



Project Overview Statement

Executive Summary

Project Title: Ability to Pay Student Obligations and Receivables Using Third Party Contracts

Project ID: 152

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Project Leader: Liz Mendez

Department: Student Business Services

Executive Sponsor: Bill Pennell

PROJECT BUSINESS CASE

Project Overview

3rd Party agencies that cover tuition and fees for students will also provide coverage for obligations like application fees. Currently there is no automated method to all the payment of student obligations using 3rd party coverage. We have implemented a "work around" internal procedure which requires the cashier to run a receipt for every obligation to be paid with 3rd party coverage. The volume of such transactions can be well over 1,000 individual receipts per term, close to 2,500 receipts per academic year. The recommendation is to enhance the system to provide coverage for obligations and receivables similar to tuition coverage.

Business Goals

Enhance the coverage contract conditions screen within the C&C system to allow for the selection of specific obligation/receivable types to be covered/paid by the agency. The application of coverage process would then need to identify these items to be paid and apply the coverage and mark the item paid. The enhanced customer billing process would report these recv/oblig items as part of the billing process.

Success Factors

This enhancement will 1) allow the man-hours being spent on this task to be spent on other projects of more importance; 2) provide for better data analysis and reporting both internally and externally for our 3rd party agencies; 3) result in improved customer service to our students and customers.