

October 2011 Curriculum Committee Minutes

October 17th, 2011, 2:30 - 4:00

Central Campus

Library 425

Members Present

Deborah Hefferin (Chair), Michelle Apps, Robert Downey, Gino Galli, Greg Lindeblom Deborah Martin, Jamonica Rolle, Mario Toussaint, Julia Vattiato

Members Absent Frank Kurz, Jose Macia, Jan Shakespeare, Leo Stitsky

Ex-Officio's Present Avis Proctor, Roy Pocknee

Ex-Officio's Absent Willie Alexander, Monica Ramirez, David Asencio, James Evans, Teresa Hodge, Hank Martel, Janice Stubbs

Students Present

Students Absent Alexander Black, Abraham Ben Moja, Dimple Reid

Visitors Present

South: Donnie Blalack,

Central: Michael Fenick, Barry Mowell, Joyce Abraham, Behnoush Memara, David Serrano, Steve Obenauf,

WHC: Joanne Renwick, Martin McClinton

North: Michele Marshall, Jeffery Nasse, Susan Edelstein,

(**RWFR:** Request Waive of First Read)

(**\$:** Request to include in General Education by Gen. Ed. Ad Hoc Committee)

I. Call to Order

Chair Hefferin called the meeting to order at 2:34 p.m.

II. Approval of the October 17th, 2011 Agenda

A motion was made to approve Barry Mowell's request "Re-attachment of Writing Credit Option to GEO 1000" to be added to the Agenda as New Business.

A motion was made, seconded and unanimously approved to accept the October 17th, 2011 agenda.

III. Approval of the September 19th, 2011 Minutes

A motion was made, seconded and unanimously approved to accept the September 19th, 2011 Minutes.

IV. FYI Business Added (non-voting presentations)

Martin McClinton, District Director for Academic Affairs, Curriculum, WHC **Prerequisites for Graphic Design Course**

There was a problem with registration with Graphic Design students. The program changed last year and some students were not able to register for Winter classes without obtaining overrides first because they had taken 'old' version of courses. Martin McClinton added the 'old' versions of the courses as alternative prerequisites to minimize redundant paperwork.

A question was asked as to whether this was to accommodate new students who were already enrolled. Dr. McClinton replied yes.

A question was asked as to whether they had been approved before? Dr. McClinton replied that the courses were approved by the curriculum committee with the new prerequisites and that the 'old' classes may or may not have been approved in the past but according to the faculty they meet the pre-requisite requirement now.

A comment was made that it is obvious that if it is something that was changed, or had to be changed, therefore it had to come through the committee at some point. Dr. McClinton responded yes and that this was just an FYI due to emergency nature of the changes that needed to be made to the Course Dictionary for the Winter term.

V. Old Business

1. **David Serrano, Assistant Professor, Biological Sciences, Central Campus**

David was late and his request was moved down the Agenda.

2. **Michele Marshall, Assistant Professor, Office Systems Technology, North Campus** **Request for Action: Updating OST Degree from AAS to AS plus typo in Certificate**

a. Terminate Programs

A0211, Office Administration Legal Office Specialization AAS

A0212, Office Administration Medical Office Specialization AAS

A0213, Office Administration Office Management Specialization AAS

A0214, Office Administration Office Software Specialization AAS

b. New Programs

2XXX1, Office Administration Legal Office Specialization AS

Adds ENC2210 in place of OST1110C while requiring AS degree General Education courses for General Education Electives and is more specific on the elective to be selected if OST2949 is not taken.

2XXX2, Office Administration Medical Office Specialization AS

Adds ENC2210 in place of OST1110C while requiring AS degree General Education courses for General Education Electives and is more specific on the elective to be selected if OST2949 is not taken.

2XXX3, Office Administration Office Management Specialization AS

Adds ENC2210 in place of OST1110C while requiring AS degree General Education courses for General Education Electives and is more specific on the elective to be selected if OST2949 is not taken.

