

CURRICULUM COMMITTEE MEETING

January 25, 2010, 2:30 - 4:00

South Campus

Building 71, Room 101

Committee Members

To confirm your attendance, please contact:

Deborah Hefferin , dhefferi@broward.edu .

LONG AGENDA

[Click here for Short Agenda](#)

(**RWFR**: Request Waive of First Read)

(**\$**: Request to include in General Education by Gen. Ed. Ad Hoc Committee)

I.Call to Order

II.Approval of the January 2010 Agenda

III.Approval of the [November 16, 2009 Minutes](#)

IV.FYI Business (non-voting presentations)

1.Dr. David Serrano, Assistant Professor, Biological Sciences, Central Campus

[Request for Action](#): New Course in the Biological Sciences

a.Pilot Course

ENY1001, [Insects, Man and Environment](#)

A survey course in entomology for non-majors. The focus will be on both beneficial and detrimental impacts of insects and related arthropods and their role in the environment. Interactions with man, such as insects as disease vectors, agricultural pests, urban pests, indicators of environmental health, pollination and forensic crime-solving tools will be given emphasis. Both current and historical events and their impacts will be examined. The students will be given a non-anthropogenic view and expand their knowledge about the abundance and diversity of the largest group of animals on the Earth.

Prerequisite: none

Corequisite: none

Lec. Hrs 48

Lab Hrs: 0

Oth. Hrs: 0 Fee: none

1.Dr. Martin McClinton, District Director for Academic Affairs, Curriculum Services

[a.Updated Nursing Prerequisites](#)

V.Old Business

1.Michele Marshall, Assistant Professor, Office System Technology, North Campus

Request for Action: Termination of Courses

a.Course Deletions

OST1104 [Basic Keyboarding, Part 2](#)

OST1105 [Basic Keyboarding, Part 3](#)

OST2611C [Medical Transcription](#)

[Click for Full Proposal](#)

2.Charline Bumgardner, Instructor, Health Information Management, North Campus

Request for Action: New Courses, Course Revision and Program Revision

a.New Courses

HIM1003 [Foundation and Functions in Health Information Management](#) (2 credits)

This course offers an overview of the health information management profession. The functions, content and structure of the health record are studied. Datasets, data sources, healthcare delivery systems and the health information technology functions found in all healthcare environments are explored.

Prerequisite: HIM 1000 Pre or Corequisite: none

Lec Hrs: 0 Lab Hrs: 32 Oth Hrs: 0 Fee: \$0

HIM1253L [Coding 1 Lab](#) (1 credit)

This lab course provides HIM students an opportunity to apply basic concepts and techniques for ICD-9-CM coding using actual patient records and simulated patient records; both paper and electronic format from different treatment venues. Students will be guided through the practice coding by an experienced coding instructor with a detail analysis of correct coding technique. Students will be able to assess their own level of proficiency and access assistance in areas of identified coding weaknesses. Students will be introduced to encoding systems: 3M and QuadraMed.

Prerequisite: HIM 1453, HIM 1435 Pre or Corequisite: HIM 1253

Lec Hrs: 0 Lab Hrs: 32 Oth Hrs: 0 Fee: \$0

HIM1453 [Survey of Human Structure](#) (3 credits)

A one-semester general survey course covering structure and function of the human body designed for health information/informatics management students. This course will be taken in conjunction with the Pathophysiology course; the study of disease processes, related pharmacology and diagnostic services to prepare the student for the diagnostic and procedural coding courses in the program. A systems approach will be used to cover general principles and terminology.

Prerequisite: HCS 1531 Pre or Corequisite: HIM 1435

Lec. Hrs: 48 Lab Hrs: 0 Oth. Hrs: 0 Fee: \$0

HIM2232L [Coding 2 Lab](#) (1 credit)

This lab course provides HIM students an opportunity to apply basic concepts and techniques for ICD-9-CM and CPT/HCPCS coding using actual patient records and simulated patient records; both paper and electronic format from different treatment venues. Students will be guided through the practice coding by an experienced coding instructor with a detail analysis of correct coding technique. Students will be able to assess their own level of proficiency and access assistance in areas of identified coding weaknesses. Students will be introduced to encoding systems: 3M and QuadraMed.

