



Curriculum Minutes for

Monday, January 26, 2009

South Campus: Building 71, Room 101

Members Present

Deborah Hefferin, Chair; Michelle Apps, Russell Dunn, , Ed Key, Greg Lindeblom, Debbie Martin, Jan Shakespeare, Leo Stitsky, Peggy Turcotte, and Linda Washington, and Andrew Borish (*student*)

Members Absent

Gregg Brickman, Chris Casper, Susan Desbrow, Rick McCawley, Lisa Rubin, and Telisa Stubbs (*student*)

Ex-Officio's Present

Judith Scherer

Visitor's Present

Carlton Byrd, Elaine Cohen, Adie de la Guardia Piz, Deborah Hopkins, Mariah Johnson, Joyce Walsh-Portillo, and Dianne Ruggiero

I. Call to Order,

The Chair called the meeting to order at 2:33 p.m.

II. Approval of the Agenda

Chair Hefferin presented an amendment to the Agenda; under line item: **VII. Reports / Announcements**, to include Dianne Ruggiero who will address the committee on the status of the Gen Ed course outlines.

Motion was made, seconded to approve the amendment to the Agenda.

III. Approval of the November 17, 2008 Minutes

Motion was made and seconded to approve the November 17, 2008 minutes as corrected, removal of Peter Battaglia's name from the '*Members Present*' section and placing it in the '*Ex-Officio Present*' section.

IV. FYI Business (non-voting presentation)

None

V. Old Business

**Presenter #1: Carlton Byrd, Faculty, Wellness Education, North
for
Lisa Tunks, Faculty, Wellness Education, North**

Carlton presented the '*Second Read*' for the proposal:

Course Revision:

- *Functional Fitness to Slimnastics*, (PEM1116)

Discussion re: course:

Carlton explained that (PEM1116), an existing Wellness course titled: *Functional Fitness*, is being presented to the Committee with a name change and content revision; functionally appropriate for all age groups. (PEM1116), *Slimnastics*, meets the General Education core requirements and competencies and aligned with the Wellness/Fitness industry.

Motion was made, seconded and unanimously passed to approve the proposal.

Committee Members, to confirm your attendance, please contact: Chair Deb Hefferin via:

dhefferi@broward.edu

Respectively submitted in new format on: February 4, 2009 - by: Barbara Piscitelli

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Articulation Summary of Proposal:

This is a revision of an existing Wellness course which meets the General Education requirements.

Articulation Rationale for Proposal:

The purpose of the course is to update the existing course to be better in alignment with the current trends in the Wellness/Fitness industry. The proposed course will add to the repertoire of Wellness courses that meet the General Education requirement, and provide a greater variety of formats for students wishing to engage in exercise activities.

Recommendations:

Motion was made, seconded and unanimously passed to approve the proposal.

**Presenter #2: Donnie Blalack, Manager, Aviation Maintenance Program, South
Donnie returned for a 'Second Read' on:**

New Program:

- Aviation Maintenance Management, (A.S., xxxx)

Discussion re: program:

To better serve the community student population both degrees will be retained. The Aviation department recruiter speaks with all international students explaining the requirements of the two programs; *Aviation Maintenance Management, (A.A.S,A005)* and *Aviation Maintenance Management, (A.S., xxxx)*.

Articulation Summary of Proposal:

Broward College currently offers an Aviation Maintenance Management Associate in Applied Science degree major code A005. Aviation would also like to offer an Aviation Maintenance Management Associate in Science degree by increasing the level of the Area 4 requirements for Mathematics / Natural Science 3 credit requirement to require successful completion of MAC1105 College Algebra.

Articulation Rationale for Proposal:

Currently international students applying to enter the Aviation Maintenance Management A. A. S. degreed program are required to possess a M1 Visa. Several potential students have been denied entry into the program due to their possessing a F1 Visa. The A. S. degreed programs accept the F1 Visa. The M1 Visa is more restrictive than the F1 Visa and the majority of international students seek the F1 Visa. By offering both options greater flexibility would be achieved and the potential for increased international enrollment may be realized.

Recommendations:

Motion was made, seconded and unanimously passed to approve the proposal

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VI. New Business

(Chair Hefferin reminded the members of the Proposal Guidelines for a '*Request Waive of First Read*': a) compelling reason 2) external/state agency mandate)

"First Read Exemption: An exemption to the two reading rule may be made for such transactions as state/external-agency required changes and discipline specific course/program changes. To request such a waiver, the originator(s) must indicate the request in the appropriate box on the proposal's articulation form. Approval of the waiver shall require a two-thirds affirmative vote of the committee members present at the meeting. The two-thirds vote occurs after the presentation of the proposal".

Handling of Proposals by the Committee: page 4 of 13

Presenter #1: Mariah Johnson, Faculty, Visual and Performing Arts, Central (RWFR)

Motion was made, seconded and unanimously passed to '**Untable**' the proposed A.A. elective.

New Course:

- *Acting for Film and Television*, (TPP2260C)

Discussion re: course:

This is an A.S. degree in Theatre, offered and currently being offered at Dade, FIU and various colleges. *Acting for Film and Television* fits into the Southern Florida scene and will be a big 'draw' from the community. Students have the opportunity to locate job positions prior to graduating ie. Camera, backstage, etc.