2XXX4, Office Administration Office Software Specialization AS

Adds ENC2210 in place of OST1110C while requiring AS degree General Education courses for General Education Electives and is more specific on the elective to be selected if OST2949 is not taken.

c. Program Revision

6279, Office Management TC

Replace OST1110C, Keyboarding and Document Processing II, with OST1100C, Keyboarding and Document Processing I.

Summary of Proposal

Updating the OST program from an AAS degree to AS degree. Adding ENC 2210 to the General Education requirements by moving down CGS 1060C to the Program Core Requirements. Math/science and humanities/fine arts are no longer electives but requirements to the program. Removing KEY II (OST 1110C) from the program core requirements. Fixing typo in TC 6237. Replacing Key II with Key I.

Rationale for Proposal:

Making change in anticipation of State mandated change.

Presentation

Ms. Marshall reported reiterated that the OST programs were changing from AAS to an AS degrees. She outlined the program's plan for moving the student from the AAS to the AS.

Ms. Marshall asked whether she had to come back to curriculum to terminate the AAS programs. Dr. McClinton replied that this request is to terminate the AAS programs and open them up the AS so there was no need to return and that the student would need to be given the choice of completing the AAS degree or switching to the AS degree.

Ms. Marshall asked if there was a time limit for student completing the teach-out plan. AVP Proctor responded that we needed to obtain the list of students who have declared these programs as major and use that information to determine the teach-out process including how long it will take.

Ms. Marshall asked when the AAS program would stop being available for student to declare as majors. There was discussion relating to the exact timing of when students would no longer be able to declare the AAS degrees without an absolute date since the College's teach-out processes are currently under review.

Ms. Hefferin stated that her concerns over that language in the proposal regarding the AS degree Speech requirement had been addressed.

AVP Proctor reported that by State Board rule all of our AS programs are supposed to have 15 credits from English, social behavioral sciences, humanities, natural sciences, and math. Discussion ensued over the implication of this rule. Since the College will need to determine how to move our programs into compliance with State Board rule, it was recommended that Ms. Marshall's proposal was tabled until that time.

Action

Motion was made, seconded, and unanimously move this proposal to the 'Table'.

1. David Serrano, Assistant Professor, Biological Sciences, Central Campus

Request for Action: New course in the Biological Sciences

a. New Course

BSC 2910, Directed Independent Research 1-3 credits

Research projects or certain aspects of research carried out by one or more students under the supervision of an instructor. Intended to help students acquire skills in applying research principles and obtaining practice in rigorous data collection and reporting. Hours may vary. Lecture: 0 hours Lab: 0 hours Clinical: 0 Other: 16-48 hours

Prereq: Instructor's Permission Co-req: none Fee: none

Summary of Proposal

We propose to offer the course: Directed Independent research (BSC 2910)

The Course description is as follows:

Research projects or certain aspects of research carried out by one or more students under the supervision of an instructor. Intended to help students acquire skills in applying research principles and obtaining practice in rigorous data collection and reporting. Hours may vary.

Rationale for Proposal:

I proposed to offer the course Directed Independent research (BSC 2910) here at BC. This course would offer an opportunity for students that is currently absent at BC. Although research is not a required element of faculty, many faculty do currently carry out regular research projects / projects (such as the Wildflower project) and many more have conducted substantial research in the past.

Presentation

David reported that he added in all the suggestions of the committee. He took care of the co-requisites/prerequisites as of faculty discretion and he added an evaluation component and confirmed with Dr. McClinton that it can be repeatable up to three times.

A question was asked regarding the course repeatability. Dr. McClinton replied that CID can be set up so that a class can be repeatable and have variable credits.

Deborah Hefferin asked whether he had in mind that students can take the course up to 9 credits. A discussion ensued regarding the need to ensure that students don't take excess credits. It was determined that this proposal would not add any excess credit requirement onto the students, especially since the course requires instructor permission to register.

Action

Motion was made, seconded, and unanimously approved to accept the addition BSC 2910 Directed Independent research as an elective in the AA degree.