Prerequisite: HIM 1253, HIM 1253L Pre or Corequisite: HIM 2232

Lec. Hrs 0 Lab Hrs: 32 Oth. Hrs: 0 Fee: \$0

b.Courses Revisions

HIM1000 [Introduction to Health Information Management](#)

Course description: rewritten

Prerequisite: from *BSC1085 and BSC1085L to HSC1531*

Corequi sites: from *BSC1086 and BSC1086L to none*

HIM1110 Health Data Concepts

Credit hours: from 3 to 2
Lecture hours: from 48 to 32 (total Contact Hours to 32)
Prerequisite: from HIM1000 and HIM1300 to HIM1000

HIM1110L Health Data Concepts Lab

Lab hours: from 32 to 48 (total Contact Hours to 48)

HIM1253 Coding: Beginning

Course Name: From *Coding: Beginning* to *Coding I*
Course description: rewritten
Credit hours: from 4 to 3
Contact hours: from 64 to 48 (total Contact Hours to 48)
Prerequisite: from HIM 1436, BSC 1086, & BSC 1086L to HIM 1435 & HIM 1453
Corequisite sites: from HIM1260 to none

HIM1260 Health Insurance Billing

Course Name: from *Health Insurance Billing* to *Reimbursement Methodology*
Course description: rewritten
Prerequisite: from HSC1531 & HIM1300 to HIM1000, HIM1253, & HIM1253L
Corequisite sites: from HIM1250 to none

HIM1435 Pathophysiology

Special Fee: from \$35 to none
Course description: rewritten
Credit hours: from 3 to 4
Lecture hours: from 48 to 64 (total Contact Hours to 64)
Prerequisite: from BSC1085, BSC1085L & HSC1531 to HSC1531
Corequisite sites: from BSC1086, BSC1086L, & HIM1300 to HIM1453

HIM2012 Law and Ethics

Course Name: from *Law and Ethics* to *Health Record Law*
Prerequisite: from HIM1110 & HIM1300 to HIM1110

HIM2112 Electronic Records

Course description: rewritten
Credit hours: from 2 to 3
Lab hours: from 0 to 16 (total Contact Hours to 48; lecture hours remain at 32)
Prerequisite: from HIM1800 to HIM2652
Corequisite sites: from HIM 2012 & HIM 2652 to none

HIM2232 Intermediate Coding

Course Name: from *Intermediate Coding* to *Coding II*
Course description: rewritten
Credit hours: from 3 to 2
Lecture hours: from 48 to 32 (total Contact Hours to 32)
Prerequisite: from HIM1250, BSC1086 & BSC1086L to HIM1253 & HIM1253L
Corequisite sites: from HIM2214 to HIM2232L

c. Program Revision

2179 Health Information Management Associate in Science

Updated program sheet resulting from new and revised courses

[Click for Full Proposal](#)

3. **Dr. Martin McClinton, District Director for Academic Affairs, Curriculum Services**
a. Procedural Issue
Proposed procedure for expediting emergency requests to change course details normally processed through Curriculum Committee

VI. New Business

1. **Janine E. Chidsey**, Associate Dean, Institute of Public Safety, Central Campus

Request for Action: Termination of Courses

RWFR

a. Course Terminations

- CJD0790 **Correctional Probation Legal**
 - CJD0791 **Correctional Probation Operations**
 - CJD0792 **Correctional Probation Interpersonal Skills**
 - CJD0793 **Correctional Probation Communications?**
 - CJD0794 **Correctional Probation Supervision**
 - CJD0795 **Correctional Probation Firearms**
- [Click for Full Proposal](#)**

2. **Dr. Laura Choudhury**, Assistant Professor, Physical Sciences, Central Campus

Request for Action: Termination of Courses

RWFR

a. Course Terminations

- CHM1046E **General Chemistry C (Expanded Sequence)**

3. **Jan Shakespeare**, Associate Dean, Aviation Operations, South Campus

Request for Action: Airport Management

RWFR

a. New Program

XXXX Airport Management Certificate

This certificate is offered as a concentration of specific aviation operations and airport management courses combined with one business course to prepare students who are seeking employment in the airport management field. The Certificate provides insight into the day-to-day operational / managerial aspects of the airport environment and expands upon several topics concerning airport operations & management to include: Aviation Safety and management to include the investigation of incidents and accidents, Aviation Safety on the Ground, Human Factors in Aviation, hazardous materials and the identification of hazards, passenger safety, land use, wildlife control, airport security and an overall working knowledge of airports.

