

View complete course descriptions and register online at [ce.broward.edu](http://ce.broward.edu)

No classes will be held on Mon., January 21, Fri., February 22, and Mon., March 3 through Sun., March 9, 2008

**COMPUTER TRAINING - CON'T**

**MS PowerPoint Beginning to Advanced**  
**EDE 0456 18 HRS. \$239**  
 Prerequisite: Knowledge of Windows. Textbook required.  
 F 3/14-4/11 9:00 am-Noon Pines/100/205 347823  
 M-Th 1/28-1/31 6-9:00 pm WHC/33/308 348674

**Use the Internet to Maximize Funding for a Charitable Organization**  
**EDI 0049 12 HRS. \$179**  
 Sat 4/5-4/19 9 am-1:00 pm Pines/100/205 348652

**Fundamentals of MS Excel**  
**EDE 0961 18 HRS. \$285**  
 F 1/11-2/15 12:30-3:30 pm Pines/100/205 347820  
 MW 2/25-3/19 9:00 am-Noon Weston/212 348729  
 TuTh 1/15-1/31 6:30-9:30 pm Central/8/202 348016  
 Sat 2/2-2/23 8:30a-1:00pm Central 8/202 348691  
 M-F 3/24-3/28 8:30a-12:10 pm WHC/33/307 348650

**Case Studies in Excel**  
**EDE 0949 18 HRS. \$320**  
 MW 3/31-4/16 6:30-9:30 pm Central/8/202 348018

**Fundamentals of MS Access**  
**EDE 0460 24 HRS. \$380**  
 Textbook required.  
 TuTh 2/5-2/28 6:30-9:30 pm Weston/214 347995  
 TuTh 3/25-4/24 6:30-9:30 pm Central/8/202 348693

**Introduction to Open Office**  
**EDE 0960 9 HRS. \$142**  
 MW 1/26-2/4 6:30-9:30 pm Weston/TBA 348572  
 MW 3/17-3/24 9:00 am-Noon Weston/212 348571

**Electronic Resume's: Beginning to Advanced**  
**EDI 0053 4 HRS. \$65**  
 Learn the rules related to creating, sending, and posting electronic resumes, using the Web, Word and Email.  
 Tu 1/29 1-5 pm North/60/333 348712  
 Tu 2/26 1-5 pm WHC/33/307 348713

**Never Buy Software Again!**  
**EDE 0960 9 HRS. \$142**  
 Prerequisite: Knowledge of MS Office. Textbook required.  
 MW 1/26-2/4 6:30-9:30 pm Weston/TBA 348572  
 MW 3/17-3/24 9:00 am-Noon Weston/212 348571

**Gimp I**  
**EDI 0052 15 HRS. \$289**  
 TuTh 2/5-2/19 6:30-9:30pm South/88/101 348643

**Gimp II**  
**EDI 0096 15 HRS. \$289**  
 TuTh 3/11-3/25 6:30-9:30 pm South/88/101 348645

**3D Animation Workshop I**  
**EDI 0054 15 HRS. \$289**  
 Sun 1/20-2/17 1-4:00 pm South/88/101 348646  
 TuTh 4/8 -4/22 6:30-9:30 pm South/88/101 348648

**3D Animation Workshop II**  
**EDI 0097 15 HRS. \$289**  
 Sun 3/16-4/20 1-4:00 pm South/88/101 348647

**AutoCAD Level 1**  
**EDE 0941 18 HRS. \$325**  
 Sun 1/27-2/17 8:30 am-1 pm WHC/31/410 347852  
 F 3/14-4/18 9:00 am-Noon WHC/31/410 348649

**AutoCAD Level 2**  
**EDE 0942 18 HRS. \$325**  
 Prerequisite: AutoCAD 1 or equivalent.  
 Sun 3/16-4/13 8:30a-1:00 pm WHC/31/410 347853

**A+ Hardware**  
**EDE 0979 28 HRS. \$565**  
 TuTh 2/5-2/28 6:30-10:00 pm WHC/TBA 348575

**CONQUERING YOUR COMPUTER - DAYTIME CLASSES FOR THE WORKPLACE**

The following topics assist you with the questions "Hey, How do I do that?" These workshops will help you get through the most difficult of tasks. Other topics will be added as popularity demands.



