



Minutes of the Curriculum Committee Meeting
Monday, March 15, 2004
South Campus, Building 71, Room 129 (Library)

Members Present

Steve Obenauf, *Co-Chair*; Michelle Apps, Elaine Cohen, Deborah Hefferin, Teresa Hodge, Barbara Klemm, Linda Liberman, Deborah Papa, Jan Shakespeare, and Leo Stitsky

Members Absent

Jim Amato, Beau Beadel, Susan Smith, and Debra Adams (student)
Students: Pending replacements

Ex-Officio's Present

Debra Allen, Shouan Pan, Ken Ross, and Wanda Thomas

Visitors Present

Teresa Diehl, Renee Lightner, Jerry Schwartz and B.G. Thompson

I. Call to Order

Past-Chair Hefferin called the meeting to order at 2:11 p.m.

II. Approval of March 15, 2004 Agenda

Renee Lightner requested an amendment to the Agenda; adding *Office Software Applications Specialization*, (A.A.S., A024) to V. New Business, B1b. Program Revisions.

Motion was made, seconded and the agenda was approved as amended.

III. Approval of the February 16, 2004 Minutes

Co-Chair Obenauf presented the minutes for approval.

Motion was made, seconded and the minutes were approved as written.

IV. Old Business:

None

V. New Business:

1. **Teresa Diehl**, *Visual and Performing Arts*, Central

Pilot course, *Fine Arts Digital Photography*, PGY 2806C is scheduled for Term 20051.

2. **Renee Lightner**, *Office Systems Technology*, South

Motion was made, seconded and unanimously approved the ***Request Waive of First Read*** for OST2052, new course, 4 A.A.S. program revisions and 4 Technical Certificate revisions.

Motion was made, seconded and unanimously approved to accept *Successful Job Search*, OST2052, new course, 4 A.A.S. program revisions (A021, A022, A023, and A024); and 4 Technical Certificate revisions (6237, 6279, 6280, and 6281).

3. **Linda Liberman**, *Architecture*, WHC

Motion was made, seconded and unanimously approved the ***Request Waive of First Read*** for 4 course revisions.

Motion was made, seconded and unanimously approved to accept ARC1301, ARC1302, ARC2201, and TAR2122, course revisions

VI. Reports

- A. *First Read Exemption:*** The committee suggested that the sub-committee modify the wording in the draft procedure language, deleting the word '*department*' and adding the mandate language. The sub-committee will bring the proposal for discussion and review at the April meeting.
- B.** The current SCNS Prefix/Number changes can be found on the Curriculum Services' webpage listed under '*Bulletin Board*'.

VII. Adjournment

The meeting was adjourned at 2:55 p.m.

**The next scheduled Curriculum Committee meeting is:
April 19, 2004 2:00pm
Central Campus, Building 3/ Room 100**

**Respectively submitted by:
Barbara Piscitelli
March 18, 2004**