4. **Lynn Slossberg**, Assistant Professor, Legal Assisting, South Campus

Request for Action: Changes in Curriculum for Legal Assisting

a. New Courses:

PLA2930 Selected Topics in Paralegal Studies (3 credits)

This course will explore a selection of topics and trends of special interest in the legal field. Program Manager's approval or
Prerequisite: ENC 1101, PLA 1103, and PLA 1104 Corequisite: none
Lec. Hrs 48 Lab Hrs: 0 Oth. Hrs: 0 Fee: none

b. Revised Courses

PLA1003 Introduction to Legal Assisting

Cou rse Outline: Substantial changes to student learning outcomes
Corequi site: From *none* to *ENC1101 or Program Manager's Approval*

PLA1104 Law Library/Research

Cou rse Description: rewritten
Cou rse Outline: Substantial changes to student learning outcomes
Corequi site: From *none* to *ENC1101 & PLA1003 or Program Manager's Approval*

PLA1201 Civil Litigation

Cou rse Outline: Substantial changes to student learning outcomes
Prere quisite: From *none* to *ENC1101, PLA1003 & PLA1104 or Program Manager's Approval*

PLA1600 Probate Practice

Cou rse Description: rewritten
Cou rse Outline: Substantial changes to student learning outcomes
Prerequisites: From *ENC 1101, PLA 1003, PLA 1104 or instructor approval* to

ENC 1101, PLA 1003, PLA 1104 or program manager's approval

PLA1841 Immigration Law

Cou rse Outline: Substantial changes to student learning outcomes
Corequisites: From none to ENC 1101 or program manager's approval

PLA2114 Legal Writing and Drafting

Cou rse Description: rewritten
Cou rse Outline: Substantial changes to student learning outcomes
Prerequisites: From ENC 1101, PLA 1003, PLA 1104 or instructor approval to
ENC 1101, PLA 1003, PLA 1104 or program manager's approval

PLA2940 Legal Assisting Practicum

Cou rse Description: rewritten
Cou rse Outline: Substantial changes to student learning outcomes
Prerequisites: From ENC 1101, PLA 1003, PLA 1104 or instructor approval to
ENC 1101, PLA 1003, PLA 1104 or program manager's approval

c.Course Terminations

PLA2612C Advanced Title Search Procedures

d.Revised Program

2172 Legal Assisting (Paralegal Studies) Associate in Science

Modifying program's course electives
Adding Graduation statement and transfer policies in line with American Bar
ciation recommendations

Asso

5.Linda Washington, Associate Dean, Academic Affairs, Central Campus

a.New Courses

NUR3069C Advanced Health Assessment (3 credits)

This course addresses the totality of the client including the spiritual aspects of health, disease/disability, and the individual client's perceptions of the health/illness spectrum. The Health Assessment course provides the knowledge, skills, interviewing and interactive techniques needed to obtain and communicate a systematic, culturally-appropriate, comprehensive health history and physical examination. It addresses patho-physiological processes, critical thinking and analysis, clinical reasoning and judgment in order to provide safe, ethical, quality care across life spans and populations.

Prerequisite: STA2023

Pre-and Corequisites NUR3805 and NUR3678

Lec. Hrs: 32 Lab Hrs:56 Oth. Hrs: 0 Fee: \$112

NUR3119 Nursing Concepts and Theories (3 credits)

This course will explore the major constructs of theories and models that form the foundation of nursing. The course will also investigate the history and evolution of nursing leaders, the evolving issues, concepts and theories and their application to nursing practice. Ethical issues as they relate to advocacy, self-determination and autonomy for the client as well as for the profession of nursing are addressed to assist the student to achieve an individualized professional perspective of nursing. The students will engage in constructive dialogue as they begin to conceptualize nursing phenomena in an area of interest.

