PRELIMINARIES

President J. David Armstrong Jr. welcomed everyone to the April meeting of the Board of Trustees. Chair Sean Guerin requested Kristina Retana, Paralegal for Legal Services, to lead in the Pledge of Allegiance.

Dr. S. Sean Madison, South Campus President, recognized the retirement of Leith Mazzochi.

I. MEETING CALLED TO ORDER

The regular meeting of the Board of Trustees of Broward College was called to order at 1:09 p.m. on Tuesday, May 28, 2013 by Chair Sean Guerin at the Willis Holcombe Center, 111 East Las Olas Boulevard, Building 33, Boardroom 1208, Fort Lauderdale, Florida 33301. In attendance were Chair Sean Guerin, Vice Chair Sean Alveshire, Trustee Elizabeth Tonkin, Trustee John Benz, General Counsel Gregory Haile, and President J. David Armstrong, Jr.

II. APPROVAL OF AGENDA AND ACKNOWLEDGMENT OF PUBLIC NOTICE

Chair Guerin announced that Florida Statute, section 120.525 allows the College to change the published agenda for good cause shown. Based upon that authority, good cause exists and the following changes were made: moved item VI-3 the presentation regarding Childcare Centers to Action agenda item IX-A-2; added IX-B-1, a recommendation to renew the Dual Enrollment Articulation Agreement with the Broward County School Board; removed IX-D-1, the long-term leasing and financing of the College’s new Southwest Center from the agenda to be heard at the July 9, 2013 board meeting; and added a contract for a speaker series sponsorship between the College and Ovation, LLC as item IX-H-1.

Chair Guerin called for a motion to approve the Agenda, as amended, and Public Notice of the Regular Meeting of the Board of Trustees. Trustee Benz made the motion with a second by Vice Chair Alveshire. The motion passed unanimously.

III. APPROVAL OF MINUTES

Chair Guerin called for a motion to approve the minutes of the student forum and regular meeting of the Board of Trustees held on April 23, 2013. Trustee Benz made the motion with a second by Trustee Tonkin. The motion passed unanimously.

VI. CONSENT AGENDA ITEMS

Chair Guerin called for a motion to approve the consent agenda, as amended. Trustee Benz made the motion with a second by Vice Chair Alveshire. The motion passed unanimously.
VII. **COLLEGE PRESENTATIONS**

1. **2013 Legislative Update – Gregory A. Haile, General Counsel and Vice President for Public Policy and Government Affairs**

   Gregory A. Haile, General Counsel and Vice President for Public Policy and Government Affairs, provided the final update on the current issues at the 2013 Legislative Session in Tallahassee, Florida. Mr. Haile shared the proposed update to Senate Bill 1514 regarding Dual Enrollment funding; Senate Bill 1720 regarding Developmental Education options, factors for placement, fee exemptions, in-state tuition for out-of-state online students; Senate Bill 1076 for the $10,000 Bachelor’s Degrees fee waivers, performance funding for Industry Certifications and the final agreement on the appropriated funds for the College with a 14.80 percent increase.

2. **Student Enrollment – Angelia Millender, Vice President for Student Affairs and Enrollment Management**

   Dr. Linda Howdyshell, College Provost and Senior Vice President for Academics and Student Success, introduced the topic and called on Angelia Millender, Vice President for Student Affairs and Enrollment Management, to present the strategies and opportunities for Student Enrollment. Vice President Millender discussed the factors that impact enrollment which include employment and unemployment retraining, net costs of college and financial aid, and academic preparedness. She shared strategies such as campus open houses, outreach to high schools and community partners, registration and applicant tracking with messaging, and unique engaging for summer campus programming. Finally, Vice President Millender shared an action plan that includes partnering with a vendor that outreaches to potential students by making personalized phone calls to boost enrollment.

The chair called for a brief recess at 2:18 pm and the Board reconvened at 2:31 pm.

IX. **ACTION ITEMS**

A. **Campuses**

   1. **Recommendation to approve the renewal of the library agreement with Florida Atlantic University – Dr. Mercedes Quiroga, Central Campus President**

      Chair Guerin called for a motion to approve the recommendation to renew the library agreement with Florida Atlantic University. Trustee Benz made the motion with a second by Vice Chair Alveshire. The motion passed unanimously.
2. Recommendation to approve three proposals in regards to the future of childcare services including (1) continue to operate as a campus-based community childcare profit center at South Campus, (2) transition the North Campus pre-school center to direct College governance and integrate it into the College’s A.S. degree program in Early Childhood Education, and (3) closing the childcare service at Central Campus and use the building as a student center and classroom space – Dr. Linda Howdyshell, College Provost and Senior Vice President for Academics and Student Success, Dr. Barbara J. Bryan, North Campus President, Dr. Mercedes Quiroga, Central Campus President, and Dr. S. Sean Madison, South Campus President

Chair Guerin called for a motion to approve all three recommended proposals. Vice Chair Alveshire made the motion with a second by Trustee Benz. The motion passed unanimously.