2. **Julia Vattiato, Associate Dean, Teacher Education Program, South Campus** **Request for Action: EDF4930 Special Topics Included in All TEP BS Degrees**

a. Program Revisions

S100, Exceptional Student Education BS

EDF4930, Special Topics, added to the program in place of the 1 credit removed from EEX 4945, Student Teaching Internship in ESE in the Fall of 2010.

S200, Middle Grades General Science BS

EDF4930, Special Topics, added to the program in place of the 1 credit removed from SCE 4945, Student Teaching Internship in ESE in the Fall of 2010

S300, Exceptional Student Education BS

EDF4930, Special Topics, added to the program in place of the 1 credit removed from SCE 4945, Student Teaching Internship in ESE in the Fall of 2010

S400, Middle Grades Mathematics BS

EDF4930, Special Topics, added to the program in place of the 1 credit removed from MAE 4945, Student Teaching in the Fall of 2010

S500, Exceptional Student Education BS

EDF4930, Special Topics, added to the program in place of the 1 credit removed from MAE 4945, Student Teaching in the Fall of 2010

Summary of Proposal

In the Winter 2012 term, the Curriculum Committee approved the EDF4930 pilot course to be made a permanent course. The TEP is now requesting that the EDF4930 course be considered as a degree program requirement for the five TEP BS degree program (S100, S200, S300, S400 and S500). Also, the Teacher Education is requesting to update the existing program sheets for S100-S500

Rationale for Proposal:

The students in the Teacher Education Program (TEP) are required to do so much more than just complete their coursework. The TEP students are mandated by State Statute and FLDOE Rule to participate in a variety of field experiences (in the K12 setting), pass at least three state certification examinations as well as master various standards and competencies prior to program completion. The TEP would like to require the EDF4930 course as a mandatory first semester course. The TEP faculty and administration consider this Special Topics course as a "Student Success" course. The topics covered in this course provide the students with the necessary skills and knowledge to be successful in the TEP.

The program sheets are to be updated per The Curriculum Committee approved changes in TEP course prerequisites, field experience hours and credit hours in the Winter 2012 term. The TEP is also requesting additional modifications in the Fall 2012 term.

Presentation

Ms. Vattiato reiterated the need for the special topics course to maintain the original title. The TEP is a course that could be repeating the same foundation in terms of information covered.

Action

A motion was made, seconded and unanimously approved the addition of the EDF4930 to the TEP baccalaureate degrees.

3. **Mitzi Fulwood**, Assistant Professor, Teacher Education Program, South Campus
Julia Vattiato, Associate Dean, Teacher Education Program, South Campus
Request for Action: Prerequisites for MAE 4320 and MAE 4330

a. Course Revisions

MAE 4320, Methods of Teaching Mathematics in the Middle School

Prerequisites: from *EDF3280* to *EDF3280* and *MAC2311*

MAE 4330, Methods of Teaching Mathematics in the Secondary School

Prerequisites: from *EDF3280* to *EDF3280* and *MAC2311*

Summary of Proposal

The Teacher Education Program is requesting that new prerequisites be added to the S400 Middle Grades Mathematics program of study for two courses.

Rationale for Proposal:

Currently, MAC2311 is listed as a mathematics prerequisite for full acceptance into the Middle Grades Mathematics Program. Students are permitted to begin their upper-division coursework as long as they are not missing more than three prerequisite courses. Students are required to complete their prerequisite coursework before completing 15 credits of upper-division courses. The TEP strongly encourages students to follow the Educational Plans they create with their Teacher Education Specialist but students do sometimes choose to drop/add courses that are not part of their Ed Plan. Dr. Fulwood strongly believes that students need the material covered in MAC2311 in order to be successful in the MAE4320 and MAE4330 courses. TEP is therefore requesting that the MAC2311 course be added as a prerequisite requirement for MAE4320 and MAE4330 courses

Presentation

Ms. Vattiato reiterated the need for the prerequisite for their Mathematics courses.