Prerequisite: NUR3069C, NUR3805,

Pre- and Corequisites: NUR3169, NUR 4165,

Lec. Hrs: 48 Lab Hrs: 0 Oth. Hrs: 0 Fee: \$0

- NUR3678** [Nursing Care of Vulnerable Populations](#) (3 credits)
 This course focuses on health issues affecting at-risk and vulnerable populations and how nurses can advocate reducing disparities in health care systems and health care delivery. The course emphasizes the interrelationships of socio-cultural and public health care systems. Barriers to the navigation and utilization of health care systems are explored as related to the economical, legal, political and cultural aspects of health protection and health maintenance.
 Prerequisite: STA2023
 Pre- and Corequisites: NUR3678 and NUR3069C
 Lec. Hrs: 48 Lab Hrs: 0 Oth. Hrs: 0 Fee: \$0
- NUR3805** [Nursing Roles, Dimensions and Perspectives](#) (3 credits)
 This course facilitates the transition of the Registered Nurse with an Associate Degree in Nursing or diploma to the role of the BSN graduate. It encompasses the history, evaluation, ethical imperatives, trends and issues impacting the nursing profession in evolving and global health delivery environments. It explores the responsibilities and values of the nursing profession, communication theories and techniques, teaching learning concepts, critical thinking, and clinical reasoning and judgment.
 Prerequisite: STA2023
 Pre-and Corequisites: NUR3678 and NUR3069C
 Lec. Hrs: 48 Lab Hrs: 0 Oth. Hrs: 0 Fee: \$0
- NUR4107** [Nursing Perspectives and Global Trends](#) (3 credits)
 This course examines the knowledge and skills of baccalaureate nursing students' perspectives on global health trends. The incorporation of ethical considerations and cultural sensitivity into nursing practice has emerged as a result of increased diverse, multicultural, and globally oriented societies. Information covering the overall socio-political and economical healthcare environment changes occurring in the 21st century healthcare system is addressed.
 Prerequisite: NUR3805 and NUR3069C
 Lec. Hrs: 48 Lab Hrs: 0 Oth. Hrs: 0 Fee: \$0
- NUR4165** [Nursing Research](#) (3 credits)
 This course explores the research process and allows the student to apply research methods relevant to nursing and nursing practice. Emphasis is placed on the legal, ethical, socio-cultural, economic and political implications of research in nursing and health care. Evidence-based practice is emphasized in guiding nursing practice.
 Prerequisites: NUR 3805 and NUR 3069C
 Pre-and Corequisites: NUR 3805 and NUR 3069C,
 Lec. Hrs: 48 Lab Hrs: 0 Oth. Hrs: 0 Fee: \$0
- NUR4289** [Dynamics and Contemporary Issues in Aging](#) (3 credits)
 This course will provide an in-depth understanding of the concepts of normal aging, issues related to the client in communities, and health care issues confronted by the elderly. The impact of the elderly on society, end-of-life issues, the application of current theories and evidence based practices on the elderly, available and potential health care systems and services are explored.
 Prerequisite: STA2023, NUR3805, NUR3069C,
 Lec. Hrs: 48 Lab Hrs: 0 Oth. Hrs: 0 Fee: \$0
- NUR4636** [Community Health Nursing](#) (3 credits)
 The community based nurse cares for clients from many diverse cultures and must be prepared to give quality, effective, and culturally competent health care in a variety of settings and specialties. This course focuses on the role of the nurse in the community and emphasizes concepts and theories related to community health nursing. It further addresses cultural, social, and epidemiological factors related to health and illness, health promotion, and disease prevention across the life span of families of diverse populations.
 Prerequisite: NUR 3805, NUR 3069C, NUR3169, NUR 3119, NUR 4165, NUR 3678, and NUR 4289
 Corequisite: NUR4636L
 Lec. Hrs: 48 Lab Hrs: 0 Oth. Hrs: 0 Fee: \$0