**The Art of Mail Merge**  
**EDE 0981 4 HRS. \$60**  
 Easy steps and secrets of MS Word and MS Excel so that your mail merge worries will end. Prerequisite: Knowledge of Word and Excel required.  
 M 1/28 1-5:00 pm Pines/100/205 348676  
 M 2/11 6-10:00pm WHC 33/308 348677  
 Tu 2/26 6-10:00 pm CSCHS\* 348678  
 \*Coral Springs Charter High School

**Photoshop I**  
**EDE 0911 15 HRS. \$289**  
 Sat 1/26-2/23 9:00 am-Noon Pines/100/205 347984  
 MW 2/11-2/25 6:30-9:30 pm CSCHS\* 349047  
 Tu 3/11-4/15 6:30-9:30 pm Pines/100/205 348578  
 \*Coral Springs Charter High School

**Photoshop II**  
**EDI 0912 15 HRS. \$289**  
 Sat 3/15-4/12 9:00 am-Noon Pines/100/205 347988

**Dreamweaver I**  
**EDE 0288 15 HRS. \$289**  
 Sat 1/26-2/23 1-4:00 pm Pines/100/206 348015  
 M 2/4-2/25 6:15-10:00 pm Pines/100/206 348580  
 MW 3/10-3/24 6:30-9:30 pm CSCHS\* 349088  
 \*Coral Springs Charter High School

**Dreamweaver II**  
**EDI 0103 15 HRS. \$289**  
 Sat 3/14-4/5 1-4:00 pm Pines/100/206 348640  
 M 3/10-3/31 6:15-10 pm Pines/100/206 348641  
 MW 4/7-4/21 6:30-9:30 pm CSCHS\* 349089  
 \*Coral Springs Charter High School

**Creating Websites: Beginning to Advanced**  
**EDE 0997 30 HRS. \$489**  
 Tu 1/15-4/29 6:30-8:30 pm CSCHS\* 348033  
 \*Coral Springs Charter High School

**Creating Websites I**  
**EDE 0958 18 HRS. \$299**  
 Th 1/24-2/28 6-9:00 pm CSCHS\* 348023  
 TuTh 2/12-2/28 6:30-9:30 pm Weston/212 348573  
 Sat 4/12-5/3 8:30 am-1 pm Central/8/202 348709  
 \*Coral Springs Charter High School

**Creating Websites II**  
**EDE 0959 18 HRS. \$299**  
 Th 3/13-4/17 6-9:00 pm North/60/333 348028  
 TuTh 3/11-3/27 6:30-9:30 pm Weston/212 348574

**PHP and MYSQL Level I**  
**EDE 0952 15 HRS. \$289**  
 TuTh 1/15-1/29 6:30-9:30 pm South/88/101 359085  
 Sun 2/3-2/24 12-3:45 pm North/60/333 348013

**PHP and MYSQL Level II**  
**EDI 0094 15 HRS. \$289**  
 Sun 3/30-4/27 12-3:45 pm North/60/333 348014

**The Art of Emailing Attachments & Documents**  
**EDE 0983 4 HRS. \$60**  
 Prerequisite: Knowledge of Windows.  
 Tu 1/29 1-5:00 pm Pines/100/205 348680  
 Tu 3/11 6-10:00 pm WHC/33/308 348679

**Creating Flyers with Word**  
**EDE 0984 4 HRS. \$60**  
 Prerequisite: Beginning knowledge of Word.  
 W 1/30 1-5:00 pm Pines/100/205 348682  
 W 3/12 6-10:00 pm WHC/33/308 348683  
 Th 3/28 6-10:00 pm CSCHS\* 348684  
 \*Coral Springs Charter High School


**Creating Forms with Word**  
**EDE 0985 4 HRS. \$60**  
 Prerequisite: Beginning Knowledge of Word.  
 W 3/18 1-5:00 pm Pines/100/205 348687  
 M 4/14 6-10:00 pm WHC/33/308 348685

**The Internet for Sports Fans**  
**EDE 0986 4 HRS. \$37.50**  
 Researching statistics, sports history, memorabilia, etc. Get deep into researching your favorite sport.  
 M 1/14 6-10:00 pm Weston/TBA 348711

Please check our website [ce.broward.edu](http://ce.broward.edu) for updates.

