Preliminaries

President J. David Armstrong, Jr. welcomed everyone to the February meeting of the Board of Trustees. Chair Sean Guerin requested Susan Stember, Senior Executive Assistant to the North Campus President, to lead in the Pledge of Allegiance.

Dr. Barbara Bryan, North Campus President, called upon Dean Jeffrey Nasse, to recognize the retirement of Miriam “Mimi” Markus.

I. Meeting Called to Order

The regular meeting of the Board of Trustees of Broward College was called to order at 1:38 p.m. on Tuesday, February 26, 2013 by Chair Sean Guerin at the North Campus, 1000 Coconut Creek Boulevard, Building 60, Omni Auditorium, Coconut Creek, Florida 33066. In attendance were Chair Sean Guerin, Vice Chair Sean Alveshine, Trustee John Benz, Trustee Pamela Stephany, General Counsel Gregory Haile, and President J. David Armstrong, Jr. Trustee Tonkin was in attendance until 3:35 p.m.

II. Approval of Agenda and Acknowledgment of Public Notice

Chair Guerin announced that Florida Statute, section 120.525 allows the College to change the published agenda for good cause shown. Based upon that authority, good cause exists and the following changes were made: added revisions to policy 3.37 Designation of Essential Personnel to the Consent agenda VI-F-1; moved Policy items IX-I-1, IX-I-2, IX-I-5, IX-I-10, IX-I-11 and IX-I-14 to the Consent agenda; and removed Policy items IX-I-3 and IX-I-4 from the agenda to be heard at a later date.

Chair Guerin called for a motion to approve the Agenda, as amended, and Public Notice of the Regular Meeting of the Board of Trustees. Trustee Benz made the motion with a second by Vice Chair Alveshine. The motion passed unanimously.

III. Approval of Minutes

Chair Guerin called for a motion to approve the minutes of the student forum and regular meeting of the Board of Trustees held on January 22, 2013. Vice Chair Alveshine made the motion with a second by Trustee Stephany. The motion passed unanimously.

VI. Consent Agenda Items

Chair Guerin called for a motion to approve the consent agenda, as amended. Trustee Benz made the motion with a second by Vice Chair Alveshine. The motion passed unanimously.

Vice Chair Alveshine made a motion to move IX-F-3, a recommendation to authorize negotiations with potential Public Private Partners to create the Southwest Center based on the terms and conditions set forth, prior to the College Presentations with a second by Trustee Stephany. The motion passed unanimously.
IX-F-3  Recommendation to authorize negotiations with potential Public Private Partners to create the Southwest Center based on the terms and conditions set forth – Jayson Iroff, Controller

Chair Guerin called for a motion to approve the recommendation to authorize negotiations with potential Public Private Partners to create the Southwest Center based on the terms and conditions set forth. Trustee Stephany made the motion with a second by Trustee Benz. The motion passed unanimously.

VII.  COLLEGE PRESENTATIONS

1.  Collegewide Strategic Technology Plan – Patti Barney, Vice President of Information Technology

Patti Barney, Vice President of Information Technology, presented the Strategic Technology Plan for 2012-2017. The Strategic Technology Plan was developed by a Strategic Advisory Committee that included representation from all Broward College technology providers, including Collegewide committee chairs aligned with technology resources. The current technology state was documented and a trend analysis was performed. Requirements were gathered over a six-to-eight month period in order to derive a visionary future state for planning purposes. Objectives were identified by the committee to evaluate the progress of the Strategic Technology Plan. Information booklets on the Strategic Technology Plan were provided to the Board of Trustees.

2.  Utilizing Assessment Learning to Mentor – Dr. Joyce Walsh-Portillo, District Director of Student Learning and Assessment

Dr. Joyce Walsh-Portillo, District Director of Student Learning and Assessment, introduced the General Education program and identified two major goals of the program. The first goal is to increase faculty participation from 69 percent to 90 percent. The second goal is to meet or exceed 75 percent minimum acceptable level of performance by our students in all eight college-level competencies. Dr. Walsh-Portillo reported that both goals were met.

3.  Sharing and Learning at ATD - Dr. Joanne Bashford, Associate Vice President of Developmental Education and Special Populations

Dr. Joanne Bashford, Associate Vice President of Developmental Education and Special Populations, provided background of the Achieving the Dream reform network. Achieving the Dream started in 2004 with Broward College invited to join the initial cohort. The network is dedicated to student success and completion with an emphasis on low-income students. There are four pillars of focus which include institutional change, policy change, knowledge development and public engagement. Broward College became a Leader college in 2009. To be a Leader college means to demonstrate exceptional, effective use of data to significantly improve student outcomes over time and needs to be renewed every three years. Leader colleges have additional grant opportunities, are called on to shape the agenda and share what they know about helping students succeed. The Achieving the Dream 2013 annual conference on student success has grown to almost 200 colleges with 1,600 participants across 32 states which enroll 3.75 million students. Many representatives from Broward College presented at the conference, including Dr. Linda Howdyshell who shared the College’s plans to provide a $10k baccalaureate degree.
4. Strategic Plan Update – Dr. Rigoberto Rincones Gomez, Associate Vice President of Institutional Research Planning and Effectiveness

Dr. Rigoberto Rincones-Gomez, Associate Vice President for Institutional Research Planning and Effectiveness, reminded the Board of the status of the Broward College Strategic Plan presented at the January Board of Trustees meeting. He went on to provide a current update on the status of goals 1 through 5 of the Strategic Plan.

