: Programs for Initial Professional Preparation and Programs for Post-Professional Development. Programs that prepare students for initial professional preparation into specific health professions include: Cardiovascular Technology, Dental Assisting, Dental Hygiene, Diagnostic Medical Sonography (Ultrasound), Emergency Medical Technician, Health Information Management, Health Services Management, Massage Therapy, Medical Assisting, Nuclear Medicine, Nursing RN Program, Paramedic, Physical Therapist Assistant Technology, Radiation Therapy Technology, Radiography (X-ray), Respiratory Care, and Vision Care Technology Programs.

Programs for post-professional development are for credentialed health professionals whose goals are to increase their knowledge and skills in various health-related topics and courses. The Health Science Continuing Education and Workforce Development Department offer all courses/programs. The Department also offers Advanced Technical Certificates in the following areas: Basic Perioperative Nursing, Coronary Care Nursing, Critical Care Nursing, Graduate Nurse Intern, Home Health Nursing, Manual Techniques, Multi-skilled Healthcare Professional, and Vascular Sonography.

Center for Health Science Admission Requirements

To apply for admission into a Health Science Program, students must do the following.

1. Complete the admission requirements to the College (see page 22).
2. Complete all college preparatory requirements if seeking a Health Science degree and the pre-requisite requirements for the specific Health Science program they wish to enter. Health Science Admissions Applications for each of the programs detail the specific pre-requisite requirements. Science courses completed more than 10 years ago must be evaluated to determine if the courses will need to be repeated. Students should seek approval from the appropriate department head.
3. Complete a Health Science Admissions Application for the desired Health Science program(s). A separate application must be made for each program. Applications may be obtained by calling (954) 201-6780 or may be submitted on line at www.broward.edu. Each application must be accompanied by a \$20.00, non-refundable Health Science application fee. Checks are to be made payable to Broward Community College.
4. Submit copies of transcripts for all previous college work (including Broward Community College) with the Health Science application to the Health Science

Admissions Department, 3501 SW Davie Rd, Davie, Florida, 33314. Students should see an Academic Advisor to determine transferability of credits and additional coursework needed. Degree audits will not be accepted in place of transcripts.

5. Have a minimum degree grade point average of 2.0 or higher unless waived by the department.
6. Have created a free BCC e-mail address. Information about setting up the e-mail account can be found at www.broward.edu.

Most Health Science programs require completion of Pre-Health Science Core requirements (HCP 0130, CAE 0299, CAE 0382, CAE 0474, and CAE 0476) after submitting the Health Science application and prior to entering the program. These courses, as prescribed by the Florida Department of Education, Division of Applied Technology and Adult Education, introduce students to basic health care knowledge and skills.

Selection Criteria

Students are selected into programs based on established criteria for each program in accordance with Equal Access/Equal Opportunity standards. The Health Science Admissions Office admits all students based on the date the application was received. No exceptions are made.

Number of Students Admitted

Most of the health science programs admit students once a year. The number of students selected is limited and varies with the availability of clinical facilities, state licensing regulations, and other related criteria.

Notification of Admission

Students are notified by e-mail of acceptance or provisional acceptance. In certain instances, such as an accepted student withdrawing his/her application, a student will be notified of acceptance by telephone. A student may postpone entry into the program only once. A student who fails to begin the program when notified must re-apply. Only approved applications will be retained for a later admission date.

It is strongly recommended that students enroll in College Success Skills, SLS 1501 prior to entering a Health Science Program.

Center for Health Science Program Policies

Substance Abuse Policy Statement

A student who is unable to perform clinical activities with reasonable skill and safety to patients by reason of illness, or use of alcohol, drugs, narcotics, chemicals, or any other type material, or as a result of any mental or physical condition, shall be required to submit to a mental or physical examination. The physician or health care practitioner must possess expertise to diagnose the impairment and be approved by the department. Cost of the examination will be borne by the student.

Failure to submit to such an examination may result in dismissal from the program.

Students may be asked to leave a clinic with an unexcused absence if they arrive smelling from alcohol. Repeated offenses may result in dismissal from the program.

Registration/Audit

A student must be admitted to a program and registered in the course to attend class. No student may audit a Health Science course without the permission of the appropriate Health Science Department Head.

Withdrawal/Failure

Any Health Science student who fails or withdraws from a Health Science program during his/her first semester shall re-apply to the program. Re-admission will be based on the criteria and procedures in effect at the time of re-admission. Additional requirements may be applied to students who have previously failed. If a student fails a Health Science course or fails to maintain the appropriate GPA after the first semester, he/she shall meet the re-admission policy and procedures of the program. The student may have to wait for the availability of space.

Transfer

Students who wish to transfer Health Science credits from another college should contact the appropriate department for a copy of the procedures and policies. No student can obtain a Health Science Degree unless they have completed 25% of the coursework at Broward Community College.

Attendance

Each instructor determines the attendance policy for each class, and communicates this policy in the course syllabus. It is the student's responsibility to know the attendance policy. Clinical attendance is mandatory. The student must contact the instructor or clinical area in case of an emergency or illness.

Academic Integrity, Cheating, Plagiarism, etc.

In addition to the College's Student Code of Conduct, the Center for Health Sciences has adopted a Code of Professional Behaviors. Students are expected to comply with all professional behaviors. Any infraction of the Code may result in disciplinary action including dismissal from the program.