D. Operations

2. Recommendation to authorize an amendment to Food Services, Inc. extending the contract period an additional six years with options for three (3) one (1) year extensions – John Dunnuck, Vice President of Operations

Chair Guerin called for a motion to approve the amendment to Food Services, Inc. extending the contract period an additional six years with options for three (3) one (1) year extensions. Vice Chair Alveshire made the motion with a second by Trustee Benz. The motion passed unanimously.

3. Recommendation to authorize the approval of the facilities management and use agreement(s) between Florida Atlantic University and Broward College commencing on July 1, 2013 and expiring on June 30, 2018 with option to renew for up to an additional fifteen (15) years – John Dunnuck, Vice President of Operations

Chair Guerin called for a motion to approve the facilities management and use agreement(s) between Florida Atlantic University and Broward College commencing on July 1, 2013 and expiring on June 30, 2018 with option to renew for up to an additional fifteen (15) years. Trustee Benz made the motion with a second by Vice Chair Alveshire. The motion passed unanimously.

F. Finance


Chair Guerin called for a motion to authorize the third quarter fiscal year 2012-13 financial report. Trustee Benz made the motion with a second by Vice Chair Alveshire. The motion passed unanimously.

1. Recommendation to adopt the Fiscal Year 2013-14 Budget – Jayson Iroff, Controller

Chair Guerin called for a motion to adopt the fiscal year 2013-14 budget. Trustee Benz made the motion with a second by Trustee Tonkin. The motion passed unanimously.
H. Other Action Items

1. Recommendation to approve the agreement for a speaker series sponsorship between the College and Ovation, LLC – Nancy Botero, Vice President of Advancement

Chair Guerin called for a motion to approve the agreement for a speaker series sponsorship between the College and Ovation, LLC with funds from the Foundation and Auxiliary funds. Trustee Benz made the motion with a second by Vice Chair Alveshire. The motion passed unanimously.

I. Policies

1. Revisions to Policy 6Hx2-6.34 – Procurement Requirements – John Dunnuck, Vice President of Operations

Chair Guerin called for a motion to approve the revisions to Policy 6Hx2-6.34 – Procurement Requirements. Trustee Benz made the motion with a second by Vice Chair Alveshire. The motion passed unanimously.

2. Revisions to Policy 6Hx2-6.36 – Small Disadvantaged Business Program – John Dunnuck, Vice President of Operations

Chair Guerin called for a motion to approve the revisions to Policy 6Hx2-6.36 – Small Disadvantaged Business Program. Trustee Benz made the motion with a second by Vice Chair Alveshire. The motion passed unanimously.

3. Revisions to Policy 6Hx2-6.39 – Acquisition of Construction or Building Trade Services for College Facilities – John Dunnuck, Vice President of Operations

Chair Guerin called for a motion to approve the revisions to Policy 6Hx2-6.36 – Small Disadvantaged Business Program. Vice Chair Alveshire made the motion with a second by Trustee Benz. The motion passed unanimously.

4. Revisions to Policy 6Hx2-7.16 – Minority/Women Business Enterprise Program – John Dunnuck, Vice President of Operations

Chair Guerin called for a motion to approve the revisions to Policy 6Hx2-7.16 – Minority/Women Business Enterprise Program. Trustee Benz made the motion with a second by Vice Chair Alveshire. The motion passed unanimously.

X. INFORMATION ITEMS

B. Information Items

President Armstrong discussed the information items.
D. **Board Comments**

Vice Chair Alveshire announced that the Annual Trustee meeting was moved and will be held this year on September 12th and 13th at Walt Disney World in the Contemporary Resort and Hotel. The trustees in attendance will earn continuing education credits.

Chair Guerin announced that Trustee Pam Stephany will represent the Broward College Board of Trustees on the Foundation’s Finance and Investment Committee

**XI. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 5:47 p.m.

_____________________________   _______________________________
J. David Armstrong, Jr.          Sean Guerin
President, Broward College       Chair, Board of Trustees