IX. ACTION ITEMS

D. Operations

1. Recommendation to approve a budget transfer and an amendment to a contract with Pirtle Construction for the completion of the build-out of the Cypress Creek facility – John Dunnuck, Vice President of Operations

Chair Guerin called for a motion to approve the recommendation to approve a budget transfer and an amendment to a contract with Pirtle Construction for the completion of the build-out of the Cypress Creek facility. Trustee Benz made the motion with a second by Trustee Stephany. The motion passed unanimously.

F. Finance

1. Recommendation to the reallocation of cash investments and approve changes to the Investment Policy Statement – Jayson Iroff, Controller

Chair Guerin called for a motion to approve the recommendation to the reallocation of cash investments and approve changes to the Investment Policy Statement. Trustee Benz made the motion with a second by Trustee Stephany. The motion passed unanimously.

2. Quarterly Business Report for the second quarter of the 2012-13 fiscal year – Jayson Iroff, Controller

Chair Guerin called for a motion to approve the Quarterly Business Report for the second quarter of the 2012-13 fiscal year. Trustee Benz made the motion with a second by Vice Chair Alveshire. The motion passed unanimously.

I. Policies

6. Revisions to Policy 6Hx2-3.04 – Normal Work Hours – Dr. Denese Edsall, Associate Vice President of Human Resources

Chair Guerin called for a motion to the revisions of policy 6Hx2-3.04 – Normal Work Hours. Vice Chair Alveshire made the motion with a second by Trustee Benz. The motion passed unanimously.
7. **Revisions to Policy 6Hx2-3.05 – Drug Free Workplace – Dr. Denese Edsall, Associate Vice President of Human Resources**

Chair Guerin called for a motion to the revisions of policy 6Hx2-3.05 – Drug Free Workplace. Trustee Benz made the motion with a second by Vice Chair Alveshshire. The motion passed unanimously.

8. **Repeal of Policy 6Hx2-3.19 – Payroll Deductions – Dr. Denese Edsall, Associate Vice President of Human Resources**

Chair Guerin called for a motion to repeal policy 6Hx2-3.19 – Payroll Deductions. Trustee Benz made the motion with a second by Vice Chair Alveshshire. The motion passed unanimously.

9. **Revisions to Policy 6Hx2-3.29 – College Proprietary Rights – Dr. Denese Edsall, Associate Vice President of Human Resources**

Chair Guerin called for a motion to the revisions of policy 6Hx2-3.29 – College Proprietary Rights. Vice Chair Alveshshire made the motion with a second by Trustee Stephany. The motion passed unanimously.

12. **Repeal of Policy 6Hx2-4.05 - Cancellation of Previous Unsatisfactory College Record for A.S. Degree and Certificate Students– Dr. Linda Howdyshell, College Provost and Senior Vice President for Academics and Student Success**

Chair Guerin called for a motion to repeal policy 6Hx2-4.05 - Cancellation of Previous Unsatisfactory College Record for A.S. Degree and Certificate Students. Trustee Benz made the motion with a second by Vice Chair Alveshshire. The motion passed unanimously.

13. **Repeal of Policy 6Hx2-4.07 – Completion of Graduation Requirements After Transfer – Dr. Linda Howdyshell, College Provost and Senior Vice President for Academics and Student Success**

Chair Guerin called for a motion to repeal policy 6Hx2-4.07 – Completion of Graduation Requirements After Transfer. Trustee Benz made the motion with a second by Vice Chair Alveshshire. The motion passed unanimously.

15. **Repeal of Policy 6Hx2-4.13 – Economic Development – Dr. Linda Howdyshell, College Provost and Senior Vice President for Academics and Student Success**

Chair Guerin called for a motion to repeal policy 6Hx2-4.13 – Economic Development. Trustee Benz made the motion with a second by Vice Chair Alveshshire. The motion passed unanimously.

16. **Repeal of Policy 6Hx2-4.14 – Faculty Appointment and Tenure– Dr. Linda Howdyshell, College Provost and Senior Vice President for Academics and Student Success**

Chair Guerin called for a motion to repeal policy 6Hx2-4.14 – Faculty Appointment and Tenure. Trustee Benz made the motion with a second by Vice Chair Alveshshire. The motion passed unanimously.
17. Repeal of Policy 6Hx2-4.15 – Faculty Grievances Other Than Contractual matters – Dr. Linda Howdyshell, College Provost and Senior Vice President for Academics and Student Success

Chair Guerin called for a motion to repeal policy 6Hx2-4.15 – Faculty Grievances Other Than Contractual matters. Trustee Benz made the motion with a second by Vice Chair Alveshire. The motion passed unanimously.

X. INFORMATION ITEMS

B. Information Items

President Armstrong discussed the information items.

D. Board Comments

Trustee Stephany recognized Aileen Izquierdo for her work on the College’s $1 billion economic impact study.

Vice Chair Alveshine provided an update on the Trustee Legislative day in Tallahassee where they heard from Chief of Staff Hollingsworth, Chief Financial Officer Atwater, Representative Marti Coley and State Representative Jimmy Patronis.

Trustee Benz announced that he and Trustee Stephany attended an informative speaking engagement by Senator Graham.

Chair Guerin thanked Dr. Bryan and her staff for a great meeting at North Campus and announced that the March Board of Trustees meeting will be held at South Campus.

XI. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 4:12 p.m.

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J. David Armstrong, Jr.          Sean Guerin
President, Broward College       Chair, Board of Trustees