**NEW COURSES**

**FAST & FABULOUS PROGRAMS**

**Certified Personal Trainer Education and Certification Preparation**  
**EDE 0601 35 HRS. \$495**  
  
 This course conducted by the National Council on Strength & Fitness. Course materials must be purchased prior to the first class, call NCSF, 1-800-772-6273.  
 MTh 1/28-3/31• 7-9:00 pm (M) South/TR 406 348289  
 (Th) South/TR 404

Some classes will be held in a workout facility. Your instructor will inform you of the dates and location.  
**Digital Photography**  
**EDI 0037 24 HRS. \$495**  
 Get started in a photography career. Fee includes course materials. Bring your camera to class.  
 M 3/10-4/28 7-10:00 pm Weston/219 348531  
 Sat 3/29-5/3 2-6:00 pm North/48/107 348767

**Edible Centerpiece Designer**  
**EDE 0996 3.5 HRS. \$243**  
 Learn the art of designing fresh fruits and vegetables. Fee includes tools/materials.  
 Sat 1/26 10 am-1:30 pm Central/TBA 348292  
 Sat 5/3 10 am-1:30 pm Central/TBA 348299

**Event Planner**  
**EDI 0038 30 HRS. \$595**  
 Fee includes course materials.  
 W 1/30-4/9 6:30-9:30 pm Weston/218 348307  
 Sat 3/29-5/3 10 am-3:00 pm North/49/212 348308

**Home Stager**  
**EDI 0058 24 HRS. \$495**  
 Learn the art of preparing a home for the resale market. Fee includes course materials.  
 Tu 2/5-4/1 6-9:00 pm Weston/218 348310

**Interior Decorator**  
**EDE 0975 24 HRS. \$495**  
 Fee includes course materials.  
 Th 2/21-4/17 6-9:00 pm Weston/218 348313  
 Sat 4/5-4/26 10 am-4:00 pm North/49/214 348875

**A GREAT WAY TO START 2008!**  
 Visit [ce.broward.edu](http://ce.broward.edu) - click on Computers and view course descriptions, outlines & more.

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### FAST & FABULOUS - CON'T



#### ► NEW Train the Trainer

**EDI 0038** 15 HRS. \$395

Do you enjoy speaking in public? Are you a new trainer? Do you need a refresher to improve your presentation/facilitation skills? Gain survival skills to make it as a trainer. Course fee includes materials. Bring a camera and personal video recorder to class.

Sat 3/29-4/12 9:30a-2:30 pm Central/15/107 348311

#### Wedding Planner

**EDE 0971** 30 HRS. \$595

Learn how to plan, coordinate and direct weddings. Fee includes course materials.

Sat 1/26-3/1 10 am-3:00 pm North/49/212 348314  
Th 2/7-4/17 6:30-9:30 pm Weston/220 348315

#### COMING SOON - CATERING

Learn how to plan/organize receptions, food & beverage. Call 954-201-8815 for more information.

### HEALTH CARE

#### Neurological Topics: Stroke Update

**CAE 0504** 2 HRS. \$20.92

Introduces students to the neurological assessment based on the National Institute of Health Stroke Scale.

M 1/28 7-9:00 pm Central/8/210 347586

#### Prevention of Medical Errors

**CAE 0528** 2 HRS. \$24.82

Meets the mandate of the Florida Legislature, (Florida Statute 456.013), requiring training on prevention of medical errors.

Th 2/7 6-8:00 pm Central/8/214 346348

#### Post Traumatic Stress Disorder

**CAE 0171** 2 HRS. \$20.92

Special focus from the perspectives of nursing and health care professionals related to grief reactions and recovery.

