

Policy Manual



Title: Criminal Justice Information Handling and Storage	Number: 6Hx2-3.55
Legal Authority: Fla. Statutes 1001.64, 1001.65	Page: Page 1 of 1

GENERAL STATEMENT

The President shall establish procedures and provide information as necessary to all college employees regarding the use and storage of criminal justice information services (CJIS).

THE POLICY and THE FACULTY and STAFF

The overriding goal of this policy is to comply with all Federal Bureau of Investigation (FBI) CJIS Security Policy and the Florida Department of Law Enforcement (FDLE) requirements for usage and storage of all CJIS.

IMPLEMENTATION and OVERSIGHT

The Vice President for Information Technology, the Vice President, Talent and Culture, and the Vice Provost for Student Services have responsibility for the implementation and oversight of this policy.

VIOLATION OF POLICY

Violations of this policy will be investigated and may result in discipline up to and including termination.

DEFINITIONS

CJI is the term used to refer to all FBI CJIS provided data necessary for law enforcement and civil agencies to perform their missions including, but not limited to biometric, identity history, biographic, property, and case/incident history data.

History: <i>Adopted March 28, 2017; revised September 25, 2018; revised December 10, 2019; revised May 24, 2022</i>			
Approved by the Board of Trustees	Date: 05/24/2022	President's Signature 	Date: 05/24/2022