Action

A motion was made, seconded and unanimously approved the addition of prerequisites to the MAE course.

5. **Susan Edelstein**, Associate Dean, Physical Therapy Assistant, North Campus

Request for Action: [Revisions in Course Descriptions and Pre/Corequisites in PTA program](#)

a. Course Revisions

PHT 1010 [Physical Principles for the Physical Therapist Assistant](#)

Pre-requisites: from *none* to PHT1103L

Co-requisites: from *none* to PHT1211

Pre-/ Co-requisites: from PHT 1200 & PHT 1103 to *none*

Course Description: updated

PHT 1020 [Therapeutic Communication for the PT Assistant](#)

Pre-requisites: from PHT1103 & PHT1200 to PHT1801L & PHT 1010

Co-requisites: from *none* to PHT2224

PHT 1103 [Anatomy for the PT Assistant](#)

Pre-requisites: from BSC 1086 & BSC 1086L to *none*

Co-requisites: from PHT1103L to PHT1200

Pre-/ Co-requisites: from *none* to BSC 1086 & BSC 1086L

PHT 1103L [Anatomy for the PT Assistant Lab](#)

Co-requisites: from *none* to PHT 1103, PHT 1200L

Pre-/ Co-requisites: from PHT 1103 & PHT 1200L to *none*

Course Description: updated

PHT 1200 [Introduction to Physical Therapy](#)

Co-requisites: from *none* to PHT 1300, PHT 1200L

Pre-/ Co-requisites: from PHT 1103 & PHT 1200L to *none*

Course Description: updated

PHT 1200L [Introduction to Physical Therapy Lab](#)

Co-requisites: from *none* to PHT 1103L, PHT 1200

Pre-/ Co-requisites: from PHT 1103L & PHT 1200 to *none*

Course Description: updated

PHT 1211 [Disabilities and Therapeutic Procedures I](#)

Pre-requisites: from PHT 1103, PHT 1200,

to PHT1103, PHT 1200, BSC 1086, BSC 1086L

Co-requisites: from *none* to PHT 1211L, PHT 2224, PHT 1010

Pre-/ Co-requisites: from PHT 1211L, PHT 2224 to *none*

Course Description: updated

PHT 1211L [Disabilities and Therapeutic Procedures I Lab](#)

Co-requisites: from *none* to PHT 1211, PHT 2224L

Pre-/ Co-requisites: from PHT 1211, PHT 2224L to *none*

Course Description: updated

PHT 1300 [Survey of Pathological Deficits](#)

Pre-/ Co-requisites: from PHT 1200 to PHT1200, PHT1300

Course Description: updated

PHT 1310 [Survey of Musculoskeletal Deficits](#)

Pre-requisites: from BSC1086 to *none*

Pre-/ Co-requisites: from *none* to BSC1086, BSC1086L

Course Description: updated

PHT 1350 [Basic Pharmacology for the PT Assistant](#)

Pre-requisites: from PHT1300 to PHT2224, PHT1010

Pre-/ Co-requisites: from PHT1211 to PHT2162

Course Description: updated

PHT 1801L [Clinical Practicum I](#)

Pre-requisites: from BSC 1086, PHT 1103, to PHT 1300, PHT 1200L

Co-requisites: from *none* to PHT 2224, PHT 1211

Course Description: updated

PHT 2120 [Applied Kinesiology](#)