Sat 2/23 11 am-1:00 pm Central/8/212 348061

#### All Hazards Awareness

**CAE 0574** 4 HRS. FREE

Presents information on bioterrorism and all hazards preparedness and response appropriate for a variety of health care professionals and health care workers.

Th 3/27 6-10:00 pm Central/8/210 348541

There is a 40¢ parking fee for this course

For additional course information contact  
Continuing Education and Workforce Development  
Center for Health Science Education  
954-201-6768  
[www.broward.edu/cehealth](http://www.broward.edu/cehealth)

### INTERNATIONAL TRADE

#### International Emerging Leadership

##### Certificate Program

**EDI 0001** 81 HRS. \$1495

The International Emerging Leadership program is a three part program (27 hours/9 weeks per term over a period of three terms) that will broaden your understanding of global business. Fee includes materials.

W 3/19-5/14 6-9:00 pm WHC/33/TBA 348812

### LANGUAGE CENTER

#### ENGLISH LANGUAGES

Classroom space is limited. Register early! Classes fill up quickly. Regístrate temprano. Las clases se llenan rápidamente. If any textbooks are required or suggested for any of the courses listed in this section, the instructor will notify the students during the first class. The books can be purchased at campus bookstores.

#### Accent Reduction/Modification I

**EDC 0579** 24 HRS. \$139

Sat 2/2-3/15 9 am-1:00 pm South/69/133 348452  
Sat 2/2-3/15 9 am-1:00 pm Pines/100/223 347561  
Sat 2/2-3/15 9 am-1:00 pm North/47/211 ★347572  
Tu 2/5-3/18 6-10:00 pm WHC/33/310 347578  
Th 2/7-3/20 6-10:00 pm Central/9/107 347582  
Sun 2/10-3/23 10 am-2:00 pm Central/8/210 347588

★Please purchase textbook before first class

#### Accent Reduction/Modification II

**EDC 0580** 24 HRS. \$139

Sat 3/22-4/26 9 am-1:00 pm South/TR410 348453  
Sat 3/22-4/26 9 am-1:00 pm North/47/207 ★347593  
Sat 3/22-4/26 9 am-1:00 pm Pines/100/212 347594  
Tu 3/25-4/29 6-10:00 pm WHC/33/310 347595  
Th 3/27-5/1 6-10:00 pm Central/5/109 347598  
Sun 3/30-5/4 10 am-2:00 pm Central/8/210 347599

★Please purchase textbook before first class

#### Business Language Boutique

**EDE 0868** 40 HRS. \$400

Maximum of five students. Course is geared to students who wish to work, or are working in a professional business environment. For information call 954-229-2361.

TuTh 2/12-4/3 6-9:00 pm CIE\* 347690  
TuTh 2/12-4/3 11:30a-2:30 pm CIE\* 347822  
MW 3/10-4/24 6-9:00 pm CIE\* 347825

\*Cruising Into English

#### Zero English: Start from the Beginning

**EDE 0904** 60 HRS. \$289

MW 1/28-4/9 6-9:00 pm South/Mod 98 347831  
MWF 1/28-3/21 11 am-2:00 pm Pines/100/211 347848  
MW 2/11-4/23 6-9:00 pm North/41/216 347850  
TuTh 2/12-4/24 1-4:00 pm Central/FAU J 348415

#### English Conversation: An Essential Step to Living in the United States

**EDE 0071** 70 HRS. \$329

MWF 2/11-4/14 1-4:00 pm Central/10/207 347601  
MWF 2/11-4/14 9 am-12 noon Pines/100/206 347605

#### English Writing for Business I

**EDC 0685** 24 HRS. \$139

Tu 2/5-3/18 6-10:00pm North/56/226 347664  
W 2/6-3/19 6-10:00pm Pines/100/222 347666

#### English Writing for Business II

**EDC 0818** 24 HRS. \$139

Tu 3/25-4/29 6-10:00pm North/56/226 347671  
W 3/26-4/30 6-10:00pm Pines/100/222 347674

#### Speak for Success

**EDE 0376** 48 HRS. \$239

Tu 2/5-4/29 6-10:00 pm Central/9/104 347660  
Sat 2/9-5/3 9:30a-1:30 pm North/41/215 347661

### NEW LANGUAGE COURSE

#### Integrated Language and Culture Boutique

**EDI 0069** 40 HRS. \$400

Improve communicative and cultural skills through various activities - such as reading, debates, presentations, conversation, writing and grammar. Instruction includes American History and the tools needed in American society. Class meets for two hours every day. Maximum of five students. For information call (954) 229-2361.

