



# Project Overview Statement

## *Executive Summary*

**Project Title:** Vendor Management System implementation/integration  
**Project Leader:** Alex Denis  
**Department:** Finance  
**Executive Sponsor:** Bill Pennell  
**Project ID:** 3 **Last Updated:** August 18, 2008  
**Mandated:**  Federal  State  Accreditation **Date Required:**  
 Other

### PROJECT BUSINESS CASE

Project Overview
<p>The purpose of this project is to provide the tools to better manage the vendors with whom the college is transacting procurement-related business. The vendors include prime (Tier I) and subcontractor (Tier II). The vendor management system would maintain specific geographic, demographic, performance and financial data for each vendor. An interface with the college's financial system would be necessary for financial data.</p>
Business Goals
<p>Increase supplier diversity and vendor performance tracking.</p>
Success Factors
<p>To be determined.</p>

Criteria Ranking	Supporting Information	Score* (5=High 1=Low)
Significantly improves student success		.....
Improves customer service or transforms a business practice (increase productivity/time saving)		.....
Aligns with college-wide strategic initiative		.....
Meets state, federal, accrediting or other mandate (identify mandate)		.....
Affects a large number of stakeholders (define stakeholders: students, business, employees...)		.....



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Supporting information for "Date Required"	.....
Financial Impact (saves money, earns money,	.....
Increases enrollment/retention (reduces attrition)	.....
Impact if not accomplished	.....
Quick Win (accomplish in short time frame)	.....
Overlap with another project	.....
Consortium project	.....

\* Criteria scores will filled in by Technology Advisory Committee