Articulation Summary of Proposal:

Creation of an Acting for Film and Television Class that will introduce students to the history of film acting as well as instruct them in the various approaches utilized for on camera acting projects. The theatre department seeks to create more technically oriented classes to assist in the creation of an A.S. Degree in Theatre at Broward College

Articulation Rationale for Proposal:

Miami Dade College, Florida Atlantic University and Florida International University all offer Acting on Camera classes. The course is listed on the Florida Department of Education Statewide Course Website and is a component of most theatre programs throughout the state. Our students need to learn on camera acting techniques to secure employment in this growing area. Without these skills they cannot compete with their peers who pursue their theatre education at other Florida colleges. Also, in order to develop an A.S. Degree in Theatre, the department must include additional technically oriented classes. Film Acting falls into this area, as students must learn a number of technical skills and be familiar with various types of filming equipment in order to perform on camera.

Recommendations:

There being 'no' compelling reason or external/state agency mandate, the Committee voted not to approve '*Request Waive of First Read*'. Mariah will return in March for a '*Second Read*'.

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Presenter #2: Elaine Cohen, Associate Dean, Institute of Public Safety, Central (RWFR)

Program Revisions: *Criminal Justice Technology*, (A.S., 21101)
Criminal Justice Technology – Crime Scene, (A.S., 21102)

Discussion re: program:

This is not a state mandated change therefore, Elaine is withdrawing the *'Request for Waive of First Read'*; returning in March for a *'Second Read'*.

Articulation Summary of Proposal:

For A.S. degree Criminal Justice (major code 21101) we are adding a Criminal Justice co-op (internship) course as an elective available to students. For the A.S. degree Criminal Justice – Crime Scene Emphasis (major code 21102) we are requiring the course CJT 2115 Advanced Forensic Investigation. Currently that course is an elective. We have also made some slight “housekeeping” changes/corrections to the program sheets which do not impact the substance of the program.

Articulation Rationale for Proposal:

We felt that the co-op / internship option would be extremely beneficial to students in giving them real world experience in the field. B. In light of the technological advances and complexities in the field of crime scene we now feel that CJT 2115 is a necessary course to adequately prepare our crime scene students to work in the field and qualify for jobs.

Recommendations:

There being ‘no’ compelling reason or external/state agency mandate, the Committee voted not to approve *'Request Waive of First Read'*. Elaine will return in March for a *'Second Read'*.

Presenter #3 Adie De La Guardia-Piz, Faculty, Cardiorespiratory. Lab Tech., Central (RWFR)

Motion was made, seconded and unanimously passed to approve *'Request Waive of First Read'*. for two state mandated course changes and one program revision.

Course Revisions: *Externship in Medical Assisting*, (MEA0800), – Externship (Practical)
Seminar in Medical Assisting, (MEA0952)

Program Revision: *Medical Assisting*, (V.C., 5215)

Discussion re: course:

Increasing course hours will give students time to prepare (review) and Brainstorm for the National Board.

“As per CAAHE changes must be in effect as of January, 2009”

Articulation Form: #5 Should changes go into effect before the next academic year?

Articulation Summary of Proposal:

These courses are been revised and added to the curriculum to ensure that the Medical Assisting program meets the new CAAHEP mandated standards and remains within the 1300 hours mandated by the Florida Department of Education

Articulation Rationale for Proposal:

To offer an expanded and enriched curriculum as part of the Florida Department of Education

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dhefferi@broward.edu

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1300 hour mandate.

Recommendations:

Motion was made, seconded and unanimously passed to approve the proposal

VII. Reports/Announcements

A. Dr. Judy Scherer, Vice President for Academic Affairs, WHC

SCNS Course Prefix/Number Changes:

Additional courses have been added to the cumulative list since last month's meeting.

List location: Curriculum Services' web site, click on "Bulletin Board", click on second hyperlink.

B. Wellness Course Deletions:

The following courses have been submitted by the Wellness department for deletion, effective the close of term 20093. None of these courses appear in any active program of study.

PEL1111 Beginning Bowling	PEL2112 Intermediate Bowling
PEL1121 Beginning Golf	PEL2122 Intermediate Golf
PEL1131 Beginning Pocket Billiards	PEL2132 Intermediate Billiards
PEL1141 Beginning Archery	PEL2322 Intermediate Volleyball II
PEL1211 Softball	PEL2342 Intermediate Tennis
PEL1321 Volleyball	PEL2442 4-Wall Racquetball
PEL1341 Beginning Tennis	PEM1181 Walk/Jog/Run
PEL1420 Handball & Paddleball	PEM2462 Intermediate Fencing
PEL1441 3-Way Racquetball	HLP2949 Work Experience
PEL1621 Basketball	

C. Dianne Ruggiero, AVP, Developmental Education, WHC

With the assistance of the Curriculum Services department, the Gen Ed grid was completed.

Further evaluation of the Gen Ed Grid revealed that approximately 25 courses needed review and competencies completed. The Gen Ed Committee has been notified that this should be finalized prior to the SACS visit on March 23, 24, and 25.

She also stated that Joyce Walsh-Portillo will be on the February Agenda to speak to the committee about the process and status of the *Learning Outcomes and Assessments project*.

VIII. Adjournment

With no further business, the meeting adjourned at 3:24 p.m.

The next Curriculum Committee meeting is scheduled as follows:

Central Campus
Building 1, Room 171
February 16, 2009

Committee Members, to confirm your attendance, please contact: Chair Deb Hefferin via:

dhefferi@broward.edu

Respectively submitted in new format on: February 4, 2009 - by: Barbara Piscitelli