Pre-requisites: from PHT 1020 to PHT 2224, PHT 1010

Co-requisites: from *PHT 2120L* to *PHT 2810L*

PHT 2120L Applied Kinesiology Lab

Pre-requisites: from *PHT 2224L* to *PHT 2224L, PHT 1211L*

Co-requisites: from *none* to *PHT 2120, PHT 1350*

Pre-/ Co-requisites: from *PHT 2120* to *none*

Course Description: updated

PHT 2162 Survey of Neurological Deficits

Pre-requisites: from *PHT 1020, PHT 2224* to *PHT 1211*

Co-requisites: from *PHT 2810L,* to *PHT 2810L, PHT 2120*

Course Description: updated

PHT 2224 Disabilities and Therapeutic Procedures II

Pre-requisites: from *PHT 1103,* to *PHT 1103, PHT 1310*

Co-requisites: from *none* to *PHT 1211, PHT 2224L, PHT 1801L*

Pre-/ Co-requisites: from *PHT 1211, PHT 2224L* to *none*

Course Description: updated

PHT 2224L Disabilities and Therapeutic Procedures II Lab

Co-requisites: from *none* to *PHT 1211L, PHT 2224, PHT 1020*

Pre-/ Co-requisites: from *PHT 1211L, PHT 2224* to *none*

Course Description: updated

PHT 2704 Rehabilitation Procedures

Pre-requisites: from *PHT 2162,* to *PHT 2162, PHT 1350*

Co-requisites: from *none* to *PHT 2704L, PHT 2931*

Pre-/ Co-requisites: from *PHT 2704L, PHT 2931* to *none*

Course Description: updated

PHT 2704L Rehabilitative Procedures Lab

Pre-requisites: from *PHT 2162,* to *PHT 2162, PHT 2120L*

Co-requisites: from *none* to *PHT 2704, PHT 2931*

Pre-/ Co-requisites: from *PHT 2704, PHT 2931* to *none*

Course Description: updated

PHT 2810L Clinical Practicum II

Pre-requisites: from *PHT 1801L,* to *PHT 1801L, PHT 1020, PHT 2224L*

Co-requisites: from *none* to *PHT 2162, PHT 2120*

Pre-/ Co-requisites: from *PHT 2162* to *none*

Course Description: updated

PHT 2820L Clinical Practicum III

Co-requisites: from *none* to *PHT 2704, PHT 2704L, PHT 2931*

Course Description: updated

PHT 2931 Transition Seminar

Pre-requisites: from *PHT 2120, PHT 2162* to *PHT 2120, PHT 2810L*

Co-requisites: from *none* to *PHT 2704*

Pre-/ Co-requisites: from *PHT 2704* to *none*

Course Description: updated

Summary of Proposal

This proposal is to submit revisions for the PHT courses within the PT Assistant program - related to more accurate course descriptions and/or pre and co-requisite designators.

Rationale for Proposal:

To align the course descriptions more accurately with the current course content and to provide a sequential order to the PHT courses in the pre/co-requisites.

Presentation

Ms. Edelstein reiterated that this request was to clean up the course descriptions and pre and co-requisites as they have started with their accreditation process.

Action

A motion was made, seconded and unanimously approved to approve the changes to the PHT course.

VI. New Business

1. **Susan Edelstein**, Associate Dean, Physical Therapy Assistant, North Campus Request for Action: [Termination of Advanced Technical Certificate in Manual Techniques](#)

a. Program Termination

4280 [Advanced Technical Certificate in Manual Techniques](#)

There are no students currently admitted in the program. It was offered only once in the 2003-4 academic year with the four students that were enrolled graduating from the program 5/6/04. There are currently 7 students who are in the system that indicate the 4280 program as their primary major. None of the students are graduates of the BC PT Assistant program and therefore may not qualify for admission if the program were to have been offered.

Summary of Proposal

The faculty and administration of the Physical Therapist Assistant program endorse the termination of this program as there has been little, if any, interest in attending it from the graduate population who would include the students qualified to attend the program. The PTA Advisory Board also unanimously endorses the termination of the program - refer to attached minutes.

Rationale for Proposal:

There are currently 7 students who are in the system that indicate the 4280 program as their primary major. None of the students are graduates of the BC PT Assistant program and therefore may not qualify for admission if the program were to have been offered. If the proposal to terminate the ATC is approved, the students will be contacted to inform that they need to switch to another primary major. They will be encouraged to enter the Massage Therapy program as this program will provide the same educational preparation for licensing as a Massage Therapist. There are no students currently enrolled in the program. It was offered only once in the 2003-4 academic year with the four students that were enrolled graduating from the program 5/6/04.

