



Project Overview Statement

Executive Summary

Project Title: Microsoft Office 2003 to Microsoft Office 2007 Migration
Project ID: 215
Last Updated: 10/30/07
Project Leader: Don Artman
Department: Information Technology
Executive Sponsor: Lorne Cleaver

PROJECT BUSINESS CASE

Project Overview

The purpose of this project to upgrade/migrate all the college's desktop and laptop computer systems from Office 2003 to Office 2007. Another key factor is to provide an awareness and training to ease the user's alarm of the new the look and feel of the new interface. Compatibility issues are being resolved at all campuses and still need to be resolved.

Business Goals

The college's objective is to stay current with technology for our student's success.

Success Factors

The skill to overcome compatibility issues with 3rd party applications and the vendor's willingness to accommodate the changes required.