M-F 3/10-4/4 9-11:00 am CIE\* 347826  
\*Cruising Into English

#### Intensity English I

**EDC 0751** 60 HRS. \$289

An assessment test will be given by the instructor the first day of class.

MWF 1/28-3/21 9 am-12 noon Old Davie Sch. 348642  
MWF 1/28-3/21 9 am-12 noon Pines/100/222 347866  
MWF 1/28-3/21 9 am-12 noon North/41/215 347875  
MW 2/11-4/23 6-9:00 pm Weston/220 347970  
MTh 2/11-4/24 6-9:00 pm Central/9/227 347972  
TuTh 2/12-4/24 6-9:00 pm North/41/216 347974  
WF 2/13-4/25 6-9:00 pm South/Mod 96 347966  
MWF 3/24-5/7 9 am-12 noon Pines/100/222 347975  
MWF 3/24-5/7 9 am-12 noon North/41/215 347977

#### Intensity English II

**EDC 0791** 60 HRS. \$289

An assessment test will be given by the instructor the first day of class.

MWF 1/28-3/21 12:30-3:30 pm Pines/100/212 347979  
MWF 1/28-3/21 10 am-1:00 pm Weston/218 347980  
MWF 1/28-3/21 12:30-3:30 pm North/41/215 347981  
MTh 2/11-4/24 6-9:00 pm South/Mod 96 347982  
TuTh 2/12-4/24 6-9:00 pm Weston/210 347983  
TuTh 2/12-4/24 6-9:00 pm North/60/402 347987  
WF 2/13-4/25 6-9:00 pm Central/9/240 347989  
MWF 3/24-5/7 12:30-3:30 pm Pines/100/212 347991  
MWF 3/24-5/7 10 am-1:00 pm Weston/220 347992  
MWF 3/24-5/7 12:30-3:30 pm North/41/215 347993  
MWF 3/24-5/7 9 am-12 noon Old Davie Sch. 348644

#### Intensity English III

**EDC 0919** 60 HRS. \$289

An assessment test will be given by the instructor the first day of class.

MWF 1/28-3/21 9 am-12 noon Weston/207 347994  
MWF 1/28-3/21 1-4:00 pm North/41/216 347996  
TuTh 2/12-4/24 6:30-9:30 pm Central/15/107 347997  
TuTh 2/12-4/24 6-9:00 pm North/60/333 347998  
TuTh 2/12-4/24 6-9:00 pm Weston/207 348000  
TuTh 2/12-4/24 6-9:00 pm South/TR 409 348001  
MWF 3/24-5/7 9 am-12 noon Weston/207 348002  
MWF 3/24-5/7 1-4:00 pm North/41/216 348003

#### Intensity English IV

**EDE 0494** 60 HRS. \$289

An assessment test will be given by the instructor the first day of class.

MWF 1/28-3/21 10 am-1:00 pm Weston/214 348004  
MW 2/11-4/23 6-9:00 pm North/60/402 348006  
TR 2/12-4/24 6-9:00 pm Weston/214 348005  
WF 2/13-4/25 6-9:00 pm Central/1/171 348007  
MWF 3/24-5/7 10 am-1:00 pm Weston/214 348008

#### Intensity English V

**EDE 0495** 60 HRS. \$289

An assessment test will be given by the instructor the first day of class.

MWF 1/28-3/21 10 am-1:00 pm Weston/207 348009  
TuTh 2/12-4/24 6-9:00 pm North/41/215 348010  
ThSat 2/14-4/26 6-9:00 pm Central/9/226 348011  
(Sat) 9 am-12 noon Central/9/112  
MWF 3/24-5/7 10am-1:00 pm Weston/218 348012

Interested in Foreign Languages?  
See page 7