Presentation

Ms. Edelstein reported that the department recommends terminating the ATC because there is very little interest from students to take this certificate upon completion of their associate's degree.

Action

Ms. Edelstein will return for the second read in November.

2. **Anthony Petriello**, Associate Dean, Auto & Marine, Automotive Technology, South campus

Request for Action: [Updates to the Automotive Service Management Program](#)

a. Program Revision

21681 [Automotive Service Management Technology Associate in Science](#)

Modify Program requirements to be in concert with the AS General Education & Graduation Requirements as issued by the General Education Task Force.

This will provide the student with additional options by allowing them to select Area 4a & 4b (biological and physical science lecture) courses as well as Area5 (Math) courses. This change will then align the Automotive AS degree with the AS General Education & Graduation Requirements as issued by the General Education Task Force. Requested Implementation term: 20131.

Summary of Proposal:

Modify Program requirements to be in concert with the AS General Education & Graduation Requirements as issued by the General Education Task Force.

Rationale for Proposal:

This will provide the student with additional options by allowing them to select Area 4a & 4b (biological and physical science lecture) courses as well as Area5 (Math) courses. This change will then align the Automotive AS degree with the AS General Education & Graduation Requirements as issued by the General Education Task Force.

Presentation:

Mr. Blalack spoke on behalf of Mr. Petriello. He reiterated that the needs of the students are first and foremost and the department feels that a natural science course is a better fit for the students than a mathematics course. A comment was made that the proposal documentation should be corrected since the language referring to the general education task force is incorrect. Ms. Hefferin asked whether this proposal needed to be tabled since the AS degree requirement were be looked at, as discussed during Ms. Marshall's presentation.

Action

The proposal was tabled until the AS degree requirement were redefined.

3. Joyce Abraham, Associate Dean, Dental Technology, Central Campus
Request for Action: Dental Hygiene Curriculum Technologies Course

a. Program Revision

2145 Dental Hygiene Associate in Science

At the present time SPC 1024 Introduction to Speech Communication is listed as a general education requirement for the AS degree in dental hygiene. The department proposes to add SPC 1608 Introduction to Public Speaking as an option to SPC 1024.

Requested Implementation term: 20122

Summary of Proposal:

At the present time SPC 1024 Introduction to Speech Communication is listed as a general education requirement for the AS degree in dental hygiene. The department proposes to add SPC 1608 Introduction to Public Speaking as an option to SPC 1024.

Rationale for Proposal:

The results of the dental hygiene degree audit in area 1 often show SPC 1024 missing. When looking at the list of courses the students have taken "Not Accepted Toward Degree" often the student has successfully completed SPC 1608. The student is then required to see an advisor of a course substitution. The course objectives are similar enough they both comply with our own ADA CODA, American Dental Association Commission on Dental Accreditation standards. This would eliminate the need to see the academic advisor for this purpose.

SPC 1024 Course Description: This course is designed to provide students with the fundamentals of speech communication including speaking and listening. Topics include: Intra personal, interpersonal, verbal nonverbal small group communications, and public speaking in various cultural contexts.

SPC 1608 course Description: This course is designed to provide students with fundamental training and practical experience for speaking in public, business, and professional situations. Topics include: audience analysis, speech anxiety, critical listening and preparation and delivery of speeches in various cultural contexts.

ADA CODA standard:

2-9 General education content must include oral and written communications, psychology, and sociology.

Intent:

These subjects provide prerequisite background for components of the curriculum, which prepare the students to communicate effectively, assume responsibility for individual oral health counseling, and participate in community health programs.

Presentation:

Ms. Hefferin spoke on Ms. Abraham's behalf. This proposal is to change the degree requirement from SPC1024 only to SPC1024 and SPC1608. Most programs offer SPC1024 and SPC1608 as an acceptable requirement.

