



Project Overview Statement

Executive Summary

Project Title: Sharepoint Portal
Project ID: 224 (old #42)
Last Updated: 6/23/2007
Project Leader: Brandon Kaminsky
Department: Information Technology
Executive Sponsor: George Cooke

PROJECT BUSINESS CASE

Project Overview

Broward College is undertaking a migration from Novell products to Microsoft products. SharePoint is a Microsoft product that integrates with products that are in the process of being migrated and are planned to be migrated such as Active Directory and Exchange.

The Broward College Technology Advisory Committee has identified enhancing the student web experience, especially for students who are pursuing a fully online degree, as a high priority. In order to enhance this experience, a single sign-on portal is desired so that students can interact with Broward College through one login id.

The impact of not implementing SharePoint is the failure to provide students with a simple, easy, one-stop portal into their learning activities at Broward College. Support for the college Content Management System (Rhythmyx) has not been renewed. College staff will need to be reassigned to maintaining content if SharePoint is not implemented to replace the college CMS as specialized technical skills would be needed to support the college web site.

Business Goals

The Broward College Technology Advisory Committee has identified enhancing the student web experience, especially for students who are pursuing a fully online degree, as a high priority. In order to enhance this experience, a single sign-on portal is desired so that students can interact with Broward College through one login id.

Also, SharePoint will allow for the consolidation of products such as Content Management (Rhythmyx), eForms (LiquidOffice), Wiki (Confluence), Mobile (UsableNet), Search (Google Search Appliance) and Forums (PHPBB) into one product. In addition, Campus, Department and Faculty templates can be supported through departmental and personal sites that are supported out-of-the-box by SharePoint, thereby negating the need to support in-house developed templates.

Success Factors

SharePoint is a complex system and therefore requires staff to be knowledgeable on functionality and settings.

1. The training of IT staff to administer and develop functionality within SharePoint is of utmost importance
2. User training will also be important to sell SharePoint as a solution to the users and to get them to use the system. This user training will be ongoing so that new staff is trained.
3. A thorough and comprehensive Taxonomy and Governance plan is vital to the success of the project. This plan must allow SharePoint Administrators to configure and maintain the SharePoint implementation with regard to making options available and will prevent users from using SharePoint in unintended ways.
4. It is important that ongoing documentation about the SharePoint implementation is readily accessible in a central location that is kept current and easy to access and maintain.