



Project Overview Statement

Executive Summary

Project Title: P-Card Reconciliation Processing
Project ID: 114
Project Leader: Liz Mendez
Department: Finance
Executive Sponsor: Bill Pennell

PROJECT BUSINESS CASE

Project Overview
<ul style="list-style-type: none">Release 2006.1 contains a back port of a P-card subsystem developed by MDC. This functionality allows for the creation of an approval path document allowing p-card purchases with a commitment and then a de-commitment/ JE process when approvals are completed. Functionality also includes pcard reconciliation process. Several logs are being delivered in this port; 18854, 19040, 19044, 19079, 19081, 19085
Business Goals
<ul style="list-style-type: none">Improved process flow for P-card approvalsImproved business practices
Success Factors
<ul style="list-style-type: none">Less staff time required to manage our P-Card processingImproved P-Card processing

WORK BREAKDOWN STRUCTURE

Project Functions	Assigned Start Date	Completion Date	Functional Team Leader
Function 1	[mm/dd/yy]	[mm/dd/yy]	
Function 2	[mm/dd/yy]	[mm/dd/yy]	
Function 3	[mm/dd/yy]	[mm/dd/yy]	