

Important Childcare Information in English and Spanish

The State of Florida requires a Social Security Number or Florida ID number to register.

Child Care Training Student – In order to be admitted in the classroom you MUST complete these steps before the class begins.

1. **Register** and pay for your classes at **Broward College** at least 10 days online www.broward.edu/ce or in person at any campus)

2. Before class begins - Purchase your Child Care Training Books at the campus bookstore where class is held.

In order to schedule your competency exams, view your training transcripts, and earn credit for this course, you must register in Florida's Child Care Training System.

3. Go to: <http://www.myflorida.com/childcare/training>

Click "Course Registration", then click "Instructor-Led Courses" Enter your Last name and Social Security Number. Click "Log-in/Register", Enter or verify your information in "Update Demographics" page, then click "Continue"

*Enter the BC Course Reference Number (example BC327441).
Click "Find" Click on the box next to the Reference Number
Click "Register"*

If Registration was processed you will see "Registration Successful" To Print your State confirmation, Go to "View My Transcript."

Show your BC paid receipt and the State Registration to the instructor on first day of class.

Registering with the state gives you access to register for your competency exams, view your training transcripts, and earn credit for this course

Estudiante de Child Care Training – es necesario hacer lo siguiente antes de la clase:

1. Matricúlese y pague por las clases en Broward College – 10 días antes de la clase.

(Puede hacerlo en persona o a través del Internet al <http://www.broward.edu/ce>).

2. Antes de su clase, Compre los libros de Child Care Training en el campo donde va a tomar su clase.

Para poder tomar sus exámenes, ver sus transcripciones y obtener créditos por los cursos, usted tiene que enrolarse en el Sistema de Child Care Training

3. Vaya a: <http://www.myflorida.com/childcare/training>

Seleccione "Course Registration" y después seleccione "Instructor-Led Courses"

Entre su Apellido y Numero de Seguro Social. Seleccione "Login - Register" En la pagina titulada "UpDate Demographics" entre su información personal. Seleccione "Register" Escriba el número de Referencia del curso (ejemplo: BC327441). Seleccione "Find"

Seleccione la cajita al lado del número de referencia

después seleccione "Register" Si la registraci3n fue progresada vas a ver "Registration Successful"

Para imprimir la confirmacion del estado, entre en " View My Transcript"

El primer día de clase, muestre su recibo de pago de BC y la registraci3n del estado al maestro.