

Policy Manual



Title: Academic Standards Committee	Number: 6Hx2-5.28
Legal Authority: Fla. Statutes 1001.64	Page: 1 of 1

GENERAL STATEMENT

A student who believes that he or she has special or extraordinary circumstances may appeal a College policy to the Academic Standards Committee. The Academic Standards Committee is a college-wide committee established in accordance with College Policy 6Hx2-2.08 to hear appeals/petitions from students. The Academic Standards Committee reviews petitions submitted and makes recommendations to the Associate Vice President for Student Life and College Ombudsperson, who makes final decisions. While the Academic Standards Committee process has authority to waive College policy, those policies that are governed by State or Federal law are rules, may not be alterable unless a provision in law or rule allows for deviations.

The Academic Standards Committee does not hear grade appeals per College Policy 6Hx2-4.19 or substitution or waiver of specific courses per College Policy 6Hx2-4.01.

An ad-hoc subcommittee of the Academic Standards Committee will hear student disciplinary issues as referred by the campus deans of students in accordance with College Policy 6Hx2-5.02 - Student Code of Conduct.

THE POLICY AND THE STUDENT

Students who seek exceptions to College policies, other than those noted in the general statement of this policy, and admissions requirements, may submit a petition along with any required documentation to support their request for review by the committee. Depending on the reason for the petition, the students may be required to appear before the committee.

THE POLICY AND THE FACULTY AND STAFF

Faculty and staff who assist students with completing academic standards petitions are responsible for reviewing the information provided by the student to make sure the petition meets the guidelines outlined in the accompanying procedure to this policy. Faculty and staff should provide students with accurate and timely information about the status of their petition when requested and provide any notifications to appear before the Academic Standards Committee.

IMPLEMENTATION AND OVERSIGHT

The President has the authority establish procedures to implement this policy. The Vice President for Student Services is responsible for oversight of this policy. The College registrar designates a staff member to serve as an ex-officio member of the committee. The Academic Standards Committee makes recommendations to the Associate Vice President for Student Life and College Ombudsperson, who shall approve, disapprove, or modify recommendations from the Academic Standards Committee in accordance with the timeline and rules set forth in College Procedure 6Hx2-5.28 - Academic Standards Committee, and for the ad hoc disciplinary committee, College Procedure 6Hx2-5.02 - Student Code of Conduct.

History: Adopted as policy August 26, 2008; revised October 25, 2011; revised September 24, 2013; January 23, 2018			
Approved by the Board of Trustees	Date: 01/23/18	President's Signature 	Date: 01/23/18