Action

Dr. Abraham will return for the second read in November.

4. Rolando Branly, Professor, Physical Sciences, Central Campus**Request for Action: New course in the Physical Sciences****a. New Course****PSC 2910 Directed Independent Research 1-3 credits**

Students (individually or in a group) will conduct research projects or certain aspects of research projects under the supervision of the instructor. This course is intended to help students acquire skills in applying research principles and obtaining practice in rigorous data collection and reporting in physical science. Hours may vary.

Lecture: 0 hours Lab: 0 hours Clinical: 0 Other: 16-48 hours

Prereq: Instructor's Permission Co-req: none Fee: none

Summary of Proposal

Summary of proposal

We propose to offer the course: Directed Independent research(PSC 2910)

The Course description is as follows:

Research projects or certain aspects of research carried out by one or more students under the supervision of an instructor. Intended to help students acquire skills in applying research principles and obtaining practice in rigorous data collection and reporting. Hours may vary.

Rationale for Proposal:

We propose to offer the course Directed Independent Research (PSC 2910) here at Broward College. This course would offer an opportunity for students that is currently absent at BC. Although research is not a required element of faculty, many faculty do currently carry out regular research projects / projects (such as scientific observations at the Buehler Observatory, or Projects in entomology) and many more have conducted substantial research in the past.

The course in Physical Science follows the style developed by Dr. Serrano in the Biological Sciences and incorporates it to current work in the Physical Science department.

Presentation

Mr. Branly reported that his presentation is the same as his colleague David Serrano as they work closely between departments.

Action

Mr. Branly will return for the second read in November.

5. Michael Fenick, Assistant Professor, Business Administration, Central Campus**Request for Action: Restaurant Management Deletion****a. Terminate Program****A027 Restaurant Management**

This program has been replaced with the Culinary Arts AS Degree (2203). Students have been finishing their degree for the past two years and now it is time to remove the program so that no new students enter the program.

The Hospitality, Travel, and Tourism Advisory Board has endorsed this change. Faculty, staff, and relevant partners such as McFatter Vocational Centers are also behind the termination. There are

143 students listed in this major but only 16 students currently enrolled in classes. Currently enrolled students will be allowed to complete this degree. All other students will be advised by the Program Manager to change their major to the replacement degree (Culinary Arts AS 2203) or a similar degree. There will be no effect to faculty or staff as we are not reducing the number of courses offered. This degree is being replaced by the new Culinary Arts AS degree (2203).

Summary of Proposal

This program has been replaced with the Culinary Arts AS Degree (2203). Students have been finishing their degree for the past two years and now it is time to remove the program so that no new students enter the program.

Rationale for Proposal:

The Hospitality, Travel, and Tourism Advisory Board has endorsed this change Faculty, staff, and relevant partners such as McFatter Vocational Centers are also behind the termination. There are 143 students listed in this major but only 16 students currently enrolled in classes. Currently enrolled students will be allowed to complete this degree.

All other students will be advised by the Program Manager to change their major to the replacement degree (Culinary Arts AS 2203) or a similar degree. There will be no effect to faculty or staff as we are not reducing the number of courses offered. This degree is being replaced by the new Culinary Arts AS degree (2203).

Presentation

Mr. Fenick reported on the department recommendation to terminate the Restaurant Management AS degree.

Action

Mr. Fenick will return for the second read in November.

6. Juan Ospina, Assistant Professor, BSED Education, South Campus **Request for Action: [New Science Course \(CHS3452\) for the Middle Grades Science Program](#)**

Ms. Vattiato reported that the department wished to pull the proposal at this time since there was a need to further review the course and program containing it.