- NUR4636L Community Health Nursing Practicum** (2 credits)
 This course presents clinical concepts of community health nursing focusing on the community as client and the multiple determinants of health in community care health settings. The learner will participate in selected community based clinical activities and various community agencies as an interdisciplinary provider, designer, and manager in the process to provide competent care, promote health protection, provide assistance with health maintenance and health restoration to a diverse population within the community.
 Prerequisite: NUR 3805, NUR 3069C, NUR3169, NUR 3119, NUR 4165, NUR 3678, and NUR 4289,
 Corequisite: NUR4636
 Lec. Hrs: 0 Lab Hrs: 112 Oth. Hrs: 0 Fee: \$17.50
- NUR3169 Nurse as a Scholar** (3 credits)
 This course presents aspects of scholarship that support the values of the nursing profession committed to both social relevance and scientific advancement. The Nurse as a Scholar course examines interrelationships and allows the nurse to utilize scholarly evidence to design and implement nursing care that is high-quality and cost effective. The course addresses issues important to the profession of nursing; encourages the nurse to question assumptions and to utilize clinical reasoning and judgment. The course also emphasizes skills of inquiry, analysis, information literacy, critical thinking and utilizing various communication modalities. This course also examines these interrelationships and allows the nurse to: 1) utilize scholarly evidence to design and implement nursing care that is high-quality and cost effective, 2) address issues important to the profession of nursing to question assumptions, and 3) utilize clinical reasoning and judgment. The course emphasizes skills of inquiry, analysis, information literacy, critical thinking and various communication modalities.
 Prerequisite: NUR3805 and NUR3069C
 Pre-and Corequisites: NUR 3119 and NUR 4165
 Lec. Hrs: 48 Lab Hrs: 0 Oth. Hrs: 0 Fee: \$0
- NUR4827 Principles of Nursing Leadership and Management** (3 credits)
 This course provides a forum for the examination and discussion of concepts, theories, and principles of leading and managing for the nurse manager to be effective in today's diverse and global health care environment. Grounded in evidence-based, best practices, the ethical, economic, legal, and political context of contemporary health systems are examined in terms of role development, interpersonal skills, networking, facilitation of groups, provision of quality care and quality improvement, budgeting, and resource allocation. Health care systems, outcome management, clinical judgment and scholarship, as they pertain to nursing management, and health and safety goals are emphasized across cultures and practice settings.
 Prerequisite: NUR3805, NUR3069C, NUR3169, NUR3119, NUR4165, NUR3678, and NUR4289
 Pre-and Corequisites:, NUR 4636, NUR 4636L, and NUR4107
 Lec. Hrs: 48 Lab Hrs: 0 Oth. Hrs: 0 Fee: \$0
- NUR4945C Nursing Capstone Practicum** (4 credits)
 Following completion of all required RN to BSN nursing courses, the Capstone Practicum requires the student to demonstrate competencies consistent with the program outcomes. The course provides the opportunity to enhance the student's knowledge and expertise in selected areas of nursing practice, including but not limited to, specialty clinical nursing practice, nursing administration, nursing education, and community health. The student will collaborate with clients, nursing preceptors, faculty, and health care professionals to refine skills as a caring clinician, manager of care, communicator, and professional involved in health care for diverse populations.
 Prerequisite: NUR 3805, NUR 3069, NUR3169, NUR 3119, NUR 4165, NUR 3678, NUR 4107, NUR 4289, NUR 4636, NUR 4636L, NUR 4827
 Lec. Hrs: 32 Lab Hrs: 112 Oth. Hrs: 0 Fee: \$17.50

b.New Program

N100

Bachelor of Science in Nursing Degree Program (RN to BSN)

The Registered Nurse to Bachelor of Science in Nursing (RN to BSN Program) is offered as a post-licensure program intended to provide an increased educational opportunity for unrestricted and unencumbered licensed Florida Registered Nurses holding an Associate of Science Degree in Nursing, to matriculate into a baccalaureate degree program. This one hundred twenty (120) credit hour program incorporates the AA and AS lower division coursework as the foundation of the baccalaureate program.

VII.Reports / Announcements

1.Dr. Martin McClinton District Director for Academic Affairs, Curriculum Services
Status of 5 year review

VIII.Adjournment

The next Curriculum Committee meeting is scheduled as follows:

Central Campus
Building 9, Room 112
February 15, 2010
Committee Members

To confirm your attendance, please contact:
Deborah Hefferin , dhefferi@broward.edu .