The course syllabus outlines the instructor's policy on cheating. If a student is discovered cheating, the student also may be expelled or suspended from the program. In submitting written work during any course, the student should be aware of the policy on plagiarism adopted by the Health Science faculty found in the Program's handbook.

Transportation

Students must have reliable transportation to and from Broward Community College and to and from an assigned clinical facility. The College or clinical facility provides no transportation. The student assumes all risks and responsibilities for travel to and from clinical sites and field trips.

Uniforms

Students must furnish uniforms that meet the approval of the appropriate Health Science program. Information regarding uniform purchase is given to each applicant following admission to a program. Failure to adhere to the appropriate dress code will result in dismissal from the clinic.

Liability Insurance

All health science students are required to carry professional liability insurance each term that they are in a clinical setting. The fee for liability insurance coverage is non-refundable and charged when the student registers for the first clinical course during an academic year.

Required Disclosures

An applicant who has been convicted of a felony or the subject of an arrest pertaining to a controlled substance should confer with an authorized representative of the regulatory/licensing agency to determine eligibility for future credentialing and practice. All CHSE graduates are subject to the laws, policies, and procedures of their respective regulatory/licensing boards. The College cannot assure licensure/certification.

Health Examination

A Medical History and Physical Health Form must be completed at the time specified by the program. Final acceptance/continuation to the program will be contingent upon the results of the medical form. No student may enroll in a clinical course unless the health form has been submitted and reviewed.

Each program has specific Technical Performance Standards, which must be reviewed by the student to determine individual ability to comply with the standards.

Broward Community College also requires that all Health Science students obtain the Hepatitis B vaccine prior to their admission to a Health Science program.

Accident Insurance

As a student assigned to clinical facilities, you may be exposed to environmental hazards and infectious diseases. Limited medical insurance is provided for health science students at the time they register for clinical courses each academic year.

Continuation In Program

Continuation in Health Science programs is dependent upon maintaining the course grades and GPA as specified by each department. The programs also reserve the right to discontinue a student's enrollment at any time during the program, if in its judgment, the student does not possess the qualifications necessary for the selected Health Science career or demonstrates behavior deemed to be potentially detrimental to a patient's safety and well being.

Readmission

Each Health Science Department has established specific readmission policies. The student who wishes readmission consideration should check with the

appropriate program for specific criteria and procedures.

Academic Dismissal

A student shall be permanently dismissed from a Health Science program after three unsuccessful attempts at passing a course in the program. Unsuccessful is defined as a grade less than "C" or "W." After the first or second unsuccessful attempt, the department may require the student to complete specific requirements in order to continue in the program. Continuation in the program also shall be based upon space availability.

Graduation Requirements

Students must complete all courses in the degree or certificate program with a grade of "C" or higher and have an overall degree GPA of 2.0 or higher.

Changing Requirements for Graduation

The Center for Health Sciences reserves the right to change any of the rules and regulations of the Health Science Departments at any time, including those related to admission, instruction, and graduation. All such changes are effective at such time as the proper authorities determine, and may apply not only to prospective students, but also to those who already are enrolled in a Health Science Program. All enrolled students will be notified in writing of such changes as they occur.

Catalog Requirement

It is important that students know the Catalog requirements under which they will graduate. Health Science students have three options.

1. If attendance has been continuous (Term I and II each year), the student may graduate under the Catalog in effect at the time of entry into the College or the one in effect at the time of graduation.
2. If attendance has been interrupted by one or more terms (not including Term III), the student must meet the requirement of either the Catalog in effect at the time of re-enrollment or the one in effect at the time of graduation.
3. Health Science students may also graduate under the Catalog year in which they entered the Health Science program.

Students should see an Academic Advisor or Counselor every term.

Curriculum and Policy Changes

The Health Science policies and curricula contained in this catalog and program handbooks are not to be

regarded as an irrevocable contract between the student and the College. Health Sciences reserves the right to make and designate the effective date of changes in policies curriculum and/or other regulations at any time such changes are considered desirable or necessary.

Health Science Core Requirement and Waivers
 All health science certificate and degree students must enroll in the health science career core courses. The courses are HCP 0130, CAE 0382, CAE 0474, CAE 0299, and CAE 0476. A waiver and/or substitution can be attained from the Health Science Continuing Education and Workforce Development Department located on Central Campus, building 8.

These courses are substituted or waived only if:

1. The 75 hour Health Care Career Course (HCO 0130) or equivalent course was successfully completed at a SACS accredited college or university, or Florida Department of Education health occupation program. Successful completion must be documented with a transcript showing a grade of pass or "C" or higher. A student with a current Florida license in a health care profession may have the course waived or substituted. A student must bring an original transcript, state or national license/certification and letter verifying recent in-field employment.
2. Required core courses equivalent to HIV/AIDS (CAE 0382), Domestic Violence (CAE 0474), Basic Life Support for Health Care Providers (CAE 0299), and TB/OSHA/Hepatitis (CAE 0476), can also be considered for a course waiver and/or substitution. These course will only be considered if
 - a. The course was taken at an area hospital, or State of Florida/federal government health care facility as a condition of employment,
 - b. The course was approved for continuing education by a Florida health care licensing board and the hospital/government agency provider is on the certificate of attendance,
 - c. The course was the same number of hours as BCC, was completed within 2 years and will still be current at the time of admission into the health science program, and
 - d. Verification of hospital/government agency employment at the time of requesting waiver/substitution.