



Minutes of the Curriculum Committee Meeting

Monday, September 23, 2002

North Campus, Building 52, Room 106

Members Present

Mary Teslow, *Chair*; Michelle Apps, Blaine Browne, Louis Friedman, Deborah Hefferin, Ed Henn, Barbara Klemm, Hank Martel, Ken Ross, Jerry Schwartz, and Rod Taylor

Students: Candice Jagessar

Members Absent

Osmond Duffis-Sjogren, George Hurt, Marshall Nance, Deborah Papa, and Jan Shakespeare

Students: Michael Gomez and Ivan Barrios

Ex-Officio's Present

Barbara Bryan, Eileen Holden, Linda Liberman, Melba Ramos, Carol Ross-Black, Wanda Thomas, and Hettie Williams

Visitors Present

John Rogers and B.G. Thompson

I. Call to Order

Chair Teslow called the meeting to order at 2:01 p.m.

II. Approval of the September 23, 2002 Agenda

Motion was made, seconded and the agenda was approved as written.

III. Approval of the April 15, 2002 Minutes

Motion was made, seconded and the minutes were approved as written.

IV. Old Business

None

V. New Business

A. Mr. Louis Friedman, Engineering/Computer Science, North Campus
Program revisions to meet SACS requirements and/or State mandates.

1. Motion made, seconded and unanimously approved the ***Request Waiver of First Read*** for "**Biomedical Engineering Technology**" (A006) Program Revisions with course revision.

It was suggested that Rationale for Proposal #4, should read - *SACS requires speech competency in the program.*

Motion was made, seconded and unanimously approved to accept the program revisions.

2. Motion was made, seconded and unanimously approved the ***Request Waiver of First Read*** for "**Telecommunication Engineering Technology**" (A028) Program Revisions with course revision and deletion.

It was suggested that under Rationale for Proposal #4, should read - *SACS requires speech competency in the program.*

Motion was made, seconded and unanimously approved to accept the program revisions.

3. Motion was made, seconded and unanimously approved the ***Request Waiver of First Read*** for “**Electronics Engineering Technology**” (A013) Program Revisions with course revision and deletion.
It was suggested that under Rationale for Proposal #4, it should read - *SACS requires speech competency in the program.*
Motion was made, seconded and unanimously approved to accept the program revisions.
4. Motion was made, seconded and approved unanimously the ***Request Waiver of First Read*** for “**Computer Engineering Technology**” (A008-Option 1 and A009 -Option 2) Program Revisions
It was suggested that under Rationale for Proposal #4, it should read - *SACS requires speech competency in the program.*
Motion was made, seconded and unanimously approved to accept the program revisions.
5. The following courses were revised as indicated:
EST2940, **Biomedical Engineering Internship**: *Credit from 3 to 4*
CET2131C, **Microprocessors II**: *Credit from 5 to 4*
MTB2324, **Calculus for Electronics**: *Inactive*
EET2313C, **Audio/Visual Communication**: *Inactive*

VL. REPORTS

- A. **Mr. B.G. Thompson**, VPAA Staff, Downtown Campus
 1. Mr. Thompson gave a brief introduction of the newly redesigned Curriculum Services web page.
 2. Several suggestions were made to correct the course outline, meeting schedule, member list pages and add a narrative to the Procedures and Checklist page clarifying that *all* electronic signatures must accompany every electronic proposal(s) submitted
 3. SCNS State Directed Course Prefix and/or Number Changes, academic year (02-03), is a cumulative list to be presented to the Committee as needed.

VII. ADJOURNMENT

The meeting was adjourned at 3:25p.m.

<p>The next scheduled Curriculum Committee meeting is: October 21, 2002 2:00pm Central Campus, Building 15 – Room 107</p>
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Respectively submitted by:
 Barbara Piscitelli
 September 25, 2002