7. Barry Mowell, Associate Dean, Social Sciences, Central Campus **Request to Add ['Re-attachment of Writing Credit Option to GEO 1000'](#) to New Business**

Summary of Proposal

Based upon many, many conversations with multiple parties over the previous months, there appears to be universal agreement that the removal of writing credit from GEO 1000 happened by mistake/ misunderstanding. The original idea was that "GEA" geographies not remain as Gordon Rule classes, but "GEO" geographies would retain this option. This development has bred considerable confusion among students, faculty and academic advisors who cannot keep track of which geography courses now do and no not carry the option of Gordon Rule writing credit. Given the circumstances, the social sciences faculty (and apparently all other parties who have been consulted) are unanimous in requesting the immediate restoration of the Gordon Rule option to Introduction to Geography - GEO 1000.

Rationale for Proposal:

Several years ago, it was decided that several Gen Ed courses would be set aside as non-credit (non-Gordon Rule) courses in order that students who are not yet ENC1101-eligible (the majority of BC's freshmen) could make at least some forward progress toward AA requirements while

simultaneously addressing issues related to their developmental education. For example, students who are not ENC1101 eligible could register for Art Appreciation, Theater Appreciation, or Music Appreciation and satisfy all or part of the course requirements for Area 2. The logic of the decision was that if students ineligible for ENC1101 could take NO Gen Ed courses and make NO forward progress toward the requirements for the AA, it would have decidedly negative impacts upon (1) enrollments in Gen Ed courses---the bulk of BC's course offerings, (2) would make it more difficult for certain types of students to maintain a full-time load, and (3) by prolonging the time students would need to remain registered to complete degree requirements, would increase the "wash-out" rate. The Social Sciences decided that LAH courses (1004, 1005) and GEA courses (2000, 2030, 2040) while still including some types of writing---as is appropriate for all Gen Ed courses---would not count toward Gordon Rule requirements and could thus be taken by students who were not ENC 1001 eligible. ALL OTHER GEN ED HISTORY AND GEOGRAPHY COURSES THAT HAD PREVIOUSLY BEEN WRITING CREDIT COURSES (including GEO 1000) WERE TO RETAIN THE WRITING CREDIT OPTION. No one either in our Dept or otherwise suggested removing writing credit from GEO1000. No one in our Dept or otherwise supported removing writing credit from GEO1000. In fact for many months---NO ONE IN OUR DEPT (and perhaps Academic Advisement as well) REALIZED WRITING CREDIT HAD BEEN REMOVED FROM GEO 1000. The Chair of the Gen-Ed Task Force, the Chair of the Curriculum Committee, the Head of BC's Curriculum Services, and all of the original architects of the GEA/GEO Gordon Rule proposal are in agreement that the Gordon Rule option appears to have been removed from GEO 1000 by mistake.

Presentation

Dr. Mowell relayed his understanding of the history of Gordon Rule writing credit and GEO1100 along with his attempts to have correct what the geography department views as an error as stated above. AVP Proctor questioned whether the Curriculum Committee was the correct venue for deciding which courses should have writing credit attached to them. There was discussion over whether the removal of GEO1100 from the list of courses that students could take for writing credit was an error or a deliberate action. There was also discussion regarding what was actually meant by writing credit and how Gen Ed's writing competency was different from writing credit. AVP Proctor suggested that this issue should be taken to the Academic, Associate, Instructional and Student Deans at their meeting on November 17th. It was agreed that this Request would stay on the Curriculum Committee agenda but be pulled if the meeting on the 17th make a decision regarding this issue.

VII. Reports / Announcements

1. Martin McClinton, District Director for Academic Affairs, Curriculum, WHC

a. [Finalized 5 Year Course Purge List](#)

Dr. McClinton presented the result of the request to the academic deans, associate deans and faculty to determine whether classes not taught for 5 years or more should be maintained in the college's course dictionary. Ms. Hefferin questioned why two speech classes were on the list. Dr. McClinton replied that they had not been taught in 5 years and that according to State Rule they would have to be removed unless a plan was submitted to offer them.

b. [CurricUNET Update](#)

Dr. McClinton reported that more testing was underway, however the department was handling other issues and this was causing delays.

VIII. Adjournment

The meeting adjourned at 4:05.

Submitted by Joanne Renwick and Martin McClinton